

Thanks for your interest in the Agua Fria Toastmasters Club! We would love to have you as a guest at any of our meetings! Here is some information about visiting clubs. Please let me know if you have any questions.

### **Our Club Mission Statement**

*We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.*

### **Where and when are club meetings held?**

Agua Fria Toastmasters Club meetings are held every Thursday evening (excluding major holiday weeks) at the:  
Avondale Civic Center Library, Zane Grey Room (back left)  
11350 Civic Center Dr  
Avondale, AZ 85323

The meeting starts promptly at 6:00 pm and concludes at approximately 7:30 pm. We are typically there at 5:45 pm for setup.

We very rarely cancel meetings, but if we need to for some reason, we post a notice on our club's website at <https://aguafria.toastmastersclubs.org>

### **Am I required to speak at a club meeting?**

No. You are not obligated to speak when visiting a club. You may simply observe if you wish. You are welcome to provide your thoughts on the speeches, participate in the impromptu speaking section, or even take on one of the functionary roles. It's up to you.

### **Can I visit more than one club?**

Yes. You're welcome to attend as many meetings as you'd like, for free, until you decide to participate in speeches or want credit for your learning. Then you will need to join Toastmasters. We hope Agua Fria will be the best fit, but we encourage you to check out other clubs if they have a better day, time or program to meet your needs.

### **Do I need to bring anything to a club meeting?**

You might want to bring a pen or pencil, but you are not required to bring anything to a meeting other than a smile.

### **Is there a leader or instructor?**

There is no instructor in a Toastmasters meeting. The club will have elected club officers present and a designated "Toastmaster" who facilitates the meeting. Other roles include Ah Counter, Grammarian, Timer, Speech Evaluators, and Table Topics Master.

### **Can anyone become a member?**

Some clubs have restrictions for members, such as being an employee of their company. However, Agua Fria is an open club, so anyone who is at least 18 years old may join.

### **How much does it cost to become a member?**

You're welcome to attend as many meetings as you'd like for free as a guest.

Agua Fria club members pay \$60 in dues for six months at a time, in March and September. When you join, your dues will be prorated for the months remaining in the period. There is also a one-time registration fee of \$20. That goes to Toastmasters International and covers the costs of setting you up in the Pathways education system and starting your monthly Toastmasters magazine subscription.

Please ask if you have any questions at all. You can also visit the Toastmasters International website at <https://www.toastmasters.org/> and the Agua Fria Toastmasters Club website at <https://aguafria.toastmastersclubs.org> for more information.

Thanks again for your interest, and we look forward to welcoming you at any of our meetings!

Best regards,  
Robyn Seaton, ACS, ALS  
Agua Fria Toastmasters Club  
VP Membership, Treasurer  
[rseatonTM@gmail.com](mailto:rseatonTM@gmail.com)

Join today to become a better  
communicator and leader tomorrow!

**TOASTMASTERS**  
INTERNATIONAL

**Participate in Toastmasters to:**

- ▶ Speak with confidence
- ▶ Improve your communication skills
- ▶ Give and receive constructive feedback
- ▶ Thrive in a supportive learning environment



**Come to our next club meeting and be a part of the Toastmasters experience.**

Club Name:

Meeting Location:

Date:

Time:

Contact:

Phone:

Website:



Welcome! We're glad you decided to visit Agua Fria Toastmasters Club.

Toastmasters clubs provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

We're all about choice. With assistance from Toastmasters, you determine which skills you want to work on, which projects you want to do, how fast you want to progress, and how far you want to go. It's a journey with lots of small steps to get you to where you want to be.

Here's an example approach for determining whether the Toastmasters program and our club is right for you. Feel free to tailor it to your own style.



Attend one or more of our meetings as a guest. Visit other clubs if desired.

It's okay to be nervous. Feel free to ask any questions you have. There is no such thing as a stupid question!



If you would like to, participate by trying out our *Listener* role, answering an impromptu *Table Topics* question, or providing written speech evaluations.



Decide on the right club for you. Fill out a membership application. Give it and your payment to the VP Membership and/or Treasurer.

Congratulations! You're now a Toastmaster and on your way to new and better speaking and leadership skills.



Log into <https://www.toastmasters.org>. Take the Pathways assessment to get education path recommendations based on your assessment. Select one of the eleven paths you want to follow.



Accept the opt-in message and log into the Agua Fria Toastmasters website, which will add you to the members email distribution list and give you access to the Member Downloads section with useful files.

Schedule your Ice Breaker speech with the VP Education!

## Agua Fria Club Meeting Roles Overview

### **Toastmaster**

The main duties of the Toastmaster are to coordinate and conduct the entire meeting, introduce participants, and act as a genial host. The Toastmaster sets the tone for the meeting. This task is generally reserved for members who are quite familiar with the club and its procedures.

### **Jokemaster**

The Jokemaster tells a joke related to the meeting theme when called upon by the Toastmaster at the beginning of the meeting. The purpose is to start the meeting off with a light note and give the Jokemaster the opportunity to practice their joke-telling skills.

### **Timer**

A hallmark of effective speakers is the ability to express themselves within a specific amount of time. Members rely on the timer to pace speeches and practice adhering to a time frame. You will time the prepared speeches, the speech evaluators, the Table Topics responses. When called upon, you report the times for each speaker in each of these sections. You also monitor the timing for the meeting against the agenda.

### **Ah Counter**

The purpose of the Ah Counter is to note unnecessary words and sounds used by members who speak during the meeting. Words or phrases that might be used inappropriately or unnecessarily include *and*, *well*, *but*, *so*, *like*, and *you know*. Sounds might include *ah*, *um*, and *er*. Serving in this role provides an excellent opportunity to practice listening skills.

The Ah Counter also uses a clicker when they hear one of these problematic words or sounds. They do not use it during prepared speeches unless the speaker specifically requests it. The purpose of the clicker is to let people know immediately when they use these words or sounds. In many cases, people are not even aware of how much they do it, and this helps them to reduce distractions when speaking to others. The Ah Counter also provides a verbal report when called upon.

### **Grammarian**

The Grammarian selects a “word of the day” to help members build their vocabularies and incorporate it into everyday conversation. All speakers throughout the meeting should attempt to use the word of the day. Table Topics Speakers must use it to be eligible for the Best Table Topics Speaker award.

The Grammarian also comments on the language and grammar used throughout the meeting. You should identify particularly interesting phrases. You should also provide recommendations for examples of wording and grammar that could be improved.

### **Listener**

The Listener creates a few questions based upon the prepared speeches and Table Topics responses. Near the end of the meeting, they ask these questions of all attendees to make sure that people were listening during the meeting. This role is often filled by a guest.

## **Speaker**

A major part of every Toastmasters meeting revolves around two or more scheduled speakers. Members prepare their speeches based on projects in the Toastmasters Pathways learning experience or the former education program (if applicable).

Giving a prepared speech provides an excellent opportunity to practice your communication and leadership skills, including planning, organization, and time management.

## **Speech Evaluator**

Serving as a speech evaluator is an opportunity to practice leadership skills, including listening, critical thinking, providing feedback, and motivation. At first, it can be intimidating to provide feedback. Always remember that the most important benefit of Toastmasters for members is the honest, fair, and supportive evaluation of their presentations and leadership accomplishments.

Make use of the Pathways evaluations to help you clearly identify where speakers succeeded and where there is room for continued growth and improvement. For each speaker you evaluate, find a few things they did well and mention them in your evaluation. Your purpose is to help members become more self-confident and improve their speaking skills.

## **Table Topics Master**

The Table Topics section is designed to give every member and guest of the club an opportunity to speak extemporaneously for a minute or two. The Table Topics Master prepares questions related to the meeting's theme.

## **Table Topics Speaker**

Table Topics helps develop your ability to organize your thoughts quickly and respond to impromptu questions or topics. Each Table Topics Speaker receives a different question or topic. Speakers come to the lectern, where the Table Topics Master asks them a question. You should then speak for one to two minutes in response to that question.

## **General Evaluator**

The General Evaluator is the member who evaluates everything that takes place throughout the meeting. You run the Evaluation portion of the meeting. You first call on the Speech Evaluators to come to the lectern and provide their speech evaluations of the prepared speeches. Next, you call on the timer, listener, ah counter, and grammarian for their reports. You should provide feedback to the Speech Evaluators on their evaluations.

Finally, you give your analysis of the meeting based on notes you took throughout the meeting. Describe things that you thought worked well in addition to some areas for improvement.

# Club Officer Roles

Clubs must have a minimum of three officers to be in good standing with Toastmasters International: President, a Vice President, and Secretary. However, the ideal is to have all seven officer roles filled by seven different individuals. Four officers must be trained to receive credit toward the Distinguished Club Program. Here are those seven different officer roles in the hierarchical order, and the responsibilities of each:

## **President:**

- Preside at all club meetings and all meetings of the club executive committee
- See that this club adds new members and meets the needs of its current members to achieve their communication and leadership goals
- Establish a club climate that is supportive, stimulating, and rewarding to its members

## **Vice President Education:**

- Gain commitments from members to set educational goals for themselves
- Assure that club members are aware of the schedule of meeting roles
- Plan meetings that will assist members in meeting their goals
- Work with club members to keep meetings fun and well-run
- Work with your members to ensure that they submit their applications for educational awards promptly
- Provide for educational topics at club meetings such as those from the *Successful Club Series* and *Leadership Excellence Series*
- Represent your Club at Area and District Council meetings
- As the second highest-ranking officer, preside over the meeting when the President is absent

## **Vice President Membership:**

- Lead the Club's membership building efforts
- Achieve the membership goal of 8 new members
- While the VP of PR motivates people to visit your Club, you motivate the current members to invite guests
- Promptly give new member applications and dues to the Secretary and Treasurer
- Personally greet guests and provide them with guest packets, including a membership application
- Make sure each guest hears about the benefits of Toastmasters and gets a personal invitation to become a member

## **Vice President Public Relations:**

- Attract visitors to the Club through free publicity
- Use a variety of means to promote the club in the community or organization

- Enlist your fellow club members in PR activities, providing them with promotional materials and ideas for inviting guests
- Regularly recognize member achievements with methods such as announcements, newsletters, emails, and articles that you submit for the district bulletin

**Secretary:**

- Maintain an accurate membership roster
- Work with the Treasurer to ensure that new member application and dues get to Toastmasters International World Headquarters as soon as possible
- Submit the new club officer list to Toastmasters International on time
- Work with the Treasurer to submit your club's semi-annual report and dues to Toastmasters International on time
- Provide the club with minutes of each meeting

**Treasurer:**

- Keep financial records and prepare the club budget
- Announce when it's time for members to pay dues
- Explain the dues structure to members
- Collect dues
- Work with the Secretary to ensure that the Club submits dues on time to Toastmasters International World Headquarters

**Sergeant At Arms:**

- Arrange the meeting location
- Maintain club equipment in working order
- Ensure that adequate club supplies are available
- Set up the room before the meeting begins
- Make all relevant educational and PR materials are displayed
- Attend to special equipment needs
- Greet guests
- Help the President make sure the meeting begins on time

**Immediate Past President:**

- Serve as mentor and advisor to the above seven officers
- Chair the nominating committee

From the District 3 website at <http://aztoastmasters.org/members-clubs/club-officer-roles/>

# The Benefits of Toastmasters Membership

## Build a Better You

Are you looking for a fun way to improve your communication and build skills to help in your career? Toastmasters allows you to engage with people who share similar interests to you in a supportive and comfortable setting. Here's just a few of the many benefits you'll see as a Toastmaster.



Improve your public speaking skills



Build leadership skills



Gain self-confidence and self-awareness



Work on networking in a small and supportive environment



Practice writing speeches and presenting in a group setting



Receive regular and constructive feedback from peers with similar interests as you



Gain a competitive advantage in the workplace



Access to the Pathways learning experience, which is an education program that allows you to leverage over 300 practical workplace skills, including:



Enjoy unlimited personal growth

- » Interview preparation
- » Online meeting management
- » Leadership development
- » Project management
- » Conflict resolution



Maximize your potential

Toastmasters International is a non-profit educational organization that teaches public speaking and leadership skills through a worldwide network of clubs. The organization's membership exceeds 357,000 in more than 16,600 clubs across 143 countries. Members pay international dues of \$45 USD every six months, plus a new member fee of \$20 USD. With Toastmasters, the learning never stops. To learn more, visit [www.toastmasters.org/About-Us](http://www.toastmasters.org/About-Us).



## Visit a meeting today!

You won't regret it. With more than 357,000 memberships in over 16,600 clubs across 143 countries, you're sure to find a club that suits you. To find a nearby club, visit [www.toastmasters.org/FindAClub](http://www.toastmasters.org/FindAClub). Each club has its own personality, so visit a few to find one that best matches yours!

To see what to expect at a Toastmasters meeting, visit [www.toastmasters.org/ClubExperience](http://www.toastmasters.org/ClubExperience).

“

*We all know how important communication is in business and in life and how daunting it can be to many; Toastmasters' program develops confidence in people to effectively communicate.”*



—Mike Fasulo  
President and Chief Operating Officer  
Sony Electronics Inc.

## Find Your Voice

Shape your future with your words



“

*The training has made me more focused and disciplined at work and improved my interactions with colleagues.”*

—Adrian Jefferson Chofor  
Marketing Operations Consultant  
Kaiser Permanente



### Local club information:

Agua Fria Toastmasters Club  
every Thursday at 6:00 pm  
Avondale Civic Center Library

<https://aguafria.toastmastersclubs.org>

“

*Toastmasters has changed my life for the better. It helped me find my voice. ... a more confident me.”*



—Maria Martinez  
Learning Facilitator  
Center for Behavioral Excellence – Wipro



WHERE LEADERS ARE MADE

## Give your potential a voice

### What is Toastmasters?

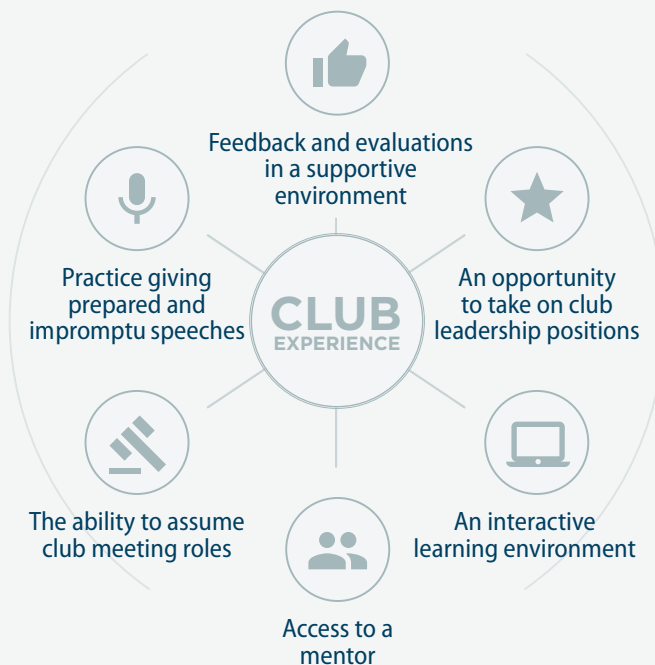
Since 1924, Toastmasters International has helped millions of men and women become more confident when communicating with others. The Toastmasters network of clubs and its learn-by-doing program were created to help you become a better speaker and leader. Why pay thousands of dollars for a seminar when you can join a Toastmasters club for a fraction of the cost and have fun in the process?

## The proven way to become a better speaker

### What's in it for you?

Toastmasters will give you the skills and confidence you need to effectively express yourself in any situation. Whether you are a tenured manager, student, young professional, someone who is looking to advance their career or looking to make an impact in your community, Toastmasters is the most efficient, supportive, enjoyable and affordable way of gaining great communication skills. By learning to effectively formulate and express your ideas, you open an entirely new world of possibilities. You'll improve your interpersonal communication and be more persuasive and confident when giving speeches.

### What does the club experience offer?



### How will you grow?

- » Improve public speaking skills
- » Practice writing speeches and presenting in a group setting
- » Build leadership skills
- » Gain a competitive advantage in the workplace
- » Networking opportunities in a small and supportive environment
- » Build self-confidence and self-awareness
- » Allows for unlimited personal growth
- » Ability to maximize your potential



## The path to unlocking your full potential

### What is the Pathways learning experience?

Pathways is Toastmasters' exciting, interactive and flexible education program. It focuses on five core competencies: Public Speaking, Interpersonal Communication, Strategic Leadership, Management and Confidence. With 10 paths to choose from (and more in development), you have the option to pick which skills you want to focus on.

### How does Pathways work?

Sign in to Pathways and take the online assessment, which will suggest a learning path based on your goals. As a Toastmasters member, you will receive one free path when you join. Progress through your path by completing projects, giving presentations at club meetings and implementing feedback, all done at your own pace. Each path has five levels and you'll start by mastering fundamentals before working your way up to demonstrating your expertise. Best of all, Pathways is available online or in print and is translated into eight languages!

Visit [www.toastmasters.org/Pathways](http://www.toastmasters.org/Pathways) to learn more. Let Pathways help you build the skills to be the communicator and leader you want to be!

## Visit a meeting today!

You won't regret it. With more than 352,000 memberships in over 16,400 clubs across 141 countries, you're sure to find a club that suits you. To find a nearby club, visit [www.toastmasters.org/FindAClub](http://www.toastmasters.org/FindAClub). Each club has its own personality, so visit a few to find one that best matches yours!

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*We all know how important communication is in business and in life and how daunting it can be to many; Toastmasters' program develops confidence in people to effectively communicate.”*



—Mike Fasulo  
President and Chief Operating Officer  
Sony Electronics Inc.

## Your Path to Leadership

Become the speaker and leader you want to be



“

*Being in Toastmasters pushes you to take on challenges that you wouldn't have taken on by yourself. You start stepping up more for a project and want to take on more responsibility and become a leader.”*

—Sven Dejean  
Senior Manager, European Partners  
The Coca-Cola Company



## Local club information:

“

*I have been promoted at my job six times since becoming a Toastmaster. Every speaking and leadership opportunity advances your own skills and helps others along the way.”*



—Jing Humphreys, DTM  
Senior Chemist  
Sonneborn, LLC



WHERE LEADERS ARE MADE

## Give your potential a voice

### What is Toastmasters?

Since 1924, Toastmasters International has helped millions of men and women become more confident when communicating with others. The Toastmasters network of clubs and its learn-by-doing program were created to help you become a better speaker and leader. Why pay thousands of dollars for a seminar when you can join a Toastmasters club for a fraction of the cost and have fun in the process?

## Creating leaders

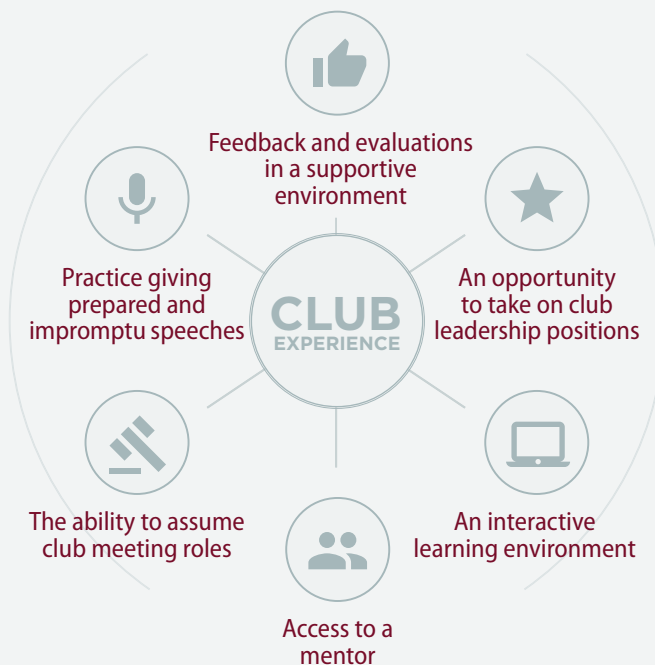
### What makes a leader?

Effective leaders empower others to accomplish personal goals and contribute to the successful completion of group objectives. Leaders act as role models for others to emulate. They provide guidance and feedback throughout the course of assigned projects and often help others improve their skills. Great leaders inspire others to follow them.

### What's in it for you?

While some are born confident, charismatic leaders, others must work to develop their leadership skills. Through Toastmasters, you'll gain the practice to become the leader and speaker you want to be. You will also sharpen your management skills, become a better negotiator, gain trust and inspire your team. Learn to be decisive!

### What does the club experience offer?



### How will you grow?

- » Build leadership skills
- » Improve public speaking skills
- » Practice writing speeches and presenting in a group setting
- » Gain a competitive advantage in the workplace
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## The path to unlocking your full potential

### What is the Pathways learning experience?

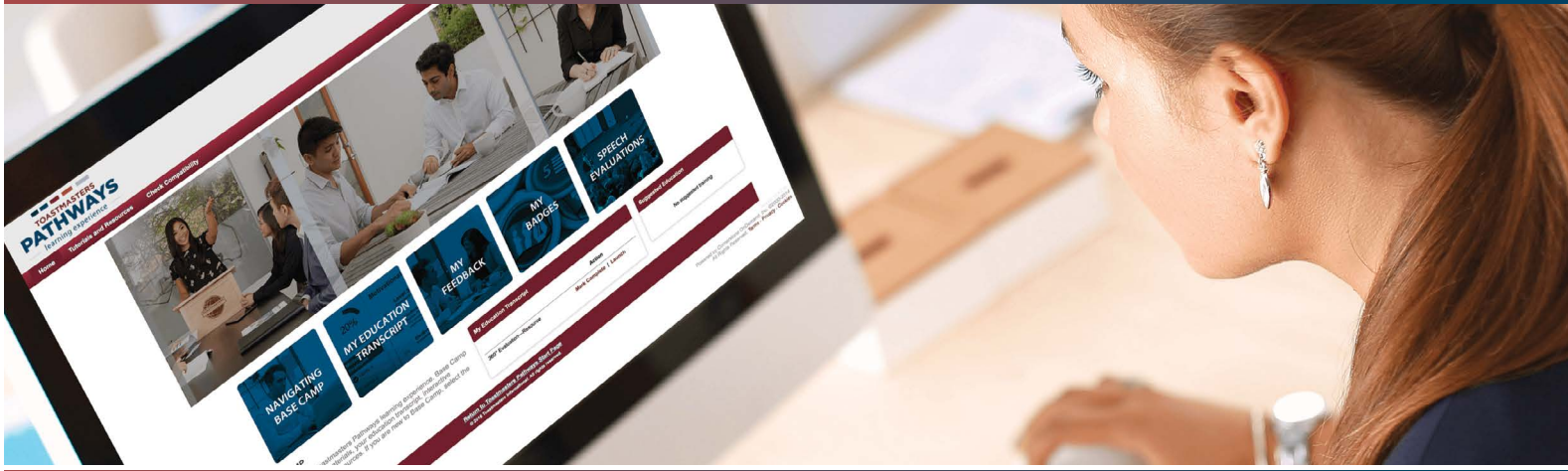
Pathways is Toastmasters' exciting, interactive and flexible education program. It focuses on five core competencies: Public Speaking, Interpersonal Communication, Strategic Leadership, Management and Confidence. With 10 paths to choose from (and more in development), you have the option to pick which skills you want to focus on.

### How does Pathways work?

Sign in to Pathways and take the online assessment, which will suggest a learning path based on your goals. As a Toastmasters member, you will receive one free path when you join. Progress through your path by completing projects, giving presentations at club meetings and implementing feedback, all done at your own pace. Each path has five levels and you'll start by mastering fundamentals before working your way up to demonstrating your expertise. Best of all, Pathways is available online or in print and is translated into eight languages!

Visit [www.toastmasters.org/Pathways](http://www.toastmasters.org/Pathways) to learn more. Let Pathways help you build the skills to be the communicator and leader you want to be!

# Navigating Pathways



Reach your personal and professional goals through Pathways, Toastmasters' education program. Build the real-world skills you're looking for with a user-friendly online learning experience you can customize to fit your needs.

## Five Core Competencies

**Public Speaking**

**Interpersonal Communication**

**Strategic Leadership**

**Management**

**Confidence**

There are more than 300 unique sub-competencies in Pathways that build on the five above.

## 11 Specialized Learning Paths

After taking an online assessment, you will be guided to the ideal path, based on your current goals. There are at least 14 projects in each path.



**Dynamic Leadership**



**Effective Coaching**



**Engaging Humor**



**Innovative Planning**



**Leadership Development**



**Motivational Strategies**



**Persuasive Influence**



**Presentation Mastery**



**Strategic Relationships**



**Team Collaboration**



**Visionary Communication**

**Want to hear what members are saying? See back for testimonials.**

[www.toastmasters.org/Pathways](http://www.toastmasters.org/Pathways)

# What members like most about Pathways:

UTILIZES TECHNOLOGY  
SKILL-SHARPENING ASPECT SELF-ASSESSMENT OPPORTUNITY  
EXTRA RESOURCES VARIETY OF PATHS PERSONALIZATION  
CURRICULUM FLEXIBILITY ONE-STOP SHOP FOR ADVANCEMENT ANY-TIME ACCESSIBILITY  
ONLINE FEATURE  
INDIVIDUALIZED PATHS ADDITIONAL LEARNING TOPICS

## How people are using Pathways:



Through Presentation Mastery, Cate was inspired to create short stories to get her community messages across in an interesting and memorable way.

*"What we do is very technical, very complicated and for most people, very boring; I would often see them glaze over when I was talking...I'm so grateful for Pathways."*

—Cate Arnold  
City Councilor  
Beaverton, Oregon



After completing the Strategic Relationships path, James is much more comfortable in groups—talking to people, shaking hands and connecting.

*"I needed to face this fear to try and connect better with people...it has really been a transformation."*

—James Wantz  
CAD Draftsman  
Willamette Mfg. & Supply Co., Inc.



When given the challenge and opportunity to move from India to the U.S., Kaushik looked to Pathways to create a bigger impact amongst native English speakers and to run work groups in a new environment.

*"Pathways offered me the opportunity to continue learning and stay hungry."*

—Kaushik Balasubramanian  
Technical Lead  
Intel Corporation



Adrian used Pathways to enhance her career.

*"The training has made me more focused and disciplined at work and improved my interaction with colleagues."*

—Adrian Jefferson Chofor  
Marketing Operations Consultant  
Kaiser Permanente

## How will Pathways transform you?

Enroll today and start your journey! [www.toastmasters/Pathways](http://www.toastmasters/Pathways)

# MEMBERSHIP APPLICATION & PAYMENT INFORMATION



To become a club member, please

1. Completely fill out and sign the **Membership Application**.
2. Completely fill out and sign the **Payment Information** document (page 3).
3. Submit both completed and signed documents to the club officer.
4. Please check here ☐ if you use assistive technology (such as a screen reader) to view your educational materials.

For questions, please contact [membership@toastmasters.org](mailto:membership@toastmasters.org).

## MEMBERSHIP APPLICATION

### Club Information

This section is completed by a club officer.

Club number Club name Club city

### Applicant Information

This section is completed by the applicant. ☐ Male ☐ Female ☐ Other

Last name/Surname First name Middle name

The monthly *Toastmaster* magazine will be sent to the following address:

Organization/In care of

Address line 1 (limit 35 characters)

Address line 2 (limit 35 characters)

City State or province

Country Postal code

### Membership Type

This section is completed by a club officer.

- ☐ New ☐ Reinstated (break in membership)  
☐ Dual ☐ Renewing (no break in membership)  
☐ Transfer (If applicant is transferring from another club, please fill in the three lines below.)

Previous club name

Previous club number

Member number

Home phone number Mobile phone number Email address

### Toastmasters International Dues and Fees

This section is completed by the applicant with the help of a club officer. Dues and fees are payable in advance and are not refundable or transferable from one member to another.

#### 1. New member fee (US\$20) US\$ \_\_\_\_\_

Paid only by new members, this fee covers the cost of the first education path, online copy of The Navigator and processing

#### 2. Membership dues US\$ \_\_\_\_\_

Paid twice a year by all members, membership dues are pro-rated from the member's start month:

- |                                   |    |                                    |           |          |
|-----------------------------------|----|------------------------------------|-----------|----------|
| <input type="checkbox"/> October  | or | <input type="checkbox"/> April     | US\$45.00 | \$ _____ |
| <input type="checkbox"/> November | or | <input type="checkbox"/> May       | 37.50     | _____    |
| <input type="checkbox"/> December | or | <input type="checkbox"/> June      | 30.00     | _____    |
| <input type="checkbox"/> January  | or | <input type="checkbox"/> July      | 22.50     | _____    |
| <input type="checkbox"/> February | or | <input type="checkbox"/> August    | 15.00     | _____    |
| <input type="checkbox"/> March    | or | <input type="checkbox"/> September | 7.50      | _____    |

#### 3. Total payment to Toastmasters International US\$ \_\_\_\_\_

Total of 1 and 2.

### Club Dues and Fees Worksheet

Club dues must be paid directly to the club. World Headquarters cannot process credit card payments for club dues.

International Fees and Dues		Club dues	
(from line 3 above)	\$ _____	\$15.00	Oct/Apr
Club new member fee	_____	\$12.50	Nov/May
		\$10.00	Dec/Jun
Club dues	_____	\$7.50	Jan/Jul
		\$5.00	Feb/Aug
Total payment to club	_____	\$2.50	Mar/Sep

I want my membership to begin: \_\_\_\_\_  
Month/Year

## Sponsor of New, Reinstated or Dual Member

This section is completed by a club officer.


Sponsor's last name/surname	Sponsor's first name	Sponsor's member number	Sponsor's club number
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### Member's Agreement and Release

Consistent with my desire to take personal responsibility for my conduct, individually and as a member of a Toastmasters club, I agree to abide by the principles contained in A Toastmaster's Promise and the Toastmasters International Governing Documents and my club. I will refrain from any form of discrimination, harassment, bullying, derogatory, illegal, or unethical conduct, and I understand that if I engage in such conduct, I agree to reimburse Toastmasters International, my club or other clubs, or other individuals involved with Toastmasters, for any damages, losses or costs resulting from my conduct. Understanding that Toastmasters programs are conducted by volunteers who cannot be effectively screened or supervised by Toastmasters International or its clubs, I release and discharge Toastmasters International, its clubs, governing bodies, officers, employees, agents, and representatives from any liability for the intentional or negligent acts or omissions of any member or officer of my club or other clubs, or any officer of Toastmasters International. Should a dispute of some nature arise, I expressly agree to resolve all disputes, claims, and charges relating to Toastmasters, districts, clubs and Toastmasters members in accordance with Protocol 3.0: Ethics and Conduct.

By submitting this application, I expressly agree to the following:

- The collection, use and processing of the personal information I provide to Toastmasters in this membership application for the purposes of organization administration, payment of my dues, and inclusion of my contact information in a members' directory that will be distributed to members and employees of Toastmasters. In addition, the collection, use and processing of my personal information collected by Toastmasters International through Toastmasters' website and by electronic communications.
- That my information may be accessed and used by Toastmasters, its employees and agents, district officers and club officers.
- Maintain changes to my personal contact information to ensure it is accurate and current by updating my personal profile page located on the Toastmasters International website: [www.toastmasters.org/login](http://www.toastmasters.org/login). I understand that the majority of the data requested in this application is necessary for administrative and planning purposes.

Occasionally we would like to contact you with details of services, educational updates, and organizational updates. If you consent to us contacting you for this purpose, please check the box below corresponding to acceptable contact methods: Mail ☐ Email ☐ Phone ☐ 

If you would rather not receive non-essential communications from us, please check here ☐

For our full privacy policy, you may visit [www.toastmasters.org/footer/privacy-policy](http://www.toastmasters.org/footer/privacy-policy).

### A Toastmaster's Promise

As a member of Toastmasters International and my club, I promise

- ▶ To attend club meetings regularly
- ▶ To prepare all of my projects to the best of my ability, basing them on the Toastmasters education program
- ▶ To prepare for and fulfill meeting assignments
- ▶ To provide fellow members with helpful, constructive evaluations
- ▶ To help the club maintain the positive, friendly environment necessary for all members to learn and grow
- ▶ To serve my club as an officer when called upon to do so
- ▶ To treat my fellow club members and our guests with respect and courtesy
- ▶ To bring guests to club meetings so they can see the benefits Toastmasters membership offers
- ▶ To adhere to the guidelines and rules for all Toastmasters education and recognition programs
- ▶ To act within Toastmasters' core values of integrity, respect, service and excellence during the conduct of all Toastmasters activities

### Verification of Applicant

By my signature below, I agree to the terms of A Toastmaster's Promise and the Member's Agreement and Release stated above, and certify that I am 18 years of age or older (in compliance with the Toastmasters Club Constitution for Clubs of Toastmasters International).

I acknowledge that my electronic signature on this document is legally equivalent to my handwritten signature.

Applicant's signature

Date

### Verification of Club Officer

I confirm that a complete membership application, including the signatures of the new member and a club officer, is on file with the club and will be retained by the club.

By my signature below, I certify that this individual has joined the Toastmasters club identified. As a club, we will ensure that this member receives proper orientation and mentoring.

I acknowledge that my electronic signature on this document is legally equivalent to my handwritten signature.

Club officer's signature

Date

In order for this application to be valid, both signatures are required.

The **club officer** must follow the instructions below once the **Membership Application** and **Payment Information** documents are received.

1. Sign and date the applicant's **Membership Application**.
2. Submit the **Membership Application** and **Payment Information** documents online by logging in to **www.toastmasters.org/clubcentral**.  
You can also mail the documents to Membership, Toastmasters International, 9127 S. Jamaica St., Suite 400, Englewood, CO 80112, U.S.A., or fax to +1 303-799-7753. Please use only one of these methods to avoid duplication.
3. After receiving confirmation that Toastmasters International has received and processed the **Membership Application** and **Payment Information**, the club officer must:
  - a. Retain the applicant's **Membership Application** with other club documentation; and
  - b. Immediately destroy the applicant's **Payment Information** document (page 3) and any copies in the club officer's or club's possession, including all electronic copies.

## PAYMENT INFORMATION

### Payment Method to Toastmasters International

This section is completed by the applicant and is for payment to World Headquarters only (the amount listed in line 3 on page 1). World Headquarters does not collect club dues.

☐ **MasterCard**

☐ **Visa**

☐ **AMEX**

☐ **Discover**

US\$ \_\_\_\_\_  
Amount

Card number \_\_\_\_\_

Expiration date \_\_\_\_\_

Name on card \_\_\_\_\_

Signature \_\_\_\_\_

3-digit CVV code if not swiping card \_\_\_\_\_

☐ **Check or money order** payable to Agua Fria Toastmasters

Check or money order must be for U.S. funds drawn on a U.S. bank.

US\$ \_\_\_\_\_  
Amount

Check or money order number \_\_\_\_\_

☐ **Other**

Other \_\_\_\_\_