

# **President's Nuts & Bolts**

## **Leading in a volunteer organization**

District 3 TLI  
Summer 2025

# Nuts & Bolts

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- Preside over Meetings
  - Regular Club meetings
  - Executive Committee (EC) meetings
- Earn Distinguished Club (DCP) recognition
  - First step: Develop the DCP with EC & Club
  - Second step: Assuring productive meetings that follow the education program
- Recognize member achievement
- Lead and guide
  - Set the tone! From the DCP and initial meetings, set the vision of the club for the upcoming year
- District and International responsibilities

# Practical Nuts & Bolts

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- Make sure officer updates are entered in the TM website in June
- Assure that a budget is prepared
- Clearly establish roles (and backups) for various club operations:
  - Meeting guests
  - Responding to club leads
  - Following up with guests and leads
  - Who is setting up?
  - Who is the Zoom master?
- Assure club events (elections, contest, Open houses) are planned
- Have at least one person mentor you in your role as President

# Leading in a volunteer organization

- What are the challenges to leading a team of volunteers?
- Challenges
  - You didn't hire them!
  - You cannot fire them!
  - If you push too hard, will you lose a member?

# How to maintain officer involvement

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- Stick to the club mission!
- Show that you value their time:
  - Stay on your agenda
  - Get input and feedback from all members of the EC
  - If something is not getting done, find the explanation and determine a way to get the objective completed
  - Provide positive reinforcement

# Recap

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- Take responsibility for the club environment
- Keep the focus on achieving the Club Success Plan
- Don't do it alone!
  - Work with your Executive Committee, keeping the focus on club success!
  - Discuss challenges with mentors
- Make this year a distinguished year!