

COVID-19 SAFETY

We are committed to a fun and safe event. Please review the committee's list of safety concerns and plans/ideas for solutions.

Please respond to the survey at the end

If you are unable to wear a mask for prolonged periods during all conference activities, please forego all in-person activities and participate in the virtual conference events instead.



MANDATORY SAFETY PROTOCOLS (NON-NEGOTIABLE)

Every conference attendee will be provided a Toastmasters branded face mask, a pair of disposable gloves, and hand sanitizer. (additional disposable supplies will be available)



Mandatory face masks/optional gloves (no admittance without a face mask). Volunteers will wear gloves when any direct or close interaction is required (less than 6 feet). Face Shields are permitted but only in addition to a mask, they do not replace a mask.



Recommend **voluntary** 10-day quarantine and/or testing prior to attendance for volunteers and attendees. (partial refunds of in-person tickets will be provided if you are unable to attend in person due to COVID infection or exposure, or a positive test; your ticket purchase will be converted to a \$45 virtual ticket and any balance will be refunded)



Recommend **voluntary** daily self-screening/temp check* (see next page) (monitor your health daily and do not attend in-person events if you answer yes to any of the assessment questions)



Mandatory daily on-site assessment/temp check at door of event center

Elevated cleaning and sanitation protocols (no linens on tables facilitating more efficient and effective cleaning)

Hand sanitizer stations and clean, well-stocked restrooms

Safety signage reminders: wear mask, wash hands, physical distance, etc.

Contactless preparation of attendee materials (volunteers will be directed to wear masks and gloves when preparing any attendee materials; volunteers will also be directed to prepare and seal materials 2-weeks prior to event allowing time to render any potential germs/virus inactive)

Contactless check-in at registration desk

Maximize use of electronic materials and flyers instead of paper materials (examples: programs, flyers, candidate posters, business meeting material will be available online; QR codes attendees can scan using their mobile devices to access materials)



Enforced physical distancing at all times

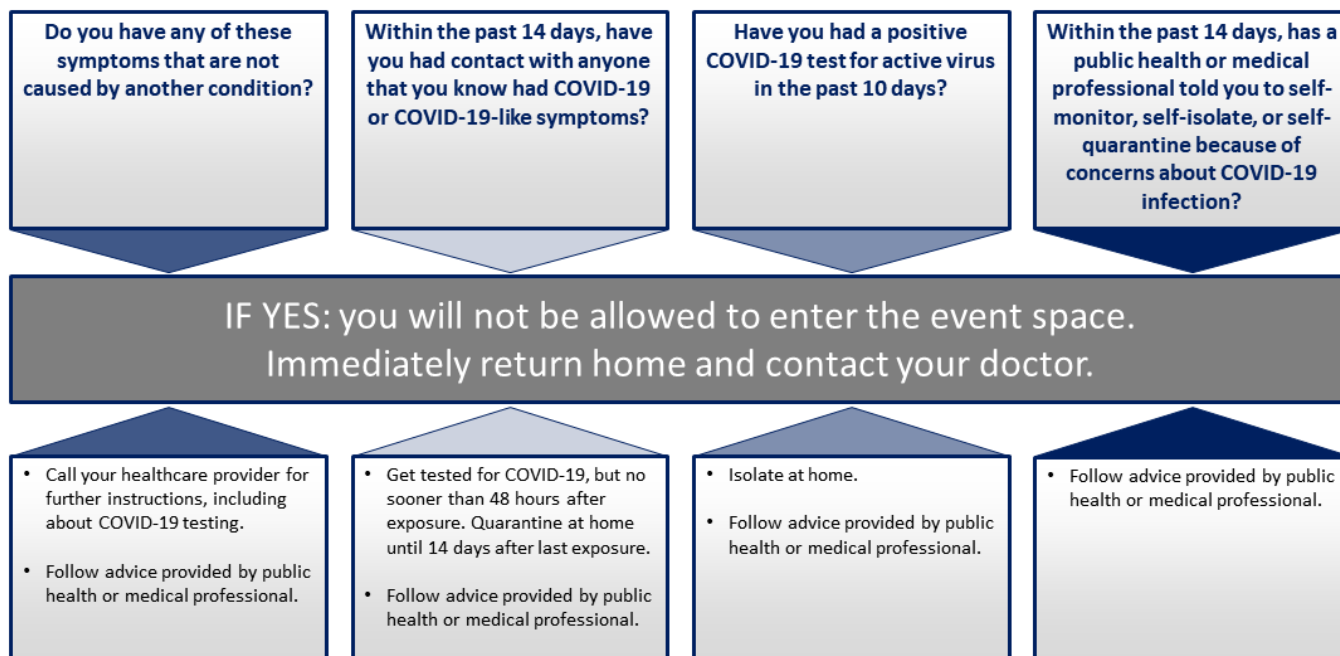
- Banquet seating and theater seating will accommodate physical distancing
- Banquet seating will be preassigned and will not change for different events (you will occupy the same banquet seat throughout all events)
- Every room setup will remain the same for the duration of conference
- One-way foot traffic where possible

PROTOCOLS IN PROGRESS (STILL WORKING, NOT CONFIRMED YET)

- Safety reminder signs, floor decals for reminders and direct flow of traffic
- Raffle room/ticket process (pre-package tickets for contactless operation, etc)
- 30/10/10 raffle/ticket process (pre-package tickets for contactless operation, etc)
- Safely purchase drinks/beverages but still offer a cash bar

* SCREENING ASSESSMENT (FOR BOTH ONSITE & SELF-SCREENING)

- Daily self-assessment should start 2 weeks prior to event date and continue through event end.
- All volunteers and attendees will be screened daily on-site upon arrival.
- Assessment Questions
 - Have you experienced any of the following symptoms in the past 48 hours that are not caused by another condition?
 - Fever or chills; Fatigue; Muscle or body aches; Cough; Shortness of breath or difficulty breathing; Headache; Recent loss of taste or smell; Sore throat; Congestion; Nausea or vomiting; Diarrhea
 - Within the past 14 days, have you had close physical contact with anyone that you know had COVID-19 or COVID-like symptoms? Contact is being 6 feet (2 meters) or closer for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).
 - Have you had a positive COVID-19 test for active virus in the past 10 days?
 - Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?
- Anyone responding “yes” to any of the assessment questions will not be admitted. For detailed responses to the assessment questions, please review the chart below ↴.



- Partial refunds of in-person tickets will be provided if you are unable to attend in person due to COVID infection or exposure, or a positive test; your ticket purchase will be converted to a \$45 virtual ticket and any balance will be refunded.

RESOURCES

- CDC's Coronavirus Self-Checker Tool
<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/coronavirus-self-checker.html#>
- CDC's COVID-19: When to Quarantine Resource
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>
- CDC's What You Need to Know
<https://www.cdc.gov/coronavirus/2019-ncov/your-health/need-to-know.html>
- District 3 Conference Webpage
<https://aztoastmasters.org/district-conference/>

PLEASE TAKE OUR SURVEY

2021 District Conference Safety Survey

<https://forms.gle/nk7is7GvKPr5VcT9A>