

INSTRUCTIONS:

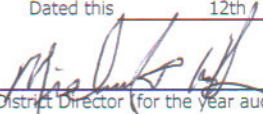
1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the district governor and lieutenant governors within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
 - * September Report: **October 31**
 - * December (Audit) Report: **February 15**
 - * March Report: **April 30**
 - * June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
 - * Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**
 - * Or fax to (949) 589-3456

NOTE: This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.


In Base Currency	USD
Monthly Net Income/(Loss)	559.29
Year to Date Net Income/(Loss)	(1,990.67)
Total Available Funds	102,731.37

1. We, the undersigned, certify that all district financial records have been made available to the audit committee for inspection and that any unpaid bills or other outstanding obligations for the 2018-2019 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the 2018-2019 term.

Dated this 12th day of December



District Director (for the year audited)



District Finance Manager (for the year audited)

Complete only for the Mid-year Report and Year-end Report:

2. We, the undersigned members of the Audit Committee, have examined the records of District 3 for the 2018-2019 term in accordance with the Audit Committee Guidelines* and believe that this report properly reflects the operation for that term.

Dated this _____ day of _____

Chairman

Member

Member

* Audit Committee Guidelines are available at the District Finance Corner: www.toastmasters.org/AuditGuide

NOTE: Audit committee members cannot be members of the district executive committee (e.g., district director, program quality director, club growth director, immediate past district director, secretary, finance manager, public relations officer, division directors, area directors).

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

Membership Revenue

Membership revenues are in line with expectations despite the loss of some clubs unexpectedly early in the year. Plans are to continue promoting membership growth with incentive offerings to clubs including open house offering early in 2019.

Conference Net Income/(Loss)

There are no conference revenues or expenses to report.

Fundraising Net Income/(Loss)

There were no fundraising activities this month in District 3.

TLI Net Income/(Loss)

TLI Revenue represents receipts from the Mohave events. Expenses relate to planning activities for the winter season including summer wrap up.

District Store Net Income/(Loss)

District 3 does not have a store so there is no District Store activities to report.

Other Revenue

There was no other revenue to report.

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

Marketing

We we're under budget because we hadn't paid for the Smedley and Dues incentives.

Communications and Public Relations

PRM is training with Club VPPRs via ZOOM in marketing, social media, and tools that may be helpful and easy to use. Attended the Small Business Expo on 10/31 seeking new member and club leads. Joined the Arizona Small Business Association (ASBA) and will market to these members by keeping an updated profile and making use of the blog area to attract prospects. No unexpected expenses were reported. PR is currently being managed through new website content and social media, along with support of club PR efforts. PR is currently under budget by limiting printing and mailing expenses; purchased advertising is being looked into, but has not yet been approved by the D3 leadership. Scheduling an interview with Business Radio X.

Education and Training

Events include HPL and Speakers Bureau meetings. The club success plan promotion had 44 clubs participate.

Speech contests

There were no speech contest expenses to report.

Administration

There were minor food expenses accounted for in the month for committee planning meetings, totalling less than \$100.

Travel

There were no travel expenses for the month.

Other Expenses

Other expenses for this month reflect the monthly TI Allocation.

District 3
Balance Sheet (in USD)

07/01/2018 Through 10/31/2018

	Actual
Assets	
Current Assets	
Cash and Cash Equivalents	126,213.56
Total Current Assets	126,213.56
Total Assets	\$ 126,213.56
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accrued Liabilities	59.62
Total Current Liabilities	59.62
Total Liabilities	59.62
Stockholders Equity	
Net Assets	128,144.61
Net Income (Loss)	(1,990.67)
Total Stockholders Equity	126,153.94
Total Liabilities and Equity	\$ 126,213.56

District 3
Available Funds (in USD)

Month Ending 10/31/2018

Available Funds

Cash & District Reserve	
Cash	
Cash - Bank of America (6622)	12,327.19
Total Cash	<u>12,327.19</u>
District Reserve	<u>113,886.37</u>
Total Cash & District Reserve	<u>126,213.56</u>
Minimum District Reserve Required at Year End	<u>(23,482.19)</u>
Total Available Funds	<u><u>102,731.37</u></u>

**District 3
Profit & Loss (Actual vs. Budget Summary) (in USD)**

Month Ending 10/31/2018			07/01/2018 Through 10/31/2018			
Actual	Budget	Variance		Actual	Budget	Variance
			District Revenue			
5,306.64	5,500.00	(193.36)	Membership Revenue	41,449.17	42,139.00	(689.83)
235.00	0.00	235.00	TLI Revenue	3,864.00	4,250.00	(386.00)
0.00	0.00	0.00	Other Revenue	7,882.84	7,750.00	132.84
<u>5,541.64</u>	<u>5,500.00</u>	<u>41.64</u>	Total District Revenue	<u>53,196.01</u>	<u>54,139.00</u>	<u>(942.99)</u>
			District Expenses			
0.00	0.00	0.00	Conference Expenses	(292.01)	0.00	(292.01)
0.00	0.00	0.00	TLI Expenses	6,739.85	4,364.10	2,375.75
684.00	7,000.00	(6,316.00)	Marketing Expense	5,991.53	12,425.00	(6,433.47)
2,759.00	3,800.00	(1,041.00)	Communications & PR Expenses	3,416.11	6,350.00	(2,933.89)
136.58	1,700.00	(1,563.42)	Education & Training Expense	2,847.61	9,021.84	(6,174.23)
1,011.40	2,475.00	(1,463.60)	Administration Expenses	10,496.45	10,900.00	(403.55)
0.00	0.00	0.00	Travel Expense	5,623.25	7,855.00	(2,231.75)
391.37	391.37	0.00	Other Expenses	20,363.89	14,061.48	6,302.41
<u>4,982.35</u>	<u>15,366.37</u>	<u>(10,384.02)</u>	Total District Expenses	<u>55,186.68</u>	<u>64,977.42</u>	<u>(9,790.74)</u>
<u>559.29</u>	<u>(9,866.37)</u>	<u>10,425.66</u>	Total Net Income	<u>(1,990.67)</u>	<u>(10,838.42)</u>	<u>8,847.75</u>

**District 3
Receipts Register (10/01/2018 - 10/31/2018)**

Receipt date	Customer	Payment method	Transaction number	Transaction date	Txn currency	Txn amount	Amount (USD)	Amount applied (USD)	Deposited on	Bank account
10/29/2018	C-00000123--TLI Revenue	Cash		10/29/2018	USD	235.00	235.00	235.00	10/29/2018	6622 Checking
10/22/2018	C-00002409--Miscellaneous Income	Check		10/22/2018	USD	67.84	67.84	67.84	10/22/2018	6622 Checking
10/22/2018	C-00002409--Miscellaneous Income	Check		10/22/2018	USD	(67.84)	(67.84)	(67.84)	10/22/2018	6622 Checking
10/22/2018	C-00002409--Miscellaneous Income	Check		10/22/2018	USD	67.84	67.84	67.84	10/22/2018	6622 Checking
10/22/2018	C-00002409--Miscellaneous Income	Check		10/22/2018	USD	(67.84)	(67.84)	(67.84)	10/22/2018	6622 Checking
Total							<u>235.00</u>	<u>235.00</u>		

District 3 Bills Register (10/01/2018 - 10/31/2018)

Date	Vendor	Bill#/Adj#	Due date	Descr	Curr	Trans. amount	Base amount(USD)	Amount paid (USD)
10/01/2018	V- 00000306--Mailc himp.Com		10/01/2018		USD	127.50	127.50	127.50
10/01/2018	V- 00000307--Capit al Merchant Gateway Fee		10/01/2018		USD	71.75	71.75	71.75
10/01/2018	V- 00000002--Toast masters Interna- tional - WHQ		10/01/2018		USD	1.82	1.82	1.82
10/02/2018	V- 00000305--Bank Card Merchant Fees		10/02/2018		USD	57.53	57.53	57.53
10/02/2018	V- 00000308--Authn et Gateway Fee		10/02/2018		USD	10.00	10.00	10.00
10/12/2018	V- 00000002--Toast masters Interna- tional - WHQ		10/12/2018		USD	684.00	684.00	684.00
10/17/2018	V- 00020750--Conc ur Technologies, Inc.		10/17/2018	Michael Holian	USD	32.33	32.33	32.33
10/17/2018	V- 00020750--Conc ur Technologies, Inc.		10/17/2018	Michael Holian	USD	17.89	17.89	17.89
10/18/2018	V- 00020750--Conc ur Technologies, Inc.		10/18/2018	DYLAN DOWN- HILL	USD	50.85	50.85	50.85
10/18/2018	V- 00020750--Conc ur Technologies, Inc.		10/18/2018	MICHAEL HOLIAN	USD	975.27	975.27	975.27
10/18/2018	V- 00033114--Shali mar Country Club		10/18/2018		USD	350.00	350.00	350.00
10/29/2018	V- 00000002--Toast masters Interna- tional - WHQ		10/29/2018		USD	85.54	85.54	85.54
10/31/2018	V- 00000306--Mailc himp.Com		10/31/2018		USD	127.50	127.50	127.50
Grand total						<u>2,591.98</u>	<u>2,591.98</u>	

District 3 Reconciliation Report

As Of 10/31/2018
Account: Cash - Bank of America (6622)

Statement Ending Balance	13,106.92
Deposits in Transit	0.00
Outstanding Checks and Charges	(779.73)
Adjusted Bank Balance	12,327.19
Book Balance	12,327.19
Adjustments*	0.00
Adjusted Book Balance	12,327.19

Total Checks and Charges Cleared	919.77	Total Deposits Cleared	235.00
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
Miscellaneous Income	Incorrect Date, Actually Received 09/24/18	10/22/2018		(67.84)	
Miscellaneous Income		10/22/2018		67.84	
Miscellaneous Income	Change Date to 09/24/18	10/22/2018		(67.84)	
Miscellaneous Income		10/22/2018		67.84	
TLI Revenue		10/29/2018		235.00	
Total Deposits				235.00	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Connie Weiss		05/30/2018	7625		38.36
Toastmasters International - WHQ		07/31/2018			391.37
Brown & Bigelow		09/12/2018	7658	299.74	
Amazing Awards		09/14/2018	7659	199.33	
Marie Hannellie Mendoza		09/26/2018	7660	26.42	
Mailchimp.Com		10/01/2018		127.50	
Capital Merchant Gateway Fee		10/01/2018		71.75	
Authnet Gateway Fee		10/02/2018		10.00	
Bank Card Merchant Fees		10/02/2018		57.53	
Shalimar Country Club		10/18/2018	7661		350.00
Concur Technologies, Inc.	BoA Sep 2018	10/18/2018		50.85	
Concur Technologies, Inc.	BoA Sep 2018	10/18/2018		(50.85)	
Mailchimp.Com		10/31/2018		127.50	
Total Checks and Charges				919.77	779.73

District 3
Reconciliation Report
 As Of 10/31/2018
 Account: District Reserve Receivable

Statement Ending Balance	113,886.37
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	113,886.37
Book Balance	113,886.37
Adjustments*	0.00
Adjusted Book Balance	113,886.37

Total Checks and Charges Cleared	2,239.07	Total Deposits Cleared	5,306.64
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
General Ledger Entry	October 2018 Membership Revenue	10/31/2018		5,306.64	
Total Deposits				5,306.64	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Toastmasters International - WHQ		10/01/2018		1.82	
Toastmasters International - WHQ		10/12/2018		684.00	
Concur Technologies, Inc.		10/18/2018		50.85	
Concur Technologies, Inc.	Oct Concur OOP	10/18/2018		50.22	
Concur Technologies, Inc.	BoA Sep 2018	10/18/2018		975.27	
Toastmasters International - WHQ		10/29/2018		85.54	
General Ledger Entry	October 2018 Allocation for District Activities to TI	10/31/2018		391.37	
Total Checks and Charges				2,239.07	0.00

District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)

Month Ending 10/31/2018			07/01/2018 Through 10/31/2018		
Actual	Budget	Variance	Actual	Budget	Variance
District Revenue					
Membership Revenue					
5,306.64	5,500.00	(193.36)	41,449.17	42,139.00	(689.83)
5,306.64	5,500.00	(193.36)	41,449.17	42,139.00	(689.83)
Total Membership Revenue					
TLI Revenue					
Registration & Tickets					
Registration - Member					
0.00	0.00	0.00	0.00	4,250.00	(4,250.00)
0.00	0.00	0.00	0.00	4,250.00	(4,250.00)
6025-000000 - Registration & Ticket Revenue					
235.00	0.00	235.00	3,722.00	0.00	3,722.00
235.00	0.00	235.00	3,722.00	0.00	3,722.00
Total Registration - No Item					
Registration - No Item					
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
6025-000000 - Registration & Ticket Revenue					
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
Total Non Registration					
Non Registration					
Non Registration					
0.00	0.00	0.00	100.00	0.00	100.00
0.00	0.00	0.00	42.00	0.00	42.00
6020-000000 - Miscellaneous Income					
6050-000000 - Refunds - Registration & Tickets					
0.00	0.00	0.00	142.00	0.00	142.00
0.00	0.00	0.00	142.00	0.00	142.00
Total Non Registration					
Total TLI Revenue					
235.00	0.00	235.00	3,864.00	4,250.00	(386.00)
235.00	0.00	235.00	3,864.00	4,250.00	(386.00)
Other Revenue					
6020-000000 - Miscellaneous Income					
0.00	0.00	0.00	67.84	0.00	67.84
0.00	0.00	0.00	7,525.00	7,500.00	25.00
6025-000000 - Registration & Ticket Revenue					
0.00	0.00	0.00	110.00	110.00	0.00
6030-000000 - Sponsorship/Advertising Revenue					
0.00	0.00	0.00	180.00	140.00	40.00
6035-000000 - Raffle Revenue					
0.00	0.00	0.00	7,882.84	7,750.00	132.84
0.00	0.00	0.00	53,196.01	54,139.00	(942.99)
Total Other Revenue					
Total District Revenue					
District Expenses					
Conference Expenses					
7018-000000 - Decorations Expense					
0.00	0.00	0.00	(92.01)	0.00	(92.01)
0.00	0.00	0.00	(200.00)	0.00	(200.00)
7086-000000 - Miscellaneous Expenses					
0.00	0.00	0.00	(292.01)	0.00	(292.01)
Total Conference Expenses					
TLI Expenses					
7008-000000 - Promotional Materials					
0.00	0.00	0.00	104.28	104.28	0.00
0.00	0.00	0.00	386.54	217.13	169.41
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)					
0.00	0.00	0.00	4,945.00	1,450.00	3,495.00
7014-000000 - Room Rental Event Expense					
0.00	0.00	0.00	329.24	1,829.24	(1,500.00)
0.00	0.00	0.00	(840.04)	0.00	(840.04)
7016-000000 - Meal Event Expense					
7018-000000 - Decorations Expense					
7020-000000 - Printing Expense					
0.00	0.00	0.00	765.94	0.00	765.94
0.00	0.00	0.00	0.00	200.00	(200.00)
0.00	0.00	0.00	1,048.89	563.45	485.44
7022-000000 - Audio Visual Expense					
7078-000000 - Food Expense					
0.00	0.00	0.00	6,739.85	4,364.10	2,375.75
Total TLI Expenses					
Marketing Expense					
Building New Clubs					
7006-000000 - Educational Materials					
0.00	0.00	0.00	0.00	50.00	(50.00)
0.00	0.00	0.00	17.10	0.00	17.10
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)					
0.00	0.00	0.00	0.00	500.00	(500.00)
7012-000000 - Supplies & Stationery					

**District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)**

Month Ending 10/31/2018			07/01/2018 Through 10/31/2018		
Actual	Budget	Variance	Actual	Budget	Variance
					Expense
0.00	50.00	(50.00)			7020-000000 - Printing Expense
0.00	400.00	(400.00)	0.00	200.00	(200.00)
0.00	450.00	(450.00)	497.08	1,600.00	(1,102.92)
					7082-000000 - Incentives
0.00	0.00	0.00	514.18	2,350.00	(1,835.82)
0.00	100.00	(100.00)			Total Building New Clubs
684.00	1,250.00	(566.00)			Membership Growth
684.00	1,350.00	(666.00)	0.00	200.00	(200.00)
			0.00	200.00	(200.00)
0.00	0.00	0.00			7020-000000 - Printing Expense
0.00	0.00	0.00	5,477.35	4,250.00	1,227.35
0.00	200.00	(200.00)	5,477.35	4,650.00	827.35
0.00	5,000.00	(5,000.00)			Total Membership Growth
0.00	5,200.00	(5,200.00)	0.00	100.00	(100.00)
684.00	7,000.00	(6,316.00)			Club Coaches
			0.00	100.00	(100.00)
0.00	300.00	(300.00)			Total Club Coaches
0.00	250.00	(250.00)	0.00	125.00	(125.00)
0.00	0.00	0.00	0.00	200.00	(200.00)
0.00	500.00	(500.00)			7020-000000 - Printing Expense
0.00	0.00	0.00	0.00	5,000.00	(5,000.00)
2,759.00	2,500.00	259.00	0.00	5,325.00	(5,325.00)
0.00	250.00	(250.00)	5,991.53	12,425.00	(6,433.47)
2,759.00	3,800.00	(1,041.00)			Total Recognition
			5,991.53	12,425.00	(6,433.47)
0.00	0.00	0.00			Total Marketing Expense
0.00	1,000.00	(1,000.00)	(508.89)	1,200.00	(1,708.89)
0.00	200.00	(200.00)			Communications & PR Expenses
0.00	300.00	(300.00)	0.00	250.00	(250.00)
0.00	0.00	0.00	516.00	0.00	516.00
0.00	500.00	(500.00)	0.00	1,000.00	(1,000.00)
0.00	0.00	0.00	250.00	0.00	250.00
0.00	0.00	0.00			7008-000000 - Promotional Materials
0.00	0.00	0.00	3,159.00	3,650.00	(491.00)
0.00	0.00	0.00			7020-000000 - Printing Expense
0.00	0.00	0.00	0.00	250.00	(250.00)
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1,000.00	(1,000.00)
0.00	0.00	0.00	250.00	0.00	250.00
0.00	0.00	0.00			7030-000000 - Photocopying Expense
0.00	0.00	0.00	3,416.11	6,350.00	(2,933.89)
0.00	0.00	0.00			Total Communications & PR Expenses
0.00	0.00	0.00	0.00	100.00	(100.00)
0.00	0.00	0.00	532.59	4,000.00	(3,467.41)
0.00	0.00	0.00			Education & Training Expense
0.00	0.00	0.00	593.46	400.00	193.46
0.00	0.00	0.00	20.00	300.00	(280.00)
0.00	0.00	0.00			Distinguished Clubs
0.00	0.00	0.00	1,192.31	100.00	1,092.31
0.00	0.00	0.00	102.37	100.00	2.37
0.00	0.00	0.00			7020-000000 - Printing Expense
0.00	0.00	0.00	1,908.14	900.00	1,008.14
0.00	0.00	0.00			Total Distinguished Clubs
0.00	0.00	0.00	0.00	390.00	(390.00)
0.00	0.00	0.00			Training Club Officers
0.00	0.00	0.00	0.00	2,657.55	(2,657.55)
0.00	0.00	0.00	0.00	200.00	(200.00)
0.00	0.00	0.00	0.00	274.29	(274.29)
0.00	0.00	0.00	321.15	500.00	(178.85)
0.00	0.00	0.00			7016-000000 - Meal Event Expense
0.00	0.00	0.00	321.15	4,021.84	(3,700.69)
0.00	0.00	0.00			7020-000000 - Printing Expense
0.00	0.00	0.00			7022-000000 - Audio Visual Expense
85.73	0.00	85.73	85.73	0.00	85.73
85.73	0.00	85.73			7078-000000 - Food Expense
136.58	1,700.00	(1,563.42)	2,847.61	9,021.84	(6,174.23)
					Total Training Club Officers
0.00	0.00	0.00	740.14	500.00	240.14
					Training Division & Area Governors
					7014-000000 - Room Rental Event
					Expense
					7016-000000 - Meal Event Expense
					7020-000000 - Printing Expense
					7022-000000 - Audio Visual Expense
					7078-000000 - Food Expense
					Total Training Division & Area Governors
					Training Areas & Divisions
					7078-000000 - Food Expense
					Total Training Areas & Divisions
					Total Education & Training Expense
					Administration Expenses
					7004-000000 - Badges & Pins

**District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)**

Month Ending 10/31/2018			07/01/2018 Through 10/31/2018			
Actual	Budget	Variance		Actual	Budget	Variance
0.00	0.00	0.00	7008-000000 - Promotional Materials	624.25	0.00	624.25
87.36	0.00	87.36	7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	4,916.02	3,500.00	1,416.02
0.00	100.00	(100.00)	7012-000000 - Supplies & Stationery Expense	146.76	400.00	(253.24)
350.00	0.00	350.00	7014-000000 - Room Rental Event Expense	740.00	600.00	140.00
0.00	0.00	0.00	7020-000000 - Printing Expense	635.00	500.00	135.00
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	0.00	400.00	(400.00)
255.00	400.00	(145.00)	7026-000000 - Website Expense	887.65	1,600.00	(712.35)
0.00	0.00	0.00	7030-000000 - Photocopying Expense	78.95	0.00	78.95
161.87	0.00	161.87	7034-000000 - Conference Calls & Webinars Expense	161.87	0.00	161.87
0.00	50.00	(50.00)	7044-000000 - Postage & Shipping Expense	45.65	200.00	(154.35)
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	371.96	0.00	371.96
139.28	400.00	(260.72)	7070-000000 - Bank Charges & Credit Card Fee Expense	1,130.31	1,600.00	(469.69)
17.89	0.00	17.89	7078-000000 - Food Expense	17.89	0.00	17.89
0.00	25.00	(25.00)	7084-000000 - Sympathy Expense	0.00	100.00	(100.00)
0.00	1,500.00	(1,500.00)	7088-000000 - Storage Expenses	0.00	1,500.00	(1,500.00)
1,011.40	2,475.00	(1,463.60)	Total Administration Expenses	10,496.45	10,900.00	(403.55)
			Travel Expense			
			District Director			
0.00	0.00	0.00	7056-000000 - Convention Registra- tion Fees Expense	125.00	125.00	0.00
0.00	0.00	0.00	7058-000000 - Lodging Expense	1,635.41	2,000.00	(364.59)
0.00	0.00	0.00	7060-000000 - Transportation - Air- fare Expense	0.00	250.00	(250.00)
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	23.24	0.00	23.24
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	72.76	50.00	22.76
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	85.00	0.00	85.00
0.00	0.00	0.00	7078-000000 - Food Expense	133.03	240.00	(106.97)
0.00	0.00	0.00	Total District Director	2,074.44	2,665.00	(590.56)
			Club Growth Director			
0.00	0.00	0.00	7056-000000 - Convention Registra- tion Fees Expense	600.00	650.00	(50.00)
0.00	0.00	0.00	7058-000000 - Lodging Expense	2,234.15	2,000.00	234.15
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	0.00	50.00	(50.00)
0.00	0.00	0.00	7078-000000 - Food Expense	0.00	240.00	(240.00)
0.00	0.00	0.00	Total CGD	2,834.15	2,940.00	(105.85)
			Division Director			
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	120.00	(120.00)
0.00	0.00	0.00	Total Division Director	0.00	120.00	(120.00)
			Area Director			
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	240.00	(240.00)
0.00	0.00	0.00	Total Area Director	0.00	240.00	(240.00)
			IPDD			
0.00	0.00	0.00	7056-000000 - Convention Registra-	670.00	0.00	670.00

**District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)**

Month Ending 10/31/2018			07/01/2018 Through 10/31/2018			
Actual	Budget	Variance		Actual	Budget	Variance
0.00	0.00	0.00	tion Fees Expense			
0.00	0.00	0.00	7058-000000 - Lodging Expense	0.00	800.00	(800.00)
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	0.00	400.00	(400.00)
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	44.66	40.00	4.66
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	0.00	650.00	(650.00)
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Total IPDD	<u>714.66</u>	<u>1,890.00</u>	<u>(1,175.34)</u>
0.00	0.00	0.00	Total Travel Expense	5,623.25	7,855.00	(2,231.75)
0.00	0.00	0.00	Other Expenses			
0.00	0.00	0.00	7008-000000 - Promotional Materials	299.74	0.00	299.74
0.00	0.00	0.00	7012-000000 - Supplies & Stationery Expense	234.89	235.00	(0.11)
0.00	0.00	0.00	7016-000000 - Meal Event Expense	13,901.69	9,174.00	4,727.69
0.00	0.00	0.00	7018-000000 - Decorations Expense	271.61	272.00	(0.39)
0.00	0.00	0.00	7020-000000 - Printing Expense	1,170.95	0.00	1,170.95
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	0.00	674.00	(674.00)
0.00	0.00	0.00	7042-000000 - Outside Contractor Expense	1,375.00	1,875.00	(500.00)
0.00	0.00	0.00	7044-000000 - Postage & Shipping Expense	653.16	266.00	387.16
0.00	0.00	0.00	7086-000000 - Miscellaneous Expenses	891.37	0.00	891.37
391.37	391.37	0.00	7092-000000 - TI Allocation	1,565.48	1,565.48	0.00
<u>391.37</u>	<u>391.37</u>	<u>0.00</u>	Total Other Expenses	<u>20,363.89</u>	<u>14,061.48</u>	<u>6,302.41</u>
4,982.35	15,366.37	(10,384.02)	Total District Expenses	55,186.68	64,977.42	(9,790.74)
<u>559.29</u>	<u>(9,866.37)</u>	<u>10,425.66</u>	Total Net Income	<u>(1,990.67)</u>	<u>(10,838.42)</u>	<u>8,847.75</u>