

INSTRUCTIONS:


1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the district governor and lieutenant governors within 30 days after the end of the month.
- 5. Quarter reports due to World Headquarters:**
 - * September Report: **October 31**
 - * December (Audit) Report: **February 15**
 - * March Report: **April 30**
 - * June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
 - * Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**
 - * Or fax to (949) 589-3456

NOTE: This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.


In Base Currency	USD
Monthly Net Income/(Loss)	24,895.46
Year to Date Net Income/(Loss)	8,990.97
Total Available Funds	106,505.29

1. We, the undersigned, certify that all district financial records have been made available to the audit committee for inspection and that any unpaid bills or other outstanding obligations for the 2018-2019 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the 2018-2019 term.

Dated this 4th day of May



District Director (for the year audited)



District Finance Manager (for the year audited)

Complete only for the Mid-year Report and Year-end Report:

2. We, the undersigned members of the Audit Committee, have examined the records of District 3 for the 2018-2019 term in accordance with the Audit Committee Guidelines* and believe that this report properly reflects the operation for that term.

Dated this _____ day of _____

Chairman

Member

Member

* Audit Committee Guidelines are available at the District Finance Corner: www.toastmasters.org/AuditGuide

NOTE: Audit committee members cannot be members of the district executive committee (e.g., district director, program quality director, club growth director, immediate past district director, secretary, finance manager, public relations officer, division directors, area directors).

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

Membership Revenue

Membership Revenue suffered a significant mess this month, as 15 clubs have not met the dues minimum and six others have not paid any dues at all. Efforts are underway to follow up with these clubs to assist in building back to membership strength.

Conference Net Income/(Loss)

Through the end of March 2019, conference expenses are to be expected for the May spring conference at the DoubleTree Hotel in Tempe, AZ. The \$5,000 expense was the deposit for the spring conference at the DoubleTree Hotel.

Fundraising Net Income/(Loss)

There were no fundraising activities in District 3.

TLI Net Income/(Loss)

For the month of March, no TLI event was held. The TLI in Mohave was cancelled due to inclement weather and was rescheduled for April 13, 2019.

District Store Net Income/(Loss)

There is no district store in District 3.

Other Revenue

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

Marketing

Our marketing budget was under budget because we have not yet placed the order for our incentives. We will make up for this under budget in the next couple of months.

Communications and Public Relations

Still working to schedule an interview with Business Radio X. PR is still seeking a cost analysis (not free) of Canva.com for our clubs' use. D3 may need new retractable banners before the end of the year; working on table runner design for PR, Speakers Bureau, and TLI. The new D3 Podcast should be ready for its first broadcast at Spring Conference. PR has a volunteer for Social Media chair for the remainder of this year and will help manage our social media pages, posts, and interactions. Integration of our Facebook Fan Page with ManyChat was successful.

Education and Training

Area Director & Division Director training plus the DEC meeting was held on March 16, 2019 at La Casa de Cristo in Scottsdale, AZ.

Speech contests

Two division speech contests (Saguaro & Zuni) were held on March 30, 2019.

Administration

Administration expenses are significantly lower than forecast. Certain printing expenses were handled without using a commercial printer, and we have not utilized the consultant for the website as we had originally forecast.

Travel

There were a number of minimal expenses for DEC member travel for the month, otherwise there were no travel expenses for the month.

Other Expenses

Other expenses include the monthly TI Allocation.

District 3
Balance Sheet (in USD)

07/01/2018 Through 03/31/2019

	Actual
Assets	
Current Assets	
Cash and Cash Equivalents	129,987.48
Prepaid Expenses	7,260.36
Total Current Assets	137,247.84
Total Assets	\$ 137,247.84
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	52.64
Accrued Liabilities	59.62
Total Current Liabilities	112.26
Total Liabilities	112.26
Stockholders Equity	
Net Assets	128,144.61
Net Income (Loss)	8,990.97
Total Stockholders Equity	137,135.58
Total Liabilities and Equity	\$ 137,247.84

District 3
Available Funds (in USD)

Month Ending 03/31/2019

Available Funds

Cash & District Reserve	
Cash	
Cash - Bank of America (6622)	13,107.74
Total Cash	<u>13,107.74</u>
District Reserve	116,879.74
Total Cash & District Reserve	<u>129,987.48</u>
Minimum District Reserve Required at Year End	<u>(23,482.19)</u>
Total Available Funds	<u><u>106,505.29</u></u>

District 3
Profit & Loss (Actual vs. Budget Summary) (in USD)

Month Ending 03/31/2019			07/01/2018 Through 03/31/2019		
Actual	Budget	Variance	Actual	Budget	Variance
			District Revenue		
25,954.42	30,377.00	(4,422.58)	77,397.31	82,043.00	(4,645.69)
0.00	0.00	0.00	3,874.00	4,250.00	(376.00)
0.00	0.00	0.00	7,932.73	7,750.00	182.73
<u>25,954.42</u>	<u>30,377.00</u>	<u>(4,422.58)</u>	<u>89,204.04</u>	<u>94,043.00</u>	<u>(4,838.96)</u>
			District Expenses		
0.00	0.00	0.00	(292.01)	0.00	(292.01)
0.00	0.00	0.00	15,746.44	21,364.10	(5,617.66)
104.00	1,075.00	(971.00)	8,423.80	19,390.00	(10,966.20)
125.00	1,300.00	(1,175.00)	4,359.92	15,350.00	(10,990.08)
0.00	1,300.00	(1,300.00)	3,845.62	14,971.84	(11,126.22)
0.00	0.00	0.00	2,788.22	6,100.00	(3,311.78)
333.31	2,325.00	(1,991.69)	15,195.17	19,125.00	(3,929.83)
105.28	20.00	85.28	8,216.54	10,865.00	(2,648.46)
391.37	391.37	0.00	21,929.37	16,018.33	5,911.04
<u>1,058.96</u>	<u>6,411.37</u>	<u>(5,352.41)</u>	<u>80,213.07</u>	<u>123,184.27</u>	<u>(42,971.20)</u>
<u>24,895.46</u>	<u>23,965.63</u>	<u>929.83</u>	<u>8,990.97</u>	<u>(29,141.27)</u>	<u>38,132.24</u>
			Total Net Income		

District 3
Receipts Register (03/01/2019 - 03/31/2019)

Receipt date	Customer	Payment method	Transaction number	Transaction date	Txn currency	Txn amount	Amount (USD)	Amount applied (USD)	Deposited on	Bank account
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No data found for selected filters

District 3 Bills Register (03/01/2019 - 03/31/2019)

Date	Vendor	Bill#/Adj#	Due date	Descr	Curr	Trans. amount	Base amount(USD)	Amount paid (USD)
03/01/2019	V- 00020750--Conc ur Technologies, Inc.		03/01/2019	Michael Heier	USD	14.35	14.35	14.35
03/01/2019	V- 00000306--Mailc himp.Com		03/01/2019		USD	127.50	127.50	127.50
03/04/2019	V- 00000305--Bank Card Merchant Fees		03/04/2019		USD	57.40	57.40	57.40
03/04/2019	V- 00000305--Bank Card Merchant Fees		03/04/2019		USD	10.00	10.00	10.00
03/07/2019	V- 00000307--Capit al Merchant Gateway Fee		03/07/2019		USD	15.95	15.95	15.95
03/11/2019	V- 00015274--Doubl etree Hilton		03/11/2019		USD	5,000.00	5,000.00	5,000.00
03/16/2019	V- 00033363--Karen Hewitt		03/16/2019		USD	52.64	52.64	52.64
03/16/2019	V- 00003263--Trish Blackwelder		03/16/2019		USD	108.11	108.11	108.11
03/16/2019	V-00002966--DJ Reed		03/16/2019		USD	191.90	191.90	191.90
03/16/2019	V- 00033363--Karen Hewitt		03/16/2019		USD	52.64	52.64	52.64
03/18/2019	V- 00020750--Conc ur Technologies, Inc.		03/18/2019	TIMO- THY MULLINS	USD	229.00	229.00	229.00
Grand total						5,859.49	5,859.49	

District 3 Reconciliation Report

As Of 03/31/2019
Account: Cash - Bank of America (6622)

Statement Ending Balance	13,146.94
Deposits in Transit	0.00
Outstanding Checks and Charges	(39.20)
Adjusted Bank Balance	13,107.74
Book Balance	13,107.74
Adjustments*	0.00
Adjusted Book Balance	13,107.74

Total Checks and Charges Cleared	5,624.68	Total Deposits Cleared	0.00
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
Total Deposits				0.00	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
James Eng		01/23/2019	7674	28.56	
Tatiana Kurochkina		01/23/2019	7678		39.20
James Eng		02/10/2019	7685	32.62	
Mailchimp.Com		03/01/2019		127.50	
Bank Card Merchant Fees		03/04/2019		10.00	
Bank Card Merchant Fees		03/04/2019		57.40	
Capital Merchant Gateway Fee		03/07/2019		15.95	
Doubletree Hilton		03/11/2019	7671	5,000.00	
DJ Reed		03/16/2019	7689	191.90	
Karen Hewitt		03/16/2019	7690	52.64	
Trish Blackwelder		03/16/2019	7691	108.11	
Total Checks and Charges				5,624.68	39.20

District 3 Reconciliation Report

As Of 03/31/2019
Account: District Reserve Receivable

Statement Ending Balance	116,879.74
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	116,879.74
Book Balance	116,879.74
Adjustments*	0.00
Adjusted Book Balance	116,879.74

Total Checks and Charges Cleared	634.72	Total Deposits Cleared	25,954.42
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
General Ledger Entry	March 2019 Membership Revenue	03/31/2019		25,954.42	
Total Deposits				25,954.42	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Concur Technologies, Inc.	BoA Feb 2019	03/18/2019		229.00	
General Ledger Entry	March 2019 Allocation for District Activities to TI	03/31/2019		391.37	
Concur Technologies, Inc.	Mar Concur OOP	03/31/2019		14.35	
Total Checks and Charges				634.72	0.00

District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)

Month Ending 03/31/2019			07/01/2018 Through 03/31/2019			
Actual	Budget	Variance	Actual	Budget	Variance	
			District Revenue			
			Membership Revenue			
25,954.42	30,377.00	(4,422.58)	6005-000000 - Membership Revenue	77,397.31	82,043.00	(4,645.69)
25,954.42	30,377.00	(4,422.58)	Total Membership Revenue	77,397.31	82,043.00	(4,645.69)
			TLI Revenue			
			Registration & Tickets			
			Registration - Member			
0.00	0.00	0.00	6025-000000 - Registration & Ticket Revenue	0.00	4,250.00	(4,250.00)
0.00	0.00	0.00	Total Registration - Member	0.00	4,250.00	(4,250.00)
			Registration - No Item			
0.00	0.00	0.00	6025-000000 - Registration & Ticket Revenue	3,732.00	0.00	3,732.00
0.00	0.00	0.00	Total Registration - No Item	3,732.00	0.00	3,732.00
0.00	0.00	0.00	Total Registration & Tickets	3,732.00	4,250.00	(518.00)
			Non Registration			
			Non Registration			
0.00	0.00	0.00	6020-000000 - Miscellaneous Income	100.00	0.00	100.00
0.00	0.00	0.00	6050-000000 - Refunds - Registration & Tickets	42.00	0.00	42.00
0.00	0.00	0.00	Total Non Registration	142.00	0.00	142.00
0.00	0.00	0.00	Total Non Registration	142.00	0.00	142.00
0.00	0.00	0.00	Total TLI Revenue	3,874.00	4,250.00	(376.00)
			Other Revenue			
0.00	0.00	0.00	6020-000000 - Miscellaneous Income	117.73	0.00	117.73
0.00	0.00	0.00	6025-000000 - Registration & Ticket Revenue	7,525.00	7,500.00	25.00
0.00	0.00	0.00	6030-000000 - Sponsorship/Advertising Revenue	110.00	110.00	0.00
0.00	0.00	0.00	6035-000000 - Raffle Revenue	180.00	140.00	40.00
0.00	0.00	0.00	Total Other Revenue	7,932.73	7,750.00	182.73
25,954.42	30,377.00	(4,422.58)	Total District Revenue	89,204.04	94,043.00	(4,838.96)
			District Expenses			
			Conference Expenses			
0.00	0.00	0.00	7018-000000 - Decorations Expense	(92.01)	0.00	(92.01)
0.00	0.00	0.00	7086-000000 - Miscellaneous Expenses	(200.00)	0.00	(200.00)
0.00	0.00	0.00	Total Conference Expenses	(292.01)	0.00	(292.01)
			TLI Expenses			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	200.00	(200.00)
0.00	0.00	0.00	7008-000000 - Promotional Materials	104.28	104.28	0.00
0.00	0.00	0.00	7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	386.54	1,217.13	(830.59)
0.00	0.00	0.00	7012-000000 - Supplies & Stationery Expense	250.03	500.00	(249.97)
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	10,703.90	13,450.00	(2,746.10)
0.00	0.00	0.00	7016-000000 - Meal Event Expense	1,742.82	1,829.24	(86.42)
0.00	0.00	0.00	7018-000000 - Decorations Expense	(840.04)	0.00	(840.04)
0.00	0.00	0.00	7020-000000 - Printing Expense	1,451.53	500.00	951.53
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	0.00	1,000.00	(1,000.00)
0.00	0.00	0.00	7078-000000 - Food Expense	1,947.38	2,563.45	(616.07)
0.00	0.00	0.00	Total TLI Expenses	15,746.44	21,364.10	(5,617.66)
			Marketing Expense			
			Building New Clubs			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	100.00	(100.00)
0.00	0.00	0.00	7010-000000 - Awards Expense	17.10	0.00	17.10

**District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)**

Month Ending 03/31/2019			07/01/2018 Through 03/31/2019			
Actual	Budget	Variance		Actual	Budget	Variance
			(Trophies, Plaques, Ribbons & Certificates)			
0.00	500.00	(500.00)	7012-000000 - Supplies & Stationery Expense	0.00	1,500.00	(1,500.00)
0.00	50.00	(50.00)	7020-000000 - Printing Expense	0.00	450.00	(450.00)
0.00	400.00	(400.00)	7082-000000 - Incentives	782.49	3,600.00	(2,817.51)
0.00	950.00	(950.00)	Total Building New Clubs Membership Growth	799.59	5,650.00	(4,850.41)
0.00	0.00	0.00	7008-000000 - Promotional Materials	0.00	200.00	(200.00)
0.00	0.00	0.00	7020-000000 - Printing Expense	0.00	400.00	(400.00)
0.00	0.00	0.00	7044-000000 - Postage & Shipping Expense	39.00	200.00	(161.00)
0.00	0.00	0.00	7082-000000 - Incentives	7,481.21	6,490.00	991.21
0.00	0.00	0.00	Total Membership Growth	7,520.21	7,290.00	230.21
			Club Coaches			
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	0.00	200.00	(200.00)
0.00	0.00	0.00	7016-000000 - Meal Event Expense	0.00	100.00	(100.00)
0.00	0.00	0.00	7020-000000 - Printing Expense	0.00	200.00	(200.00)
0.00	0.00	0.00	Total Club Coaches	0.00	500.00	(500.00)
			Rebuilding			
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	0.00	200.00	(200.00)
0.00	0.00	0.00	7016-000000 - Meal Event Expense	0.00	200.00	(200.00)
0.00	0.00	0.00	7020-000000 - Printing Expense	0.00	100.00	(100.00)
0.00	0.00	0.00	Total Rebuilding	0.00	500.00	(500.00)
			Recognition			
0.00	125.00	(125.00)	7020-000000 - Printing Expense	0.00	250.00	(250.00)
104.00	0.00	104.00	7044-000000 - Postage & Shipping Expense	104.00	200.00	(96.00)
0.00	0.00	0.00	7082-000000 - Incentives	0.00	5,000.00	(5,000.00)
104.00	125.00	(21.00)	Total Recognition	104.00	5,450.00	(5,346.00)
104.00	1,075.00	(971.00)	Total Marketing Expense	8,423.80	19,390.00	(10,966.20)
			Communications & PR Expenses			
0.00	300.00	(300.00)	7008-000000 - Promotional Materials	(396.02)	2,700.00	(3,096.02)
0.00	0.00	0.00	7020-000000 - Printing Expense	0.00	250.00	(250.00)
125.00	0.00	125.00	7026-000000 - Website Expense	214.94	2,500.00	(2,285.06)
0.00	0.00	0.00	7030-000000 - Photocopying Expense	516.00	0.00	516.00
0.00	500.00	(500.00)	7036-000000 - Advertising Expense	0.00	3,500.00	(3,500.00)
0.00	0.00	0.00	7038-000000 - Dues & Association Fee Expense	250.00	0.00	250.00
0.00	500.00	(500.00)	7040-000000 - Trade Show Registration Expense	3,759.00	6,150.00	(2,391.00)
0.00	0.00	0.00	7044-000000 - Postage & Shipping Expense	0.00	250.00	(250.00)
0.00	0.00	0.00	7078-000000 - Food Expense	16.00	0.00	16.00
125.00	1,300.00	(1,175.00)	Total Communications & PR Expenses	4,359.92	15,350.00	(10,990.08)
			Education & Training Expense			
			Distinguished Clubs			
0.00	100.00	(100.00)	7020-000000 - Printing Expense	0.00	800.00	(800.00)
0.00	0.00	0.00	7044-000000 - Postage & Shipping Expense	22.00	250.00	(228.00)
0.00	0.00	0.00	7082-000000 - Incentives	532.59	4,000.00	(3,467.41)
0.00	100.00	(100.00)	Total Distinguished Clubs	554.59	5,050.00	(4,495.41)
			Training Club Officers			
0.00	0.00	0.00	7006-000000 - Educational Materials	719.69	800.00	(80.31)
0.00	0.00	0.00	7008-000000 - Promotional Materials	81.42	0.00	81.42
0.00	300.00	(300.00)	7014-000000 - Room Rental Event	80.00	1,800.00	(1,720.00)

**District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)**

Month Ending 03/31/2019			07/01/2018 Through 03/31/2019			
Actual	Budget	Variance		Actual	Budget	Variance
			Expense			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	120.58	0.00	120.58
0.00	100.00	(100.00)	7020-000000 - Printing Expense	1,252.03	600.00	652.03
0.00	100.00	(100.00)	7078-000000 - Food Expense	268.39	600.00	(331.61)
0.00	500.00	(500.00)	Total Training Club Officers	2,522.11	3,800.00	(1,277.89)
			Training Division & Area Governors			
0.00	0.00	0.00	7014-000000 - Room Rental Event	0.00	390.00	(390.00)
			Expense			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	0.00	2,657.55	(2,657.55)
0.00	200.00	(200.00)	7020-000000 - Printing Expense	0.00	800.00	(800.00)
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	0.00	274.29	(274.29)
0.00	500.00	(500.00)	7078-000000 - Food Expense	683.19	2,000.00	(1,316.81)
0.00	700.00	(700.00)	Total Training Division & Area Governors	683.19	6,121.84	(5,438.65)
			Training Areas & Divisions			
0.00	0.00	0.00	7078-000000 - Food Expense	85.73	0.00	85.73
0.00	0.00	0.00	Total Training Areas & Divisions	85.73	0.00	85.73
0.00	1,300.00	(1,300.00)	Total Education & Training Expense	3,845.62	14,971.84	(11,126.22)
			Speech Contest Expenses			
0.00	0.00	0.00	7010-000000 - Awards Expense	2,743.22	5,000.00	(2,256.78)
			(Trophies, Plaques, Ribbons & Certificates)			
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	45.00	600.00	(555.00)
0.00	0.00	0.00	7020-000000 - Printing Expense	0.00	200.00	(200.00)
0.00	0.00	0.00	7078-000000 - Food Expense	0.00	300.00	(300.00)
0.00	0.00	0.00	Total Speech Contest Expenses	2,788.22	6,100.00	(3,311.78)
			Administration Expenses			
0.00	0.00	0.00	7004-000000 - Badges & Pins	778.90	500.00	278.90
0.00	0.00	0.00	7008-000000 - Promotional Materials	624.25	0.00	624.25
0.00	0.00	0.00	7010-000000 - Awards Expense	4,981.17	3,500.00	1,481.17
			(Trophies, Plaques, Ribbons & Certificates)			
0.00	100.00	(100.00)	7012-000000 - Supplies & Stationery Expense	146.76	900.00	(753.24)
0.00	500.00	(500.00)	7014-000000 - Room Rental Event Expense	1,077.50	2,100.00	(1,022.50)
0.00	0.00	0.00	7016-000000 - Meal Event Expense	43.84	0.00	43.84
108.11	600.00	(491.89)	7020-000000 - Printing Expense	1,427.50	2,100.00	(672.50)
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	0.00	400.00	(400.00)
127.50	400.00	(272.50)	7026-000000 - Website Expense	1,422.65	3,600.00	(2,177.35)
0.00	0.00	0.00	7030-000000 - Photocopying Expense	78.95	0.00	78.95
0.00	0.00	0.00	7034-000000 - Conference Calls & Webinars Expense	349.64	0.00	349.64
14.35	300.00	(285.65)	7044-000000 - Postage & Shipping Expense	180.00	700.00	(520.00)
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	371.96	0.00	371.96
83.35	400.00	(316.65)	7070-000000 - Bank Charges & Credit Card Fee Expense	1,671.56	3,600.00	(1,928.44)
0.00	0.00	0.00	7078-000000 - Food Expense	17.89	0.00	17.89
0.00	25.00	(25.00)	7084-000000 - Sympathy Expense	42.98	225.00	(182.02)
0.00	0.00	0.00	7088-000000 - Storage Expenses	1,979.62	1,500.00	479.62
333.31	2,325.00	(1,991.69)	Total Administration Expenses	15,195.17	19,125.00	(3,929.83)
			Travel Expense			
			District Director			
0.00	0.00	0.00	7056-000000 - Convention Registration Fees Expense	125.00	125.00	0.00

**District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)**

Month Ending 03/31/2019			07/01/2018 Through 03/31/2019			
Actual	Budget	Variance		Actual	Budget	Variance
0.00	0.00	0.00	7058-000000 - Lodging Expense	2,153.16	2,500.00	(346.84)
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	0.00	250.00	(250.00)
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	23.24	40.00	(16.76)
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	104.93	100.00	4.93
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	109.00	0.00	109.00
0.00	0.00	0.00	7078-000000 - Food Expense	206.92	360.00	(153.08)
0.00	0.00	0.00	Total District Director	2,722.25	3,375.00	(652.75)
			Program Quality Director			
0.00	0.00	0.00	7058-000000 - Lodging Expense	0.00	500.00	(500.00)
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	61.18	40.00	21.18
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	0.00	50.00	(50.00)
0.00	0.00	0.00	7078-000000 - Food Expense	0.00	120.00	(120.00)
0.00	0.00	0.00	Total PQD	61.18	710.00	(648.82)
			Club Growth Director			
0.00	0.00	0.00	7056-000000 - Convention Registration Fees Expense	600.00	650.00	(50.00)
0.00	0.00	0.00	7058-000000 - Lodging Expense	2,553.31	2,500.00	53.31
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	40.00	(40.00)
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	0.00	100.00	(100.00)
0.00	0.00	0.00	7078-000000 - Food Expense	0.00	360.00	(360.00)
0.00	0.00	0.00	Total CGD	3,153.31	3,650.00	(496.69)
			Public Relations Manager			
0.00	20.00	(20.00)	7062-000000 - Transportation - Mileage Expense	0.00	40.00	(40.00)
0.00	20.00	(20.00)	Total PR Manager	0.00	40.00	(40.00)
			Administration Manager			
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	20.00	(20.00)
0.00	0.00	0.00	Total Admin Manager	0.00	20.00	(20.00)
			Division Director			
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	380.00	(380.00)
0.00	0.00	0.00	Total Division Director	0.00	380.00	(380.00)
			Area Director			
105.28	0.00	105.28	7062-000000 - Transportation - Mileage Expense	318.22	760.00	(441.78)
105.28	0.00	105.28	Total Area Director	318.22	760.00	(441.78)
			IPDD			
0.00	0.00	0.00	7056-000000 - Convention Registration Fees Expense	670.00	0.00	670.00
0.00	0.00	0.00	7058-000000 - Lodging Expense	934.52	800.00	134.52
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	0.00	400.00	(400.00)
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	44.66	80.00	(35.34)
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	0.00	650.00	(650.00)
0.00	0.00	0.00	Total IPDD	1,649.18	1,930.00	(280.82)
			Other Member			
0.00	0.00	0.00	7060-000000 - Transportation - Air-	300.40	0.00	300.40

District 3
Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)

Month Ending 03/31/2019			07/01/2018 Through 03/31/2019			
Actual	Budget	Variance		Actual	Budget	Variance
0.00	0.00	0.00	fare Expense			
			7068-000000 - Transportation - Other	12.00	0.00	12.00
0.00	0.00	0.00	Expense			
105.28	20.00	85.28	Total Other Member	312.40	0.00	312.40
			Total Travel Expense	8,216.54	10,865.00	(2,648.46)
			Other Expenses			
0.00	0.00	0.00	7008-000000 - Promotional Materials	299.74	0.00	299.74
0.00	0.00	0.00	7012-000000 - Supplies & Stationery	234.89	235.00	(0.11)
			Expense			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	13,901.69	9,174.00	4,727.69
0.00	0.00	0.00	7018-000000 - Decorations Expense	271.61	272.00	(0.39)
0.00	0.00	0.00	7020-000000 - Printing Expense	1,170.95	0.00	1,170.95
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	0.00	674.00	(674.00)
0.00	0.00	0.00	7042-000000 - Outside Contractor Ex-	1,375.00	1,875.00	(500.00)
			pense			
0.00	0.00	0.00	7044-000000 - Postage & Shipping Ex-	653.16	266.00	387.16
			pense			
0.00	0.00	0.00	7086-000000 - Miscellaneous Ex-	500.00	0.00	500.00
			penses			
391.37	391.37	0.00	7092-000000 - TI Allocation	3,522.33	3,522.33	0.00
391.37	391.37	0.00	Total Other Expenses	21,929.37	16,018.33	5,911.04
1,058.96	6,411.37	(5,352.41)	Total District Expenses	80,213.07	123,184.27	(42,971.20)
24,895.46	23,965.63	929.83	Total Net Income	8,990.97	(29,141.27)	38,132.24