



**TOASTMASTERS INTERNATIONAL**  
**Certification for**  
**July 2018**  
**2018-2019**

DISTRICT 3

**INSTRUCTIONS:**

1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the District Director, Program Quality Director and the Club Growth Director within 30 days after the end of the month.
- 5. Quarter reports due to World Headquarters:**
  - \* September Report: **October 31**
  - \* December (Audit) Report: **February 15**
  - \* March Report: **April 30**
  - \* June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
  - \* Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**
  - \* Or fax to (949) 858-1207

**NOTE:** This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

<b>In Base Currency</b>	USD
<b>Monthly Net Income/(Loss)</b>	(7,675.38)
<b>Year to Date Net Income/(Loss)</b>	(7,675.38)
<b>Total Available Funds</b>	96,251.66

1. We, the undersigned, certify that all district financial records have been made available to the audit committee (Mid-year and Year-end) for inspection and that any unpaid bills or other outstanding obligations for the 2018-2019 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the 2018-2019 term.

Dated this 10th day of October

\_\_\_\_\_  
 District Director

\_\_\_\_\_  
 Finance Manager

**Complete only for the Mid-year Report and Year-end Report:**

2. We, the undersigned members of the Audit Committee, have examined the records of District 3 for the 2018-2019 term in accordance with the Audit Committee Guidelines\* and believe that this report properly reflects the operation for that term.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
 Chairman

\_\_\_\_\_  
 Member

\_\_\_\_\_  
 Member

\* Audit Committee Guidelines are available at the "District Finance" section of the website:  
**NOTE:** Audit committee members cannot be members of the district executive committee (e.g., District Director, Program Quality Director, Club Growth Director, Immediate Past District Governor, Administration Manager, Finance Manager, Public Relations Manager, Division Directors, Area



TOASTMASTERS INTERNATIONAL  
Narratives for  
July 2018  
2018-2019

DISTRICT **3**

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Membership Revenue**

July membership payments were ahead of plan due to the addition of a new club and a strong push to get a good start on the Smedley program. Significant attention to club success plans and a good start on DCP have also fueled this increase.

**Conference Net Income/(Loss)**

No revenue or expenses associated with conference. Negatives shown reflects accruals that were expensed in August but moved to 2017-2018 year per revised accrual template.

**Fundraising Net Income/(Loss)**

There were no fundraising revenues or expenses this month.

**TLI Net Income/(Loss)**

We had two TLI events during July: Thunderbird and Mesa. We were also accepting payments for the La Casa TLI on August 18.

**District Store Net Income/(Loss)**

District 3 does not have a district store, there were no district store revenues or expenses.

**Other Revenue**

July Jubilee registration and other income is recorded as other revenue. Revenue was lower than July Jubilee budget of \$8,665.00.



TOASTMASTERS INTERNATIONAL

Narratives for

July 2018

2018-2019

DISTRICT 3

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Marketing**

This month the only Marketing expense was the order of last year's membership incentives. We are working on the final Smedley numbers for those incentives and those will be part of the October budget, along with the dues incentives. We are hoping to have all incentives ordered by October 16th and delivered to the clubs by November 15th (at the latest).

**Communications and Public Relations**

There were no PR expenses this month, the focus was planning for the remainder of the 2018-2019 Toastmasters year. Negatives shown reflects accruals that were expensed in August but moved to 2017-2018 year per revised accrual template.

**Education and Training**

In July we ran a total of 2 days training for new ADs and DVDs which includes a make-up session. Further expense from July 28 Division and Area Director training are expected in August to later be reallocated to July.

**Speech contests**

No revenue or expenses associated with speech contests.

**Administration**

Administration expenses for July were primarily District awards to be presented at July Jubilee. Badges and supplies for the new leadership team were included. Typical expenses for website and bank fees were included. Negatives shown reflects accruals that were expensed in August but moved to 2017-2018 year per revised accrual template. Further expense from July 28 DEC meeting are expected in August to later be reallocated to July.

**Travel**

Travel expenses were minimal in July.

**Other Expenses**

Other expenses includes a new TI allocation of \$391.37 per month for the 2018-2019 Toastmasters year. All other expenses are related to July Jubilee. July Jubilee expenses of \$9201.05 are less than July Jubilee budget of \$11,610.00 though further expenses are expected in August to later be reallocated to July.

**District 3**  
**Balance Sheet (in USD)**

07/01/2018 Through 07/31/2018

	Actual
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalents	119,733.85
Prepaid Expenses	795.00
Total Current Assets	120,528.85
<b>Total Assets</b>	<b>\$ 120,528.85</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accrued Liabilities	59.62
Total Current Liabilities	59.62
Total Liabilities	59.62
Stockholders Equity	
Net Assets	128,144.61
Net Income (Loss)	(7,675.38)
Total Stockholders Equity	120,469.23
<b>Total Liabilities and Equity</b>	<b>\$ 120,528.85</b>

**District 3**  
**Available Funds (in USD)**

Month Ending 07/31/2018

**Available Funds**

Cash & District Reserve	
Cash	
Cash - Bank of America (6622)	28,376.90
Total Cash	<u>28,376.90</u>
District Reserve	<u>91,356.95</u>
Total Cash & District Reserve	<u>119,733.85</u>
Minimum District Reserve Required at Year End	<u>(23,482.19)</u>
<b>Total Available Funds</b>	<b><u><u>96,251.66</u></u></b>

**District 3  
Profit & Loss (Actual vs. Budget Summary) (in USD)**

Month Ending 07/31/2018			07/01/2018 Through 07/31/2018		
Actual	Budget	Variance	Actual	Budget	Variance
<b>District Revenue</b>					
1,291.14	0.00	1,291.14	1,291.14	0.00	1,291.14
2,952.00	0.00	2,952.00	2,952.00	0.00	2,952.00
7,410.00	0.00	7,410.00	7,410.00	0.00	7,410.00
<u>11,653.14</u>	<u>0.00</u>	<u>11,653.14</u>	<u>11,653.14</u>	<u>0.00</u>	<u>11,653.14</u>
<b>District Expenses</b>					
(432.92)	0.00	(432.92)	(432.92)	0.00	(432.92)
4,745.74	0.00	4,745.74	4,745.74	0.00	4,745.74
286.89	0.00	286.89	286.89	0.00	286.89
(930.00)	0.00	(930.00)	(930.00)	0.00	(930.00)
901.36	0.00	901.36	901.36	0.00	901.36
5,141.79	0.00	5,141.79	5,141.79	0.00	5,141.79
23.24	0.00	23.24	23.24	0.00	23.24
9,592.42	0.00	9,592.42	9,592.42	0.00	9,592.42
<u>19,328.52</u>	<u>0.00</u>	<u>19,328.52</u>	<u>19,328.52</u>	<u>0.00</u>	<u>19,328.52</u>
<b>(7,675.38)</b>	<b>0.00</b>	<b>(7,675.38)</b>	<b>(7,675.38)</b>	<b>0.00</b>	<b>(7,675.38)</b>
<b>Total Net Income</b>					

**District 3**  
**Receipts Register (07/01/2018 - 07/31/2018)**

Receipt date	Customer	Payment method	Transaction number	Transaction date	Txn currency	Txn amount	Amount (USD)	Amount applied (USD)	Deposited on	Bank account
07/31/2018	C-00000123--TLI Revenue	Check		07/31/2018	USD	28.00	28.00	28.00	07/31/2018	6622 Checking
07/31/2018	C-00000123--TLI Revenue	Check		07/31/2018	USD	14.00	14.00	14.00	07/31/2018	6622 Checking
07/31/2018	C-00000122--July Jubilee	Check		07/31/2018	USD	355.00	355.00	355.00	07/31/2018	6622 Checking
07/31/2018	C-00000122--July Jubilee	Check		07/31/2018	USD	40.00	40.00	40.00	07/31/2018	6622 Checking
07/30/2018	C-00000123--TLI Revenue	Check		07/30/2018	USD	28.00	28.00	28.00	07/30/2018	6622 Checking
07/30/2018	C-00000123--TLI Revenue	Check		07/30/2018	USD	334.00	334.00	334.00	07/30/2018	6622 Checking
07/30/2018	C-00000122--July Jubilee	Check		07/30/2018	USD	75.00	75.00	75.00	07/30/2018	6622 Checking
07/30/2018	C-00000122--July Jubilee	Check		07/30/2018	USD	365.00	365.00	365.00	07/30/2018	6622 Checking
07/30/2018	C-00000122--July Jubilee	Check		07/30/2018	USD	140.00	140.00	140.00	07/30/2018	6622 Checking
07/30/2018	C-00000122--July Jubilee	Check		07/30/2018	USD	20.00	20.00	20.00	07/30/2018	6622 Checking
07/27/2018	C-00000123--TLI Revenue	Check		07/27/2018	USD	7.00	7.00	7.00	07/27/2018	6622 Checking
07/27/2018	C-00000122--July Jubilee	Check		07/27/2018	USD	105.00	105.00	105.00	07/27/2018	6622 Checking
07/26/2018	C-00000123--TLI Revenue	Check		07/26/2018	USD	63.00	63.00	63.00	07/26/2018	6622 Checking
07/26/2018	C-00000122--July Jubilee	Check		07/26/2018	USD	405.00	405.00	405.00	07/26/2018	6622 Checking
07/25/2018	C-00000123--TLI Revenue	Check		07/25/2018	USD	28.00	28.00	28.00	07/25/2018	6622 Checking
07/25/2018	C-00000122--July Jubilee	Check		07/25/2018	USD	315.00	315.00	315.00	07/25/2018	6622 Checking
07/24/2018	C-00000123--TLI Revenue	Check		07/24/2018	USD	56.00	56.00	56.00	07/24/2018	6622 Checking
07/24/2018	C-00000122--July Jubilee	Check		07/24/2018	USD	90.00	90.00	90.00	07/24/2018	6622 Checking
07/23/2018	C-00000123--TLI Revenue	Check		07/23/2018	USD	252.00	252.00	252.00	07/23/2018	6622 Checking
07/23/2018	C-00000122--July Jubilee	Check		07/23/2018	USD	360.00	360.00	360.00	07/23/2018	6622 Checking
07/20/2018	C-00000123--TLI Revenue	Check		07/20/2018	USD	70.00	70.00	70.00	07/20/2018	6622 Checking
07/19/2018	C-00000123--TLI Revenue	Check		07/19/2018	USD	203.00	203.00	203.00	07/19/2018	6622 Checking
07/19/2018	C-00000122--July Jubilee	Check		07/19/2018	USD	45.00	45.00	45.00	07/19/2018	6622 Checking
07/18/2018	C-00000123--TLI Revenue	Check		07/18/2018	USD	455.00	455.00	455.00	07/18/2018	6622 Checking
07/18/2018	C-00000122--July Jubilee	Check		07/18/2018	USD	135.00	135.00	135.00	07/18/2018	6622 Checking
07/17/2018	C-00000123--TLI Revenue	Check		07/17/2018	USD	119.00	119.00	119.00	07/17/2018	6622 Checking
07/17/2018	C-00000122--July Jubilee	Check		07/17/2018	USD	90.00	90.00	90.00	07/17/2018	6622 Checking
07/16/2018	C-00000123--TLI Revenue	Check		07/16/2018	USD	196.00	196.00	196.00	07/16/2018	6622 Checking
07/16/2018	C-00000122--July Jubilee	Check		07/16/2018	USD	225.00	225.00	225.00	07/16/2018	6622 Checking
07/13/2018	C-00000123--TLI Revenue	Credit Card		07/13/2018	USD	154.00	154.00	154.00	07/13/2018	6622 Checking
07/13/2018	C-00000122--July Jubilee	Check		07/13/2018	USD	180.00	180.00	180.00	07/13/2018	6622 Checking
07/12/2018	C-00000123--TLI Revenue	Credit Card		07/12/2018	USD	70.00	70.00	70.00	07/12/2018	6622 Checking
07/12/2018	C-00000122--July Jubilee	Check		07/12/2018	USD	180.00	180.00	180.00	07/12/2018	6622 Checking
07/11/2018	C-00000123--TLI Revenue	Credit Card		07/11/2018	USD	154.00	154.00	154.00	07/11/2018	6622 Checking

**District 3  
Receipts Register (07/01/2018 - 07/31/2018)**

Receipt date	Customer	Payment method	Transaction number	Transaction date	Txn currency	Txn amount	Amount (USD)	Amount applied (USD)	Deposited on	Bank account
07/10/2018	C-00000123--TLI Revenue	Credit Card		07/10/2018	USD	161.00	161.00	161.00	07/10/2018	6622 Checking
07/10/2018	C-00000122--July Jubilee	Check		07/10/2018	USD	175.00	175.00	175.00	07/10/2018	6622 Checking
07/09/2018	C-00000123--TLI Revenue	Credit Card		07/09/2018	USD	140.00	140.00	140.00	07/09/2018	6622 Checking
07/09/2018	C-00000122--July Jubilee	Check		07/09/2018	USD	130.00	130.00	130.00	07/09/2018	6622 Checking
07/06/2018	C-00000123--TLI Revenue	Credit Card		07/06/2018	USD	28.00	28.00	28.00	07/06/2018	6622 Checking
07/06/2018	C-00000122--July Jubilee	Check		07/06/2018	USD	255.00	255.00	255.00	07/06/2018	6622 Checking
07/05/2018	C-00000123--TLI Revenue	Credit Card		07/05/2018	USD	126.00	126.00	126.00	07/05/2018	6622 Checking
07/05/2018	C-00000122--July Jubilee	Check		07/05/2018	USD	520.00	520.00	520.00	07/05/2018	6622 Checking
07/03/2018	C-00000123--TLI Revenue	Credit Card		07/03/2018	USD	49.00	49.00	49.00	07/03/2018	6622 Checking
07/03/2018	C-00000122--July Jubilee	Check		07/03/2018	USD	160.00	160.00	160.00	07/03/2018	6622 Checking
07/02/2018	C-00000123--TLI Revenue	Credit Card		07/02/2018	USD	217.00	217.00	217.00	07/02/2018	6622 Checking
07/02/2018	C-00000122--July Jubilee	Check		07/02/2018	USD	840.00	840.00	840.00	07/02/2018	6622 Checking
		<b>Total</b>					<b>8,157.00</b>	<b>8,157.00</b>		



### District 3 Bills Register (07/01/2018 - 07/31/2018)

Date	Vendor	Bill#/Adj#	Due date	Descr	Curr	Trans. amount	Base amount(USD)	Amount paid (USD)
07/02/2018	V-00000305--Bank Card Merchant Fees		07/02/2018		USD	367.97	367.97	367.97
07/02/2018	V-00000306--Mailchimp.Com		07/02/2018		USD	174.25	174.25	174.25
07/02/2018	V-00031747--Wild Horse Pass Hotel		07/02/2018		USD	3,000.00	3,000.00	3,000.00
07/03/2018	V-00000308--Authnet Gateway Fee		07/03/2018		USD	10.00	10.00	10.00
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	33.04	33.04	33.04
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	41.16	41.16	41.16
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	42.00	42.00	42.00
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	43.40	43.40	43.40
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	41.44	41.44	41.44
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	33.04	33.04	33.04
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	37.52	37.52	37.52
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	44.80	44.80	44.80
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	35.00	35.00	35.00
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	37.52	37.52	37.52
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	77.56	77.56	77.56
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	37.52	37.52	37.52
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	37.52	37.52	37.52
07/04/2018	V-00020750--Concur Technologies, Inc.		07/04/2018	Enid Moore-Cranshaw	USD	41.16	41.16	41.16

Created on : 10/10/2018

### District 3 Bills Register (07/01/2018 - 07/31/2018)

Date	Vendor	Bill#/Adj#	Due date	Descr	Curr	Trans. amount	Base amount(USD)	Amount paid (USD)
07/04/2018	V- 00020750--Conc ur Technologies, Inc.		07/04/2018	Enid Moore- Cran- shaw	USD	35.56	35.56	35.56
07/11/2018	V- 00020750--Conc ur Technologies, Inc.		07/11/2018	Enid Moore- Cran- shaw	USD	32.34	32.34	32.34
07/12/2018	V- 00000002--Toast masters Interna- tional - WHQ	9008178864	07/12/2018	District Order	USD	870.12	870.12	870.12
07/18/2018	V- 00020750--Conc ur Technologies, Inc.		07/18/2018	Michael Holian	USD	71.52	71.52	71.52
07/18/2018	V- 00020750--Conc ur Technologies, Inc.		07/18/2018	ENID MOORE- CRAN- SHAW	USD	2,713.72	2,713.72	2,713.72
07/18/2018	V- 00000002--Toast masters Interna- tional - WHQ	9008182139	07/18/2018		USD	2,124.13	2,124.13	2,124.13
07/24/2018	V- 00030933--Lane Awards		07/24/2018		USD	2,020.00	2,020.00	2,020.00
07/26/2018	V- 00000307--Capit al Merchant Gateway Fee		07/26/2018		USD	26.05	26.05	26.05
07/28/2018	V- 00025216--Nanc y Duckett		07/28/2018		USD	134.08	134.08	134.08
07/28/2018	V- 00032411--Curtis Henson		07/28/2018		USD	90.74	90.74	90.74
07/28/2018	V- 00032412--Kristy Hopper		07/28/2018		USD	271.61	271.61	271.61
07/28/2018	V- 00024232--Ellen Flanary		07/28/2018		USD	112.89	112.89	112.89
07/28/2018	V- 00024232--Ellen Flanary		07/28/2018		USD	387.58	387.58	387.58
07/28/2018	V- 00000324--Amazi ng Awards		07/28/2018		USD	187.33	187.33	187.33
07/30/2018	V- 00032410--Costc o Wholesale		07/30/2018		USD	563.45	563.45	563.45
07/31/2018	V- 00000002--Toast masters Interna- tional - WHQ		07/31/2018		USD	391.37	391.37	391.37
07/31/2018	V- 00000306--Mailc himp.Com		07/31/2018		USD	127.50	127.50	127.50
07/31/2018	V-00032043--AZ Casino Nights		07/31/2018		USD	1,375.00	1,375.00	1,375.00
<b>Grand total</b>						<b>15,669.89</b>	<b>15,669.89</b>	

# District 3 Reconciliation Report

As Of 08/31/2018  
Account: Cash - Bank of America (6622)

Statement Ending Balance	15,540.09
Deposits in Transit	0.00
Outstanding Checks and Charges	(791.74)
Adjusted Bank Balance	14,748.35
Book Balance	14,748.35
Adjustments*	0.00
Adjusted Book Balance	14,748.35

Total Checks and Charges Cleared	15,003.88	Total Deposits Cleared	1,040.00
----------------------------------	-----------	------------------------	----------

## Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
TLI Revenue		08/01/2018		7.00	
July Jubilee		08/03/2018		40.00	
July Jubilee		08/03/2018		225.00	
TLI Revenue		08/03/2018		7.00	
TLI Revenue		08/06/2018		21.00	
TLI Revenue		08/07/2018		7.00	
TLI Revenue		08/08/2018		42.00	
July Jubilee		08/08/2018		50.00	
TLI Revenue		08/10/2018		14.00	
TLI Revenue		08/13/2018		63.00	
TLI Revenue		08/14/2018		7.00	
TLI Revenue		08/14/2018		49.00	
July Jubilee		08/14/2018		90.00	
TLI Revenue		08/20/2018		7.00	
TLI Revenue		08/31/2018		14.00	
TLI Revenue		08/31/2018		348.00	
TLI Revenue		08/31/2018		49.00	
<b>Total Deposits</b>				<b>1,040.00</b>	<b>0.00</b>

## Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Geoff Mullen		06/25/2016	7291		7.00
SogetiMasters		10/29/2016	7356		14.00
Leading Articulate Anchors		10/29/2016	7359		14.00
Thomas Mundar		03/31/2017	7444		7.00
Catherine Hoffman		05/30/2017	7472		92.01
Luke Honor Guard		05/30/2017	7473		100.00
Liz Foglesong		09/09/2017	7530		7.00
Justin Barclay		09/09/2017	7531		7.00
Brian Lee		09/09/2017	7535		7.00
Luke Honor Guard	7541	10/27/2017			100.00
Connie Weiss		05/30/2018	7625		38.36
Barry Isaacson		06/21/2018	7633	155.00	
Amazing Awards		07/28/2018	7646	187.33	
Toastmasters International - WHQ		07/31/2018			391.37
Kylie Cornell		08/01/2018	7650	7.00	
Jessica Yeiter		08/01/2018	7651		7.00
La Casa de Cristo Lutheran Church		08/02/2018	7647	150.00	
RC Type, Print & Direct Mail		08/02/2018	7648	438.00	
RC Type, Print & Direct Mail		08/02/2018	7649	483.00	
Bank Card Merchant Fees		08/02/2018		10.00	
Thunderbird Executive Inn		08/02/2018		329.24	
Bank Card Merchant		08/02/2018		450.58	

**District 3**  
**Reconciliation Report**  
 As Of 08/31/2018  
 Account: Cash - Bank of America (6622)

Fees			
Katlyn Ewens	08/07/2018	7652	600.00
DJ Reed	08/07/2018	7653	68.99
NSF - Return Item	08/16/2018		7.00
Chargeback			
Return Item Chargeback	08/16/2018		12.00
Fee			
Bank Card Merchant	08/17/2018		27.25
Fees			
Sams Club	08/20/2018		310.90
Sams Club	08/22/2018		89.40
Small Business Expo	08/22/2018		1,999.00
Arizona Small Business	08/24/2018		400.00
Association			
Arizona Small Business	08/24/2018		250.00
Association			
Wild Horse Pass Hotel	08/29/2018		8,901.69
Mailchimp.Com	08/31/2018		127.50
<b>Total Checks and Charges</b>			<b>15,003.88</b>
			<b>791.74</b>

**District 3**  
**Reconciliation Report**  
 As Of 08/31/2018  
 Account: District Reserve Receivable

Statement Ending Balance	92,434.12
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	92,434.12
Book Balance	92,434.12
Adjustments*	0.00
Adjusted Book Balance	92,434.12

Total Checks and Charges Cleared	2,667.18	Total Deposits Cleared	3,744.35
----------------------------------	----------	------------------------	----------

**Deposits**

Name	Memo	Date	Doc No	Cleared	In Transit
General Ledger Entry	August 2018 Membership Revenue	08/31/2018		3,744.35	
<b>Total Deposits</b>				<b>3,744.35</b>	<b>0.00</b>

**Checks and Charges**

Name	Memo	Date	Check No	Cleared	Outstanding
Concur Technologies, Inc.	Aug Concur OOP	08/02/2018		32.33	
Concur Technologies, Inc.	Aug Concur OOP	08/09/2018		19.45	
Concur Technologies, Inc.	BoA July 2018	08/18/2018		2,224.03	
General Ledger Entry	August 2018 Allocation for District Activities to TI	08/31/2018		391.37	
<b>Total Checks and Charges</b>				<b>2,667.18</b>	<b>0.00</b>

**District 3**  
**Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)**

Month Ending 07/31/2018		07/01/2018 Through 07/31/2018	
Actual	Variance	Actual	Variance
<b>District Revenue</b>			
Membership Revenue			
1,291.14	1,291.14	1,291.14	1,291.14
1,291.14	1,291.14	1,291.14	1,291.14
Total Membership Revenue			
TLI Revenue			
Registration & Tickets			
Registration - No Item			
2,952.00	2,952.00	2,952.00	2,952.00
2,952.00	2,952.00	2,952.00	2,952.00
2,952.00	2,952.00	2,952.00	2,952.00
Total Registration - No Item			
Total Registration & Tickets			
Total TLI Revenue			
Other Revenue			
7,210.00	7,210.00	7,210.00	7,210.00
20.00	20.00	20.00	20.00
180.00	180.00	180.00	180.00
7,410.00	7,410.00	7,410.00	7,410.00
11,653.14	11,653.14	11,653.14	11,653.14
<b>District Expenses</b>			
Conference Expenses			
(432.92)	(432.92)	(432.92)	(432.92)
(432.92)	(432.92)	(432.92)	(432.92)
Total Conference Expenses			
TLI Expenses			
104.28	104.28	104.28	104.28
199.21	199.21	199.21	199.21
4,795.00	4,795.00	4,795.00	4,795.00
(840.04)	(840.04)	(840.04)	(840.04)
487.29	487.29	487.29	487.29
4,745.74	4,745.74	4,745.74	4,745.74
Total TLI Expenses			
Marketing Expense			
Building New Clubs			
286.89	286.89	286.89	286.89
286.89	286.89	286.89	286.89
286.89	286.89	286.89	286.89
Total Building New Clubs			
Total Marketing Expense			
Communications & PR Expenses			
(516.00)	(516.00)	(516.00)	(516.00)
(414.00)	(414.00)	(414.00)	(414.00)
(930.00)	(930.00)	(930.00)	(930.00)
Total Communications & PR Expenses			
Education & Training Expense			
Training Club Officers			
20.00	20.00	20.00	20.00
840.04	840.04	840.04	840.04
51.52	51.52	51.52	51.52
911.56	911.56	911.56	911.56
Total Training Club Officers			
Other			
(10.20)	(10.20)	(10.20)	(10.20)
(10.20)	(10.20)	(10.20)	(10.20)
Total Other			
Total Education & Training Expense			
Administration Expenses			
579.59	579.59	579.59	579.59
4,147.77	4,147.77	4,147.77	4,147.77

**District 3**  
**Profit & Loss Statement (Actual vs. Budget GL Detail) (in USD)**

Month Ending 07/31/2018		07/01/2018 Through 07/31/2018	
Actual	Variance	Actual	Variance
108.66	108.66	108.66	108.66
301.75	301.75	301.75	301.75
(400.00)	(400.00)	(400.00)	(400.00)
404.02	404.02	404.02	404.02
5,141.79	5,141.79	5,141.79	5,141.79
23.24	23.24	23.24	23.24
23.24	23.24	23.24	23.24
23.24	23.24	23.24	23.24
234.89	234.89	234.89	234.89
5,000.00	5,000.00	5,000.00	5,000.00
271.61	271.61	271.61	271.61
775.02	775.02	775.02	775.02
1,375.00	1,375.00	1,375.00	1,375.00
653.16	653.16	653.16	653.16
891.37	891.37	891.37	891.37
391.37	391.37	391.37	391.37
9,592.42	9,592.42	9,592.42	9,592.42
19,328.52	19,328.52	19,328.52	19,328.52
<b>(7,675.38)</b>	<b>(7,675.38)</b>	<b>(7,675.38)</b>	<b>(7,675.38)</b>

cates)  
7012-000000 - Supplies & Stationery Expense  
7026-000000 - Website Expense  
7048-000000 - Equipment Purchase Expense (Less than \$500)  
7070-000000 - Bank Charges & Credit Card Fee Expense  
Total Administration Expenses  
Travel Expense  
District Director  
7062-000000 - Transportation - Mileage Expense  
Total District Director  
Total Travel Expense  
Other Expenses  
7012-000000 - Supplies & Stationery Expense  
7016-000000 - Meal Event Expense  
7018-000000 - Decorations Expense  
7020-000000 - Printing Expense  
7042-000000 - Outside Contractor Expense  
7044-000000 - Postage & Shipping Expense  
7086-000000 - Miscellaneous Expenses  
7092-000000 - TI Allocation  
Total Other Expenses  
Total District Expenses  
**Total Net Income**