



**Tim Smith, DTM**

Nominating Committee Chair  
District 3

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Dear Prospective District Officer:

Nominations for District officer roles are now open for the 2015-2016 Toastmasters Year. The attached packet of information will provide you with all the materials you will need to submit for consideration.

**Who Should Apply:** If you are a Toastmaster with a goal of earning your Distinguished Toastmaster Award (DTM), you will be asked to serve in a District Leadership position before you complete the DTM application. If you are a Toastmaster interested in putting your communication skills to work in a service environment, and in learning practical, hands-on leadership techniques, you should step up and serve in a District Leadership position.

**What Are the Available Positions?** There are two types of positions... **elected** and **appointed**. The **elected** positions are District Director, Program Quality Director, Club Growth Director, and the eight Division Directors. These officers are elected at the business meeting at the Spring Conference (Saturday, May 16, 2015).

The **appointed** positions are the 44 Area Director roles. These are appointed by the newly-elected District Director by July 1.

**How Do I Apply?** Whether you are seeking an elected or appointed position, you begin the same way...by requesting an application package from me, Tim Smith. You may request your package by email ([ipdg@aztoastmasters.org](mailto:ipdg@aztoastmasters.org)), in person at District 3 events, or by download at [http://aztoastmasters.org/district\\_leader/committees/nominating.html](http://aztoastmasters.org/district_leader/committees/nominating.html).

**When is the Application Due?** If you are seeking an elected position (see above), you must put your completed package into the hands of the Nominations Committee Chair no later than **Saturday, January 24, 2015**. Applications will not be accepted past that date, although individuals may still run from the floor at the District Conference. **Candidate interviews will be conducted on Saturday, February 7, 2015 in metropolitan Phoenix**. If you cannot attend this meeting, please contact me as soon as possible.

If you are seeking an **appointed** position, submit your application to the District Governor.

**Can I Campaign for my Position?** If you are running for an **elected** position, once you have completed the nomination paperwork, and submitted it to me, you will be able to campaign for office using the policies and protocols set forth by Toastmasters International. **Appointed** positions (Area

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Director candidates) do not need to campaign. Specific questions regarding campaigning are to be addressed with the District Governor. Below are general guidelines.

Candidates may distribute campaign materials only in the “Candidates’ Corner” at District, Area, or Division events.

No campaign speeches are allowed in Area/Division speech contests. You may be introduced, but make no speeches.

You cannot advertise in District publications, newsletters, contest programs, or websites.

Campaign materials are to be displayed in designated Candidates Corners at events. Materials cannot be placed on chairs or handed out at Registration areas.

Candidates may send out two mailings to Club Presidents & VPs of Education, and current District Officers. The first mailing may occur between January 1 and March 31. The second mailing may occur between April 1 and the election at the Spring Conference in May.

Candidates may have their own website to promote their candidacy. Links to this may be in the mailers (mentioned above), in their Home Club website, and any personal websites. All such websites must be taken down within 10 days after the elections.

Candidates may create a campaign profile on social media. This must be separate from any existing social media profiles the candidate may have. They may link from their existing social media profiles to their campaign profiles or campaign website.

Candidates may use the Toastmasters trademarks on their campaign materials and campaign websites.

**Important Reminder:** Once a nomination has been submitted, you are no longer eligible to compete in Spring 2015 speech contests. This does **NOT** apply to Area Director candidates.

**Questions?** If you have any questions about applying for a District Leadership position please don’t hesitate to contact me. For more information on campaigns, please contact our District Governor, Hallie Adams, at [dq@aztoastmasters.org](mailto:dq@aztoastmasters.org).

Thank you for considering an exciting step into leadership.

*Tim Smith*

Tim Smith, DTM  
Immediate Past District 3 Governor