TOASTMASTERS INTERNATIONAL®

TOASTMASTERS INTERNATIONAL
ANNUAL BUDGET
2012-13

DISTRICT **3**

Following is a brief description/explanation of the estimated income and estimated expenses based on the goals outlined in the district success plan. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.** There are example questions to answer in each box. These can be deleted and replaced by your answers.

(Numbers are pulled from Summary tab)

	Budgeted
Membership Revenue	**71,889**

The district's goals for the year regarding membership are 9901 member payments, the level of Presidents Distinguished District. Changed strategies include additional membership and retention campaigns, as well as improved District and club electronic medium.

Conference Net Income/(Loss)	-

Conferences will be in Tucson AZ (fall) and Phoenix AZ (spring). Budget is based on 250 attendees in fall and 300 attendees in spring, budget at $85/attendee. Full tickets are priced at $110/attendee. Venue costs are projected at $39,000. Prior term did not prepay any expenses, but did receive $3,000 for these conferences in registrations. 2013-2014 conferences are expected to budgeted at five percent increase based on increased membership and attendance.

Fundraising Net Income/(Loss)	**(2,947)**

July Jubilee (district recognition) is primary District fundraising event.

TLI Net Income/(Loss)	**(3,709)**

D3 will hold Summer and Winter TLI, five events each.
Costs will be $10/officer, ceiling $50 per club. Expenses cover print and educational materials, facility rentals, and food.

District Store Net Income/(Loss)	-

D3 no longer has a District store.

Other Revenue	-

None.

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(Numbers are pulled from Summary tab)

	Budgeted
Marketing	**17,491**

D3 main focus is two-fold: improving club quality for member retention, and new member recruitment.
Membership campaigns are planned, as well as retention incentives.
Member and club recognition programs will encourage member excitement.
A D3 booth at public events will continue to support outreach.

Communications and Public Relations	**15,325**

PRO team continues to promote clubs and members, and the benefits of Toastmasters to the general public.
Focus is on benefits that organizations and individuals can gain through Toastmasters.
Events include District activities and opportunities through the district website, facebook, and Roadrunner publications.

Education and Training	**8,700**

D3 promotes training for member development, including judges/contest manager training, sponsor/mentor/coach training, and other opportunities. Emphasis is placed on providing creating more and more Distinguished clubs.

Speech contests	**7,742**

Fall contests are humorous and evaluation contests; spring contests are international and table topics.
Training is offered for judges, chief judges, and contest managers.

Administration	**11,550**

Focus is to provide efficient and cost efficient administration of the district. Annualized payments are made for phones, website, storage and mail box, to reduce monthly payments. Purchase of administrative supplies like badges, all at once help to maximize large order discounts.

Travel	**8,253**

International convention and district mileage reimbursements are the only travel expenses.
D3 does not use travel maximums, however many members are declining to request mileage reimbursements, instead submitting them as personal tax deductions.
Mileage can be reimbursed for District officers and committee chairs traveling more than 40 miles one way for training or other District business.

Other Expenses	**500**

Minimal miscellaneous expenses are included.

TOASTMASTERS INTERNATIONAL

District #: 3
Budget Currency: USD
Fiscal Year 2012-13

	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
Membership revenue	799	755	23,641	6,125	2,113	1,002	968	1,241	24,625	5,660	2,494	2,466	71,889
Conference revenue	417	(2,967)	-	-	24,400	-	-	-	-	-	24,400	-	46,250
Fundraising revenue	2,638	129	-	-	-	-	-	-	-	-	-	1,000	3,767
TLI revenue	2,868	-	-	-	-	2,500	2,500	-	-	-	-	3,500	11,368
District store revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Speech contest revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Total revenue	6,722	(2,083)	23,641	6,125	26,513	3,502	3,468	1,241	24,625	5,660	26,894	6,966	133,274
Conference expense	-	-	-	21,050	1,850	-	-	-	-	21,100	2,250	-	46,250
Fundraising expense	5,884	831	-	-	-	-	-	-	-	-	-	-	6,714
TLI expense	4,176	-	-	-	1,400	4,650	-	-	-	-	2,900	1,950	15,076
District store expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Marketing expense	1,239	972	1,940	2,225	930	1,330	910	925	785	2,675	1,500	2,060	17,491
Communications & public relations exper	-	-	3,925	750	300	3,000	500	500	3,350	-	-	3,000	15,325
Education & training expense	517	42	2,740	1,000	-	1,000	-	3,000	-	-	-	400	8,700
Speech contest expense	942	-	-	-	-	3,400	-	-	-	-	-	3,400	7,742
Administration expense	2,400	1,648	685	685	785	785	635	885	635	685	835	885	11,550
Travel expense	34	3,399	3,721	100	50	300	50	-	250	-	50	300	8,253
Other expense	-	-	250	-	-	-	250	-	-	-	-	-	500
	15,191	6,892	13,261	25,810	5,315	14,465	2,345	5,310	5,020	24,460	7,535	11,995	137,601
District net income/(loss)	(8,469)	(8,975)	10,380	(19,685)	21,198	(10,963)	1,123	(4,069)	19,605	(18,800)	19,359	(5,029)	(4,327)

We, the undersigned, certify that this budget and narrative cover estimated receipts and expenditures for the district year. This budget directs the financial resources entrusted to the district toward achieving the district mission and will be presented to the district council for approval at its next meeting.

District governor — Date

Lieutenant governor education and training — Date

Lieutenant governor marketing — Date

District treasurer — Date

	Total	Budget %	Policy Max	
Conference expense	46,250			
Fundraising expense	6,714			
District store expense	-			
Marketing expense	17,491			
	70,455	51.2%	Unlimited	
TLI expense	15,076			
Education & training expense	8,700			
	23,776	17.3%	30.0%	0
Communications & public relations expense	15,325	11.1%	25.0%	0
Speech contest expense	7,742	5.6%	10.0%	0
Administration expense	11,550	8.4%	20.0%	0
Travel expense	8,253	6.0%	30.0%	0
Other expense	500	0.4%	10.0%	0
	43,371			
Total Expenses	137,601	100.0%		

Cash & Cash Equivalents per Balance Sheet as of June 30 2012	79,898.36
Retention amount needed on June 30, 2013*	17973
Remaining funds at Year-end (estimated)**	57,597.90

*This amount is provided by World Headquarters in an email.

**The goal is to budget the Remaining funds at Year-end to be as close to zero as possible without creating a loss. This amount should not be negative.

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DISTRICT 3

Account #	Account Name	USD												
		Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
6005	Membership Revenue	799	755	23,641	6,125	2,113	1,002	968	1,241	24,625	5,660	2,494	2,466	71,889

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DISTRICT 3

Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
Conference Revenue														
6025	Conference Registration-Member					200						200		400
6025	Conference Registration-Spouse / guest													-
6025	Conference-Late registrations													-
6025	Conference Registration -Meal Events	417	33			20,000						20,000		40,450
6025	Conference Registration-Speech contest													-
6025	Conference Registration -Other													-
6025	Conference Registration-Training													-
6050	Conference Refunds - Registration & Tickets		3,000											(3,000)
6055	Conference Refunds - Other													-
6030	Conference-Sponsorship/Advertising													-
6035	Conference-Raffle					3,000						3,000		6,000
6040	Conference-Auction					200						200		400
6010	Conference-Donation													-
6020	Conference-Other Revenue					1,000						1,000		2,000
Total Conference Revenue		**417**	**(2,967)**	**-**	**-**	**24,400**	**-**	**-**	**-**	**-**	**-**	**24,400**	**-**	**46,250**
Conference Expenses														
7004	Conference-Badges & Pins													-
7008	Conference-Promotional Materials				50						50			100
7010	Conference-Awards Expense (Trophies,				100						100			200
7012	Conference-Supplies & Stationery Expense				350						350			700
7014	Conference-Room Rental Event Expense				10,500						10,500			21,000
7016	Conference-Meal Event Expense				9,000						9,000			18,000
7018	Conference-Decorations Expense				50						100			150
7020	Conference-Printing Expense				1,000						1,000			2,000
7022	Conference-Audio Visual Expense					800						1,200		2,000
7030	Conference-Photocopying Expense													-
7042	Conference-Outside Contractor Expense													-
7048	Conference-Equipment Purchase Expense													-
7070	Conference-Bank Charges & Credit Card Fee													-
7072	Conference-Sales Tax Expense (incl. GST,													-
7078	Conference-Food Expense													-
7080	Conference-Gifts & Thank Yous					450						450		900
7086	Conference-Miscellaneous Expenses					500						500		1,000
7044	Conference-Postage Expense					100						100		200
														-
														-
Total Conference Expenses		-	-	-	21,050	1,850	-	-	-	-	21,100	2,250	-	46,250
Conference Net Income/(Loss)		417	(2,967)	-	(21,050)	22,550	-	-	-	-	(21,100)	22,150	-	-

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
Fundraising Revenue														
6025	Fundraising Registration	2,485	129										1,000	3,614
6010	Fundraising Donations - Individual													-
6010	Fundraising Donations - Corporate													-
6010	Fundraising Donations - Other													-
6050	Fundraising Refunds - Registration & Tickets													-
6055	Fundraising Refunds - Other													-
6020	Fundraising Other Revenue	153												153
6030	Fundraising Sponsorship/Advertising Revenue													-
6035	Fundraising Raffle Revenue													-
6040	Fundraising Auction Revenue													-
Total Fundraising Revenue		2,638	129	-	-	-	-	-	-	-	-	-	1,000	3,767
Fundraising Expenses														
7008	Fundraising-Promotional Materials												-	-
7010	Fundraising-Awards Expense (Trophies,	1,486												1,486
7012	Fundraising-Supplies & Stationery Expense													-
7014	Fundraising-Room Rental Event Expense	4,206											-	4,206
7018	Fundraising-Decorations Expense		831											831
7022	Fundraising-Audio Visual Expense													-
7042	Fundraising-Outside Contractor Expense													-
7070	Fundraising-Bank Charges & Credit Card Fee													-
7078	Fundraising-Food Expense													-
7086	Fundraising-Miscellaneous Expenses		-											-
7020	Fundraising-Printing Expense	192												192
7016	Fundraising-Meal Event Expense													-
														-
Total Fundraising Expenses		5,884	831	-	-	-	-	-	-	-	-	-	-	6,714
Fundraising Net Income/(Loss)		(3,245)	(702)	-	-	-	-	-	-	-	-	-	1,000	(2,947)

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DISTRICT 3

USD

Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
TLI Revenue														
6025	TLI Registration-Member registrations	2,868					2,500	2,500					3,500	11,368
6025	TLI Registration-Spouse / guest registrations													-
6025	TLI Registration-Late registrations													-
6025	TLI Registration-Meal Events													-
6025	TLI Registration-Speech contest													-
6025	TLI Registration-Other													-
6025	TLI Registration-Training													-
6025	TLI Registration-Speechcraft													-
6050	TLI Refunds - Registration & Tickets													-
6055	TLI Refunds - Other													-
6030	TLI Sponsorship/Advertising													-
6035	TLI Raffle													-
6010	TLI Donation													-
6020	TLI Other Revenue													-
Total TLI Revenue		**2,868**	**-**	**-**	**-**	**-**	**2,500**	**2,500**	**-**	**-**	**-**	**-**	**3,500**	**11,368**
TLI Expenses														
7006	TLI-Educational Materials	1,269				900						900		3,069
7010	TLI-Awards Expense (Trophies, Plaques,													-
7012	TLI-Supplies & Stationery Expense						500					500		1,000
7014	TLI-Room Rental Event Expense	2,657				500	1,500						800	5,457
7016	TLI-Meal Event Expense													-
7020	TLI-Printing Expense						1,500					1,500		3,000
7030	TLI-Photocopying Expense													-
7070	TLI-Bank Charges & Credit Card Fee													-
7072	TLI-Sales Tax Expense (incl. GST, VAT, etc.)													-
7080	TLI-Gifts & Thank Yous													-
7086	TLI-Miscellaneous Expenses	250					150						150	550
7078	TLI-Food Expense						1,000						1,000	2,000
														-
														-
Total TLI Expenses		**4,176**	**-**	**-**	**-**	**1,400**	**4,650**	**-**	**-**	**-**	**-**	**2,900**	**1,950**	**15,076**
TLI Net Income/(Loss)		**(1,309)**	**-**	**-**	**-**	**(1,400)**	**(2,150)**	**2,500**	**-**	**-**	**-**	**(2,900)**	**1,550**	**(3,709)**

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
6045	District Store Revenue													-
7002	Cost of Sales Expense - District Store													-
	District Store Net Income/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-	-

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
Other Revenue														
6010	Donation Revenue													-
6015	Interest Income													-
6020	Miscellaneous Income													-
6025	Registration & Ticket Revenue													-
6030	Sponsorship/Advertising Revenue													-
6035	Raffle Revenue													-
6050	Refunds - Registration & Tickets													-
6055	Refunds - Other													-
District Store Net Income/(Loss)		-	-	-	-	-	-	-	-	-	-	-	-	-

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USD

Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
Marketing Expenses														
	Marketing - Building New Clubs													
7006	Marketing-Educational Materials													-
7008	Marketing-Promotional Materials			420	400	400	200	400	400	420	620	930	930	5,120
7010	Marketing-Awards Expense (Trophies,													-
7012	Marketing-Supplies & Stationery Expense													-
7036	Marketing-Advertising Expense													-
7044	Marketing-Postage Expense													-
7082	Marketing-Incentives													-
														-
														-
														-
		-	-	420	400	400	200	400	400	420	620	930	930	5,120
	Marketing - Membership Growth													
7004	Marketing-Badges & Pins													-
7006	Marketing-Educational Materials													-
7008	Marketing-Promotional Materials	227												227
7010	Marketing-Awards Expense (Trophies,													-
7036	Marketing-Advertising Expense													-
7040	Marketing-Trade Show Registration Expense													-
7086	Marketing-Miscellaneous Expenses													-
7020	Marketing-Printing Expense	130	636	885	535	395	995	375	390	230	765	435	860	6,631
7082	Marketing-Incentives			635	1,290	135	135	135	135	135	1,290	135	270	4,295 Gift Cert,
														-
		357	636	1,520	1,825	530	1,130	510	525	365	2,055	570	1,130	11,153
	Marketing-Club coaches													
7006	Marketing-Educational Materials													-
7010	Marketing-Awards Expense (Trophies,													-
7020	Marketing-Printing Expense													-
														-
														-
														-
		-	-	-	-	-	-	-	-	-	-	-	-	-
	Marketing-Rebuilding													
7004	Marketing-Badges & Pins													-
7006	Marketing-Educational Materials													-
7010	Marketing-Awards Expense (Trophies,													-
														-
														-
														-
		-	-	-	-	-	-	-	-	-	-	-	-	-
	Marketing-Recognition													
7004	Marketing-Badges & Pins													-
7008	Marketing-Promotional Materials													-
7010	Marketing-Awards Expense (Trophies,		336											336
7020	Marketing-Printing Expense													-
7080	Marketing-Gifts & Thank Yous													-

7082 Marketing-Incentives	881												881
7086 Marketing-Miscellaneous Expenses													-
													-
													-
													-
	881	336	-	-	-	-	-	-	-	-	-	-	1,217
Marketing-Other Expense													
7008 Marketing-Promotional Materials													-
7010 Marketing-Awards Expense (Trophies,													-
7036 Marketing-Advertising Expense													-
7048 Marketing-Equipment Purchase Expense													-
7078 Marketing-Food Expense													-
7080 Marketing-Gifts & Thank Yous													-
7086 Marketing-Miscellaneous Expenses													-
													-
													-
													-
	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Marketing Expenses	**1,239**	**972**	**1,940**	**2,225**	**930**	**1,330**	**910**	**925**	**785**	**2,675**	**1,500**	**2,060**	**17,491**

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
Communications & PR Expenses														
7008	CPR-Promotional Materials			100										100
7012	CPR-Supplies & Stationery Expense													-
7014	CPR-Room Rental Event Expense													-
7020	CPR-Printing Expense			300	250					250				800
7024	CPR-Newsletter Expense			3,000			3,000			3,000			3,000	12,000
7026	CPR-Website Expense													-
7028	CPR-Directory Expense													-
7042	CPR-Outside Contractor Expense													-
7044	CPR-Postage Expense													-
7086	CPR-Miscellaneous Expenses													-
7040	CPR-Trade Show Registration Expense			525	500	300		500	500	100				2,425
														-
														-
														-
														-
														-
														-
														-
														-
														-
	Total Communications & PR Expenses	-	-	3,925	750	300	3,000	500	500	3,350	-	-	3,000	15,325

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
Education & Training Expenses														
	Distinguished Clubs													
7006	ET-Educational Materials													-
7008	ET-Promotional Materials						-		-					-
7010	ET-Awards Expense (Trophies, Plaques,													-
7078	ET-Food Expense													-
7080	ET-Gifts & Thank Yous													-
7082	ET-Incentives			740			1,000		1,000					2,740
														-
														-
														-
														-
		-	-	740	-	-	1,000	-	1,000	-	-	-	-	2,740
	Training Club Officers													
7006	ET-Educational Materials													-
7010	ET-Awards Expense (Trophies, Plaques,													-
7014	ET-Room Rental Event Expense													-
7016	ET-Meal Event Expense													-
7042	ET-Outside Contractor Expense													-
7078	ET-Food Expense													-
														-
														-
														-
														-
		-	-	-	-	-	-	-	-	-	-	-	-	-
	Training Division & Area Governors													
7004	ET-Badges & Pins													-
7006	ET-Educational Materials	303											200	503
7012	ET-Supplies & Stationery Expense													-
7014	ET-Room Rental Event Expense	44												44
7016	ET-Meal Event Expense												200	200
7078	ET-Food Expense	134	42											177
														-
														-
														-
														-
		481	42	-	-	-	-	-	-	-	-	-	400	923
	Training Areas & Divisions													
7006	ET-Educational Materials													-
7010	ET-Awards Expense (Trophies, Plaques,													-
7078	ET-Food Expense													-
														-
														-
														-
														-
		-	-	-	-	-	-	-	-	-	-	-	-	-

Other Expenses													
7004 ET-Badges & Pins			2,000	-				2,000					4,000
7006 ET-Educational Materials													-
7010 ET-Awards Expense (Trophies, Plaques,													-
7016 ET-Meal Event Expense													-
7082 ET-Incentives													-
7086 ET-Miscellaneous Expenses	36			1,000									1,036
													-
													-
													-
													-
	36	-	2,000	1,000	-	-	-	2,000	-	-	-	-	5,036
Total Education & Training Expenses	**517**	**42**	**2,740**	**1,000**	**-**	**1,000**	**-**	**3,000**	**-**	**-**	**-**	**400**	**8,700**

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
Speech Contest Revenue														
6010	SC-Donation Revenue													-
6015	SC-Interest Income													-
6020	SC-Miscellaneous Income													-
6025	SC-Registration & Ticket Revenue													-
6030	SC-Sponsorship/Advertising Revenue													-
6035	SC-Raffle Revenue													-
6050	SC-Refunds - Registration & Tickets													-
6055	SC-Refunds - Other													-
	Total Speech Contest Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Speech Contest Expenses														
7006	SC-Educational Materials													-
7010	SC-Awards Expense (Trophies, Plaques,	942					3,400						3,400	7,742
7012	SC-Supplies & Stationery Expense													-
7014	SC-Room Rental Event Expense													-
7078	SC-Food Expense													-
7086	SC-Miscellaneous Expenses													-
														-
														-
														-
	Total Speech Contest Expenses	942	-	-	-	-	3,400	-	-	-	-	-	3,400	7,742
	Speech Contest Net Income/(Loss)	(942)	-	-	-	-	(3,400)	-	-	-	-	-	(3,400)	(7,742)

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
Administration Expenses														
7004	Admin-Badges & Pins	36												36
7008	Admin-Promotional Materials													-
7010	Admin-Awards Expense (Trophies, Plaques,	523												523
7012	Admin-Supplies & Stationery Expense		838			200			200			200		1,438
7014	Admin-Room Rental Event Expense													-
7020	Admin-Printing Expense	100	100	120	120	120	120	120	120	120	120	120	120	1,400
7022	Admin-Audio Visual Expense													-
7026	Admin-Website Expense	1,049	207	64	64	64	64	64	64	64	64	64	64	1,896
7030	Admin-Photocopying Expense													-
7032	Admin-Telephone Expense	55	55	55	55	55	55	55	55	55	55	55	55	660
7034	Admin-Conference Calls & Webinars Expense													-
7044	Admin-Postage Expense	104		25	25	25	25	25	25	25	25	25	25	354
7046	Admin-Express Mail/Courier Expense													-
7048	Admin-Equipment Purchase Expense (Less													-
7070	Admin-Bank Charges & Credit Card Fee	413	327	300	300	200	200	250	300	250	300	250	300	3,390
7078	Admin-Food Expense													-
7086	Admin-Miscellaneous Expenses						200						200	400
7088	Admin-Storage Expense	121	121	121	121	121	121	121	121	121	121	121	121	1,455
	Admin-Transportation-Mileage Expenses													-
7026	Admin-Website Expense													-
														-
														-
														-
														-
														-
	Total Administration Expenses	2,400	1,648	685	685	785	785	635	885	635	685	835	885	11,550

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USD

Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
Travel Expenses														
	District Governor													
7056	Travel-Convention Registration Fees			595										595
7058	Travel-Lodging Expense			1,173										1,173
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense													-
7064	Travel-Transportation - Taxis/Shuttle			34										34
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	1,802	-	-	-	-	-	-	-	-	-	1,802
	LGM													
7056	Travel-Convention Registration Fees		595											595
7058	Travel-Lodging Expense		1,173											1,173
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense													-
7064	Travel-Transportation - Taxis/Shuttle		21											21
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	1,789	-	-	-	-	-	-	-	-	-	-	1,789
	LGET													
7056	Travel-Convention Registration Fees			595										595
7058	Travel-Lodging Expense			1,173										1,173
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense													-
7064	Travel-Transportation - Taxis/Shuttle													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	1,768	-	-	-	-	-	-	-	-	-	1,768
	Treasurer													
7056	Travel-Convention Registration Fees													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense	34	68	50		50		50		50		50		352
7064	Travel-Transportation - Taxis/Shuttle													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		34	68	50	-	50	-	50	-	50	-	50	-	352

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
	PR Officer													
7056	Travel-Convention Registration Fees													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense													-
7064	Travel-Transportation - Taxis/Shuttle													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	-	-	-	-	-	-	-	-	-	-
	Secretary													
7056	Travel-Convention Registration Fees													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense													-
7064	Travel-Transportation - Taxis/Shuttle													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	-	-	-	-	-	-	-	-	-	-
	Division Governor													
7056	Travel-Convention Registration Fees													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense						100						100	200
7064	Travel-Transportation - Taxis/Shuttle													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	-	-	100	-	-	-	-	-	100	200
	Area Governor													
7056	Travel-Convention Registration Fees													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense		94		100		100			100			100	494
7064	Travel-Transportation - Taxis/Shuttle													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	94	-	100	-	100	-	-	100	-	-	100	494

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
	IPDG													
7056	Travel-Convention Registration Fees		-											-
7058	Travel-Lodging Expense		1,173											1,173
7060	Travel-Transportation - Airfare Expense		240											240
7062	Travel-Transportation - Mileage Expense													-
7064	Travel-Transportation - Taxis/Shuttle		34											34
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	1,447	-	-	-	-	-	-	-	-	-	-	1,447
	Keynote Speaker													
7056	Travel-Convention Registration Fees													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense													-
7064	Travel-Transportation - Taxis/Shuttle													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	-	-	-	-	-	-	-	-	-	-
	Other Member													
7056	Travel-Convention Registration Fees													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense			100			100			100			100	400
7064	Travel-Transportation - Taxis/Shuttle													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	100	-	-	100	-	-	100	-	-	100	400
	Total Travel Expenses	34	3,399	3,721	100	50	300	50	-	250	-	50	300	8,253

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Account #	Account Name	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
		USD												
Other Expenses														
7086	Miscellaneous Expenses			250				250						500
														-
														-
														-
														-
														-
														-
														-
														-
														-
														-
														-
														-
														-
														-
														-
														-
	Total Other Expenses	-	-	250	-	-	-	250	-	-	-	-	-	500