

**INSTRUCTIONS:**


1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the district governor and lieutenant governors within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
  - \* September Report: **October 31**
  - \* December (Audit) Report: **February 15**
  - \* March Report: **April 30**
  - \* June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
  - \* Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**
  - \* Or fax to (949) 589-3456


**NOTE:** This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

In Base Currency	USD
Monthly Net Income/(Loss)	(5,818.92)
Year to Date Net Income/(Loss)	(14,983.25)
Total Available Funds	33,813.02

1. We, the undersigned, certify that all district financial records have been made available to the audit committee for inspection and that any bills or other outstanding obligations for the 2013-2014 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the 2013-2014 term.

Dated this 31 day of March, 2014

  
District governor (for the year audited)

  
District treasurer (for the year audited)

**Complete only for the Mid-year Report and Year-end Report:**

2. We, the undersigned members of the Audit Committee, have examined the records of District 3 for the 2013-2014 term in accordance with the Audit Committee Guidelines\* and believe that this report properly reflects the operation for that term.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\* Audit Committee Guidelines are available at the District Finance Corner: [www.toastmasters.org/AuditGuide](http://www.toastmasters.org/AuditGuide)  
**NOTE:** Audit committee members cannot be members of the district executive committee (e.g., district governor, lieutenant governors, immediate past district governor, secretary, treasurer, public relations officer, division governors, area governors).

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Membership Revenue**

Our membership revenue continues to be above budgeted amount. The District hopes that this trend will continue. Year to date we are \$2,476 above budget.

**Conference Net Income/(Loss)**

The Conference Team is meeting biweekly planning a wonderful conference for the members of District 3. The amount listed on the Treasurer's Report (Actual vs Budget Summary) as a credit to Conference Revenue is due to a correction handled by Toastmaster International on an item listed in July in error. We expect to see conference expenses start in March.

**Fundraising Net Income/(Loss)**

There was no activity this month.

**TLI Net Income/(Loss)**

Winter TLI season has concluded and there were no events this month. Expenses were 100% percent over budgeted amount but there were some necessary expenses as deposits were needed to secure the various facilities for our summer season. As the District grows and the need for larger facilities increases it will be necessary to continue the practice of deposits. This practice will be budgeted for appropriately in future budgets. The District expects to see the TLI expenses continue to be over budget.

**District Store Net Income/(Loss)**

N/A

**Other Revenue**

N/A

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Marketing**

Talk Up Toastmasters and Moving On Up Campaign are the main focus of the marketing team this month. To date 50 clubs are in the running with more expected in March. Marketing is slightly above budget by \$1,752.12.

**Communications and Public Relations**

The Main focus this month has been planning events. Information needed for conference proclamation, Veteran Committee/club charter, and registering for future events such as AZ Game and Fish and the Veterans Career and Resorce Fair were just a few of the Teams activities this month. The District is under budget year to date is 7,731 but there are still many events in the upcoming months that will bring the expenses more in line with the budget.

**Education and Training**

The Education Team has just completed the TLI season and is in now focused on contest season and conference planning. The Team is working hard to bring the best experience to the members. Currently we are 59 above budget year to date.

**Speech contests**

Contest season has begun. Club contest has wrapped up and we are moving right into the area contests. The District is 845 over budget year to date.

**Administration**

The District is close to budget being 444 under budget for year to date. It is the goal of the District to keep opearting expenses low and continue the quality service and resources the members are use to from District Leadership.

**Travel**

The expense listed this month is for reimbursement of the mid-year training required of the District Leadeship Team. The District is under budget by 356.

**Other Expenses**

There were no additional expenses this month.

**District 3**  
**Balance Sheet (in USD)**  
07/01/2013 Through 02/28/2014

	Actual
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalents	52,201.02
Prepaid Expenses	11,992.66
Total Current Assets	64,193.68
<b>Total Assets</b>	<b>\$ 64,193.68</b>
 <b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	39.00
Accrued Liabilities	59.62
Deferred Revenue	5,373.00
Total Current Liabilities	5,471.62
Total Liabilities	5,471.62
Stockholders Equity	
Net Assets	73,705.31
Net Income (Loss)	(14,983.25)
Total Stockholders Equity	58,722.06
<b>Total Liabilities and Equity</b>	<b>\$ 64,193.68</b>

**District 3**  
**Available Funds (in USD)**  
Month Ending 02/28/2014

<b>Available Funds</b>	
Cash & District Reserve	
Cash	
Cash - Bank of America (6622)	9,016.21
Total Cash	<u>9,016.21</u>
District Reserve	43,184.81
Total Cash & District Reserve	<u>52,201.02</u>
Minimum District Reserve Required at Year End	<u>(18,388.00)</u>
<b>Total Available Funds</b>	<b><u>33,813.02</u></b>

**District 3  
Treasurer's Report (Actual vs. Budget Summary) (in USD)**

	Month Ending 02/28/2014		07/01/2013 Through 02/28/2014	
	Actual	Budget	Actual	Budget
				Variance
<b>District Revenue</b>				
Membership Revenue	1,530.00	1,238.00	39,718.50	37,243.00
Confidence Revenue	(125.00)	0.00	24,894.50	25,456.40
Fundraising Revenue	0.00	0.00	3,042.00	3,109.00
TLI Revenue	273.00	0.00	11,604.00	8,218.00
Speech Contest Revenue	0.00	0.00	0.00	300.00
<b>Total District Revenue</b>	<b>1,678.00</b>	<b>1,238.00</b>	<b>79,249.00</b>	<b>74,326.40</b>
<b>District Expenses</b>				
Confidence Expenses	0.00	0.00	23,186.87	25,556.00
Fundraising Expenses	0.00	0.00	6,061.05	3,638.54
TLI Expenses	2,992.83	0.00	17,006.90	6,218.29
Marketing Expenses	105.61	615.00	11,984.62	10,242.50
Communications & PR Expenses	2,985.00	2,050.00	7,031.78	14,763.00
Education & Training Expense	0.00	150.00	5,334.35	5,275.15
Speech Contest Expenses	66.18	0.00	6,235.70	5,391.00
Administration Expenses	913.14	692.50	8,211.49	8,655.00
Travel Expense	434.16	0.00	9,169.69	9,525.81
<b>Total District Expenses</b>	<b>7,496.92</b>	<b>3,507.50</b>	<b>94,232.25</b>	<b>91,365.29</b>
<b>Total Net Income</b>	<b>(5,818.92)</b>	<b>(2,269.50)</b>	<b>(14,983.25)</b>	<b>(16,938.89)</b>
				<b>1,955.64</b>

**District 3**  
**Sales Register (02/01/2014 - 02/28/2014)**

Date	Customer	Inv#/Adj#	Due Date	Description	Curr	Trans. Amount	Base Amount(USD)	Amount Paid (USD)
02/05/2014	C-00000123--TL	INV-00024619	02/05/2014		USD	28.00	28.00	28.00
02/05/2014	C-00000123--TL	INV-00024620	02/05/2014		USD	245.00	245.00	245.00
02/28/2014	C-00000484--Fa	AR-00000133			USD	(125.00)	(125.00)	(125.00)
<b>Total</b>							<b>148.00</b>	<b>148.00</b>

### District 3 Check Register

Date	Vendor	Check No	Txn Curr	Txn Amount	Base Curr	Amount	Cleared
<b>Bank: 6622 Checking - Bank of America</b>		<b>Account No:</b>					
02/26/2014	V-00000312--Earnwarecor		USD	69.95	USD	69.95	02/28/2014
02/25/2014	V-00001587--Century Link 602254		USD	25.11	USD	25.11	02/28/2014
02/23/2014	V-00000335--Jeannie Enders		USD	41.40	USD	41.40	02/28/2014
02/20/2014	V-00000311--Hostgator.Com		USD	119.40	USD	119.40	02/28/2014
02/19/2014	V-00001588--Century Link 520749		USD	29.22	USD	29.22	02/28/2014
02/13/2014	V-00012180--Convention Center/Ampltheatre		USD	500.00	USD	500.00	02/28/2014
02/13/2014	V-00003269--Crowne Plaza		USD	500.00	USD	500.00	02/28/2014
02/13/2014	V-00011007--Hilton Phoenix Airport		USD	375.00	USD	375.00	02/28/2014
02/12/2014	V-00000507--Timothy Smith LGM		USD	434.16	USD	434.16	02/28/2014
02/09/2014	V-00005662--Connie Weiss		USD	220.00	USD	220.00	In Transit
02/09/2014	V-00004817--Ovations-Mesa Convention Center		USD	2,772.83	USD	2,772.83	02/28/2014
02/09/2014	V-00000334--RC Type, Print & Direct Mail		USD	2,985.00	USD	2,985.00	02/28/2014
02/08/2014	V-00006039--Hallie Adams		USD	66.18	USD	66.18	02/28/2014
02/06/2014	V-00000334--RC Type, Print & Direct Mail		USD	425.00	USD	425.00	02/28/2014
02/05/2014	V-00000307--Capital Merchant Gateway Fee		USD	32.25	USD	32.25	02/28/2014
02/04/2014	V-00000308--Authnet Gateway Fee		USD	10.00	USD	10.00	02/28/2014
02/03/2014	V-00000305--Bank Card Merchant Fees		USD	160.81	USD	160.81	02/28/2014
<b>Bank: District Reserve 03 - TI World Headquarters</b>		<b>Account No:</b>					
02/12/2014	V-00000002--Toastmasters International - WHQ		USD	105.61	USD	105.61	02/28/2014



**District 3**  
**Reconciliation Report**  
 As Of 02/28/2014  
 Account: Cash - Bank of America (6622)

Statement Ending Balance	9,236.21
Deposits in Transit	0.00
Outstanding Checks and Charges	(220.00)
Adjusted Bank Balance	9,016.21
Book Balance	9,016.21
Adjustments*	0.00
Adjusted Book Balance	9,016.21

Total Checks and Charges Cleared	9,299.35	Total Deposits Cleared	10,273.00
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**Deposits**

Name	Memo	Date	Doc No	Cleared	In Transit
TLI Revenue		02/05/2014		28.00	
TLI Revenue		02/05/2014		245.00	
	From bank account 'District Reserve 03' to bank account '6622 Checking'	02/20/2014		10,000.00	
<b>Total Deposits</b>				<b>10,273.00</b>	<b>0.00</b>

**Checks and Charges**

Name	Memo	Date	Check No	Cleared	Outstanding
Golf Academy of America		01/21/2014	6935	250.00	
Nancy Goins		01/25/2014	6938	503.04	
Bank Card Merchant Fees		02/03/2014		160.81	
Authnet Gateway Fee		02/04/2014		10.00	
Capital Merchant Gateway Fee		02/05/2014		32.25	
RC Type, Print & Direct Mail	6940	02/06/2014		425.00	
Hallie Adams	66.18	02/08/2014		66.18	
RC Type, Print & Direct Mail	6942	02/09/2014		2,985.00	
Ovations-Mesa Convention Center	6941	02/09/2014		2,772.83	
Connie Weiss	6944	02/09/2014			220.00
Timothy Smith LGM	6945	02/12/2014		434.16	
Crowne Plaza		02/13/2014		500.00	
Hilton Phoenix Airport Convention Center/ Amptheatre		02/13/2014		375.00	
Century Link 520749		02/19/2014		500.00	
Hostgator.Com		02/20/2014		29.22	
Jeannie Enders	6946	02/23/2014		119.40	
Century Link 602254		02/25/2014		41.40	
Earnwarecor		02/26/2014		25.11	
				69.95	
<b>Total Checks and Charges</b>				<b>9,299.35</b>	<b>220.00</b>

**District 3**  
**Reconciliation Report**  
 As Of 02/28/2014  
 Account: District Reserve Receivable

Statement Ending Balance	43,184.81
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	43,184.81
Book Balance	43,184.81
Adjustments*	0.00
Adjusted Book Balance	43,184.81

Total Checks and Charges Cleared	10,105.61	Total Deposits Cleared	1,530.00
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**Deposits**

Name	Memo	Date	Doc No	Cleared	In Transit
General Ledger Entry	February 2014 Membership Revenue	02/28/2014		1,530.00	
<b>Total Deposits</b>				1,530.00	0.00

**Checks and Charges**

Name	Memo	Date	Check No	Cleared	Outstanding
Toastmasters International - WHQ	9002876213	02/12/2014		105.61	
	From bank account 'District Reserve 03' to bank account '6622 Checking'	02/20/2014		10,000.00	
<b>Total Checks and Charges</b>				10,105.61	0.00

### District 3 Trial Balance

Account Number	Account Name	Opening Balance(USD) on 02/01/2014	Debit(USD)	Credit(USD)	Adj Debit(USD)	Adj Credit(USD)	Closing Balance(USD) on 02/28/2014
1005-003001	Cash - Bank of America (6622)	7,509.52	10,273.00	8,766.31	0.00	0.00	9,016.21
2001-003000	District Reserve Receivable	51,760.42	1,530.00	10,105.61	0.00	0.00	43,184.81
3005-000000	Accounts Receivable	125.00	273.00	398.00	0.00	0.00	0.00
3214-000000	Prepaid Room Rental Event Expense	545.00	1,375.00	0.00	0.00	0.00	1,920.00
3216-000000	Prepaid Meal Event Expense	10,000.00	0.00	0.00	0.00	0.00	10,000.00
3220-000000	Prepaid Printing Expense	72.66	0.00	0.00	0.00	0.00	72.66
4010-000000	Accounts Payable	(39.00)	8,871.92	8,871.92	0.00	0.00	(39.00)
4115-000000	Accrued Liabilities - Old Outstanding Checks	(59.62)	0.00	0.00	0.00	0.00	(59.62)
4225-000000	Deferred Revenue - Registration & Tickets	(5,603.00)	0.00	0.00	0.00	0.00	(5,603.00)
4250-000000	Deferred Revenue - Refunds (Registration & Tickets)	230.00	0.00	0.00	0.00	0.00	230.00
5010-000000	Net Assets	(64,540.98)	0.00	0.00	0.00	0.00	(64,540.98)
6005-000000	Membership Revenue	0.00	0.00	1,530.00	0.00	0.00	(1,530.00)
6025-000000	Registration & Ticket Revenue	0.00	125.00	273.00	0.00	0.00	(148.00)
7012-000000	Supplies & Stationery Expense	0.00	220.00	0.00	0.00	0.00	220.00
7014-000000	Room Rental Event Expense	0.00	4,147.83	1,375.00	0.00	0.00	2,772.83
7020-000000	Printing Expense	0.00	425.00	0.00	0.00	0.00	425.00
7024-000000	Newsletter Expense	0.00	2,985.00	0.00	0.00	0.00	2,985.00
7026-000000	Website Expense	0.00	189.35	0.00	0.00	0.00	189.35
7032-000000	Telephone Expense	0.00	54.33	0.00	0.00	0.00	54.33
7044-000000	Postage & Shipping Expense	0.00	41.40	0.00	0.00	0.00	41.40
7058-000000	Lodging Expense	0.00	400.16	0.00	0.00	0.00	400.16
7064-000000	Transportation - Taxis/Shuttle Expense	0.00	4.00	0.00	0.00	0.00	4.00
7070-000000	Bank Charges & Credit Card Fee Expense	0.00	203.06	0.00	0.00	0.00	203.06
7078-000000	Food Expense	0.00	96.18	0.00	0.00	0.00	96.18
7082-000000	Incentives	0.00	105.61	0.00	0.00	0.00	105.61
<b>Totals:</b>		<b>0.00</b>	<b>31,319.84</b>	<b>31,319.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 02/28/2014	07/01/2013 Through 02/28/2014	
	Actual	Budget	Variance
<b>District Revenue</b>			
Membership Revenue	1,530.00	1,238.00	292.00
6005-000000 - Membership Revenue	1,530.00	1,238.00	292.00
Total Membership Revenue	1,530.00	1,238.00	292.00
Conference Revenue			
Registration - Member	(125.00)	0.00	(125.00)
6025-000000 - Registration & Ticket Revenue	(125.00)	0.00	(125.00)
Total Registration - Member	0.00	0.00	0.00
Registration - Spouse/Guest	0.00	0.00	0.00
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Spouse/Guest	0.00	0.00	0.00
Registration - Meal Events	0.00	0.00	0.00
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Meal Events	0.00	0.00	0.00
Registration - No Item	0.00	0.00	0.00
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - No Item	0.00	0.00	0.00
Total Registration - Tickets	(125.00)	0.00	(125.00)
Non Registration			
6010-000000 - Donation Revenue	0.00	0.00	0.00
6020-000000 - Miscellaneous Income	0.00	0.00	0.00
6030-000000 - Sponsorship/Advertising Revenue	0.00	0.00	0.00
6035-000000 - Raffle Revenue	0.00	0.00	0.00
6040-000000 - Auction Revenue	0.00	0.00	0.00
6050-000000 - Refunds - Registration & Tickets	0.00	0.00	0.00
6055-000000 - Refunds - Other	0.00	0.00	0.00
Total Non Registration	0.00	0.00	0.00
Total Conference Revenue	0.00	0.00	0.00
Fundraising Revenue	(125.00)	0.00	(125.00)
Registration & Tickets			
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration & Tickets	0.00	0.00	0.00
Non Registration			
6020-000000 - Miscellaneous Income	0.00	0.00	0.00
6050-000000 - Refunds - Registration & Tickets	0.00	0.00	0.00
Total Other	0.00	0.00	0.00
Total Non Registration	0.00	0.00	0.00
Total Fundraising Revenue	0.00	0.00	0.00
TLI Revenue			
Registration & Tickets			
Registration - Member	0.00	0.00	0.00
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Member	0.00	0.00	0.00
Registration - Meal Events	0.00	0.00	0.00
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Meal Events	0.00	0.00	0.00
Registration - Training	273.00	0.00	273.00
6025-000000 - Registration & Ticket Revenue	273.00	0.00	273.00
Total Registration - Training	273.00	0.00	273.00
Total Registration & Tickets	273.00	0.00	273.00
Non Registration			
6020-000000 - Miscellaneous Income	0.00	0.00	0.00
Total Non Registration	0.00	0.00	0.00
Total Non Registration	0.00	0.00	0.00
Total TLI Revenue	273.00	0.00	273.00
Speech Contest Revenue			

**District 3**  
**Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

Month Ending 02/28/2014		07/01/2013 Through 02/28/2014	
Actual	Budget	Actual	Budget
0.00	0.00	0.00	200.00
0.00	0.00	0.00	100.00
0.00	0.00	0.00	300.00
1,578.00	1,238.00	79,249.00	74,328.40
	440.00		4,922.80
<b>District Expenses</b>			
Conference Expenses			
0.00	0.00	351.97	3,200.00
0.00	0.00	213.69	200.00
7008-000000 - Promotional Materials (2,848.03)			
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates) 13.69			
7012-000000 - Supplies & Stationery Expense (40.25)			
0.00	0.00	11,218.12	12,000.00
0.00	0.00	0.00	8,250.00
0.00	0.00	0.00	200.00
0.00	0.00	1,569.16	456.00
0.00	0.00	0.00	650.00
0.00	0.00	195.50	0.00
0.00	0.00	8,355.98	0.00
0.00	0.00	611.38	400.00
0.00	0.00	611.12	100.00
0.00	0.00	23,185.67	25,568.00
Fundraising Expenses (2,369.33)			
0.00	0.00	2,048.84	0.00
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates) 2,048.84			
0.00	0.00	154.94	0.00
0.00	0.00	252.08	33.35
0.00	0.00	60.26	60.26
0.00	0.00	3,444.93	3,444.93
0.00	0.00	100.00	100.00
0.00	0.00	6,081.05	3,638.54
Total Fundraising Expenses 2,422.51			
TLI Expenses			
220.00	0.00	680.13	295.22
2,772.83	0.00	10,957.88	4,274.61
0.00	0.00	421.54	2,669.96
0.00	0.00	1,256.05	391.00
0.00	0.00	527.92	0.00
0.00	0.00	18.76	0.00
0.00	0.00	2,743.76	0.00
0.00	0.00	8.64	95.28
0.00	0.00	392.22	492.22
2,992.83	0.00	17,005.90	8,218.29
Total TLI Expenses 8,788.61			
Marketing Expense			
Building New Clubs			
0.00	0.00	355.95	0.00
0.00	250.00	0.00	1,250.00
7008-000000 - Promotional Materials (250.00)			
0.00	0.00	26.19	0.00
105.61	0.00	741.66	750.00
105.61	250.00	1,123.80	2,000.00
Total Building New Clubs (876.20)			
Membership Growth			
0.00	0.00	97.48	0.00
0.00	0.00	16.00	0.00
0.00	0.00	60.41	0.00
0.00	240.00	1,057.35	480.00
0.00	0.00	97.60	0.00
0.00	0.00	963.00	0.00
0.00	0.00	91.73	0.00
0.00	0.00	3,519.01	3,235.00
Total Membership Growth 97.48			
7006-000000 - Educational Materials 16.00			
7008-000000 - Promotional Materials 60.41			
7020-000000 - Printing Expense 1,057.35			
7044-000000 - Postage & Shipping Expense 97.60			
7060-000000 - Transportation - Mileage Expense 963.00			
7078-000000 - Food Expense 91.73			
7082-000000 - Incentives 3,519.01			

**District 3**  
**Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 02/28/2014		07/01/2013 Through 02/28/2014	
	Actual	Budget	Actual	Budget
		Variance		Variance
Total Membership Growth	0.00	240.00	5,902.58	3,715.00
Club Coaches	0.00	0.00	34.20	0.00
7004-000000 - Badges & Pins	0.00	0.00	0.00	137.50
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	0.00	0.00
7020-000000 - Printing Expense	0.00	0.00	67.86	40.00
7078-000000 - Food Expense	0.00	0.00	102.05	177.50
Total Club Coaches Rebuilding	0.00	0.00	0.00	1,275.00
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	125.00	915.79	0.00
7082-000000 - Incentives	0.00	125.00	915.79	1,275.00
Total Rebuilding	0.00	125.00	915.79	1,275.00
Recognition	0.00	0.00	1,025.84	0.00
7004-000000 - Badges & Pins	0.00	0.00	3,115.87	0.00
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	27.60	0.00
7034-000000 - Conference Calls & Webinars Expense	0.00	0.00	81.42	0.00
7044-000000 - Postage & Shipping Expense	0.00	0.00	289.47	800.00
7082-000000 - Incentives	0.00	0.00	4,540.20	925.00
Total Recognition	0.00	0.00	233.96	1,400.00
Other	0.00	0.00	139.23	0.00
7008-000000 - Promotional Materials	0.00	0.00	(963.00)	0.00
7020-000000 - Printing Expense	0.00	0.00	0.00	0.00
7060-000000 - Transportation - Airfare Expense	0.00	0.00	0.00	750.00
7082-000000 - Incentives	0.00	0.00	(589.81)	2,160.00
Total Other	105.61	616.00	11,994.92	10,242.50
Total Marketing Expense	0.00	400.00	0.00	1,700.00
Communications & PR Expenses	0.00	0.00	296.28	2,000.00
7008-000000 - Promotional Materials	0.00	0.00	4,915.00	4,900.00
7014-000000 - Room Rental Event Expense	2,985.00	0.00	0.00	1,000.00
7024-000000 - Newsletter Expense	0.00	500.00	600.00	2,400.00
7026-000000 - Website Expense	0.00	1,150.00	127.50	2,163.00
7040-000000 - Trade Show Registration Expense	0.00	0.00	1,093.00	600.00
7042-000000 - Outside Contractor Expense	0.00	0.00	7,031.78	14,783.00
7044-000000 - Postage & Shipping Expense	0.00	0.00	0.00	0.00
Total Communications & PR Expenses	2,985.00	2,050.00	125.00	0.00
Education & Training Expense	0.00	0.00	58.56	0.00
Distinguished Clubs	0.00	0.00	1,650.00	1,640.15
7006-000000 - Educational Materials	0.00	0.00	1,933.56	1,640.15
7044-000000 - Postage & Shipping Expense	0.00	0.00	(378.00)	0.00
7082-000000 - Incentives	0.00	0.00	0.00	50.00
Total Distinguished Clubs	0.00	0.00	(378.00)	50.00
Training Club Officers	0.00	0.00	46.00	0.00
6025-000000 - Registration & Ticket Revenue	0.00	0.00	2,156.08	710.00
7014-000000 - Room Rental Event Expense	0.00	0.00	2,202.08	710.00
Total Training Club Officers	0.00	0.00	1,294.16	2,200.00
Training Division & Area Governors	0.00	0.00	79.89	0.00
7020-000000 - Printing Expense	0.00	0.00	0.00	0.00
7078-000000 - Food Expense	0.00	0.00	1,374.05	2,350.00
Total Training Division & Area Governors	0.00	0.00	0.00	0.00
Training Areas & Divisions	0.00	0.00	1,294.16	2,200.00
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	79.89	0.00
7012-000000 - Supplies & Stationery Expense	0.00	0.00	0.00	150.00
7020-000000 - Printing Expense	0.00	150.00	1,374.05	2,350.00
Total Training Areas & Divisions	0.00	150.00	1,374.05	2,350.00
Other	0.00	0.00	0.00	0.00

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 02/28/2014		07/01/2013 Through 02/28/2014	
	Actual	Budget	Actual	Budget
				Variance
7004-000000 - Badges & Pins	0.00	0.00	0.00	(200.00)
7006-000000 - Educational Materials	0.00	0.00	302.66	302.66
7078-000000 - Food Expense	0.00	0.00	100.00	(100.00)
7082-000000 - Incentives	0.00	0.00	225.00	(225.00)
Total Other	0.00	0.00	302.66	(222.34)
Total Education & Training Expense	0.00	150.00	5,334.35	5,275.15
Speech Contest Expenses				
7006-000000 - Educational Materials	0.00	0.00	102.00	102.00
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	5,416.96	5,200.00
7020-000000 - Printing Expense	0.00	0.00	0.00	(100.00)
7058-000000 - Lodging Expense	0.00	0.00	650.56	650.56
7078-000000 - Food Expense	66.18	0.00	66.18	66.18
7086-000000 - Miscellaneous Expenses	0.00	0.00	0.00	(91.00)
Total Speech Contest Expenses	66.18	0.00	6,235.70	844.70
Administration Expenses				
7004-000000 - Badges & Pins	0.00	0.00	284.93	134.93
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	0.00	(550.00)
7012-000000 - Supplies & Stationery Expense	0.00	0.00	717.68	1,263.20
7014-000000 - Room Rental Event Expense	0.00	27.00	500.00	1,843.58
7016-000000 - Meal Event Expense	0.00	0.00	78.00	0.00
7018-000000 - Decorations Expense	0.00	0.00	98.40	98.40
7020-000000 - Printing Expense	425.00	0.00	1,234.72	1,134.72
7024-000000 - Newsletter Expense	0.00	0.00	44.00	44.00
7026-000000 - Website Expense	189.35	183.15	870.41	1,807.85
7032-000000 - Telephone Expense	54.33	55.00	474.64	439.43
7034-000000 - Conference Calls & Webinars Expense	0.00	0.00	349.75	349.75
7044-000000 - Postage & Shipping Expense	41.40	0.00	193.21	251.75
7070-000000 - Bank Charges & Credit Card Fee Expense	203.06	239.10	2,124.99	2,060.94
7078-000000 - Food Expense	0.00	188.25	0.00	188.25
7084-000000 - Sympathy Expense	0.00	0.00	(100.00)	(100.00)
7088-000000 - Storage Expenses	0.00	0.00	1,340.76	1,340.76
Total Administration Expenses	913.14	692.50	8,211.49	8,655.00
Travel Expense				
District Governor				
7056-000000 - Convention Registration Fees Expense	0.00	0.00	595.00	595.00
7058-000000 - Lodging Expense	400.16	0.00	1,628.80	1,528.66
7064-000000 - Transportation - Taxis/Shuttle Expense	4.00	0.00	4.00	0.00
7068-000000 - Transportation - Other Expense	0.00	0.00	433.23	450.00
7078-000000 - Food Expense	30.00	0.00	30.00	0.00
Total District Governor	434.16	0.00	2,691.03	2,573.66
LGET				
7016-000000 - Meal Event Expense	0.00	0.00	207.25	207.25
7056-000000 - Convention Registration Fees Expense	0.00	0.00	595.00	595.00
7058-000000 - Lodging Expense	0.00	0.00	911.84	1,173.41
7062-000000 - Transportation - Mileage Expense	0.00	0.00	39.06	39.06
7068-000000 - Transportation - Other Expense	0.00	0.00	88.00	88.00
7078-000000 - Food Expense	0.00	0.00	78.67	78.67
Total LGET	0.00	0.00	1,919.62	1,768.41
LGM				
7016-000000 - Meal Event Expense	0.00	0.00	94.93	94.93
7056-000000 - Convention Registration Fees Expense	0.00	0.00	535.00	595.00
7058-000000 - Lodging Expense	0.00	0.00	2,101.64	1,705.06
7062-000000 - Transportation - Mileage Expense	0.00	0.00	51.02	30.02
7064-000000 - Transportation - Taxis/Shuttle Expense	0.00	0.00	80.88	34.00
7068-000000 - Transportation - Other Expense	0.00	0.00	4.00	0.00

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 02/28/2014	07/01/2013 Through 02/28/2014	
	Actual	Budget	Variance
7078-000000 - Food Expense	0.00	0.00	0.00
Total LGM	0.00	0.00	0.00
Treasurer	2,921.47	2,355.06	566.41
7062-000000 - Transportation - Mileage Expense	0.00	0.00	0.00
Total Treasurer	0.00	134.00	(134.00)
Secretary	18.20	134.00	115.80
Total Secretary	18.20	0.00	18.20
Area Governor	18.20	0.00	18.20
Total Area Governor	18.20	0.00	18.20
IPDG	0.00	215.07	(215.07)
7058-000000 - Lodging Expense	0.00	215.07	(215.07)
7060-000000 - Transportation - Airfare Expense	595.00	1,173.41	(578.41)
7062-000000 - Transportation - Mileage Expense	0.00	239.70	(239.70)
7064-000000 - Transportation - Taxi/Shuttle Expense	0.00	34.00	(34.00)
Total IPDG	595.00	1,447.11	(852.11)
Keynote Speaker	0.00	0.00	0.00
7058-000000 - Lodging Expense	0.00	200.00	(200.00)
7062-000000 - Transportation - Mileage Expense	0.00	832.50	(832.50)
Total Keynote Speaker	0.00	1,032.50	(1,032.50)
Other Member	963.00	0.00	963.00
7060-000000 - Transportation - Airfare Expense	61.37	0.00	61.37
7062-000000 - Transportation - Mileage Expense	1,024.37	0.00	1,024.37
Total Other Member	9,189.65	9,525.81	(336.16)
Total Travel Expenses	94,232.25	91,265.26	2,966.99
<b>Total District Expenses</b>	<b>(5,818.92)</b>	<b>(2,269.50)</b>	<b>(3,549.42)</b>
<b>Total Net Income</b>	<b>(14,983.25)</b>	<b>(16,938.89)</b>	<b>1,955.64</b>