

INSTRUCTIONS:

1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the district governor and lieutenant governors within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
 - * September Report: **October 31**
 - * December (Audit) Report: **February 15**
 - * March Report: **April 30**
 - * June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
 - * Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**
 - * Or fax to (949) 589-3456

NOTE: This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

In Base Currency	USD
Monthly Net Income/(Loss)	(3,088.36)
Year to Date Net Income/(Loss)	(10,896.42)
Total Available Funds	41,075.79

1. We, the undersigned, certify that all district financial records have been made available to the audit committee for inspection and that any unpaid bills or other outstanding obligations for the 2013-201 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the 2013-2014 term.

Dated this 15 day of March, 2015

Hallie V. Adams
District governor (for the year audited)

[Signature]
District treasurer (for the year audited)

Complete only for the Mid-year Report and Year-end Report:

2. We, the undersigned members of the Audit Committee, have examined the records of District 3 for the 2013-201 term in accordance with the Audit Committee Guidelines* and believe that this report properly reflects the operation for that term.

Dated this _____ day of _____

Chairman

Member

Member

* Audit Committee Guidelines are available at the District Finance Corner: www.toastmasters.org/AuditGuide

NOTE: Audit committee members cannot be members of the district executive committee (e.g., district governor, lieutenant governors, immediate past district governor, secretary, treasurer, public relations officer, division governors, area governors).

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

Membership Revenue

Membership revenue is above our budgeted amount. Year to date we are above budget by \$1,868.50. The District is hopeful that during the next couple of months of dues renewal we will continue to be above budget.

Conference Net Income/(Loss)

Spring 2015 Conference planning is in full bloom! The conference committee is busy planning a spectacular conference. We are honored to have the current International President (Mohammed Murad, DTM) attending our conference. Actual revenue and expenses for the fall conference came in under our budgeted amounts. However the district is at a \$3,567 deficit year to date for conference. Ideally we try to break even. As the conference team strives for a memorable conference for our members sometimes we will experience being over budget. It has been the trend of the District to make up any fall conference deficit during our spring conference as we usually experience higher attendance.

Fundraising Net Income/(Loss)

No activity this month.

TLI Net Income/(Loss)

TLI winter sessions have ended and once again the TLI Team has offered the District members a great learning and networking opportunity. TLI revenue year to date is \$8023 only under budget by \$45. Expenses year to date were \$19,100 and which is over budget by \$1950.

District Store Net Income/(Loss)

N/A

Other Revenue

N/A

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

Marketing

The marketing team is working hard on the various campaigns. Due renewals are coming up fast and the Team stays focused on membership growth and retention. We were under budget for the year by \$2318.

Communications and Public Relations

The Communications and Public Relations Team remains under budgeted amount by \$1629. The Team is working on upcoming events in March with the Tucson Festival of Books and the Yavapai Job Fair both scheduled.

Education and Training

Education and Training expenses are under budget for year to date by \$858.

Speech contests

Contest season has started in District with the final competitions to be held at District Conference in May. Trophies have been ordered and judges training is underway. Speech contest expenses are under budget for the year \$370.

Administration

The District administration expenses are under budget year to date by \$1,224. Our administration expenses run about the same every month.

Travel

Travel expense was under budget for the year by \$2,514 but we have some outstanding mileage and mid year training expenses.

Other Expenses

There were no other expenses in June.

District 3
Balance Sheet (in USD)
 07/01/2014 Through 02/28/2015

	Actual
Assets	
Current Assets	
Cash and Cash Equivalents	60,591.79
Prepaid Expenses	1,000.00
Total Current Assets	61,591.79
Total Assets	\$ 61,591.79
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	500.00
Accrued Liabilities	59.62
Deferred Revenue	5,220.00
Total Current Liabilities	5,779.62
Total Liabilities	5,779.62
Stockholders Equity	
Net Assets	66,708.59
Net Income (Loss)	(10,896.42)
Total Stockholders Equity	55,812.17
Total Liabilities and Equity	\$ 61,591.79

District 3
Available Funds (in USD)
Month Ending 02/28/2015

Available Funds	
Cash & District Reserve	
Cash	
Cash - Bank of America (6622)	
Total Cash	20,941.54
District Reserve	20,941.54
Total Cash & District Reserve	39,650.25
Minimum District Reserve Required at Year End	60,591.79
Total Available Funds	(19,516.00)
	41,075.79

**District 3
Treasurer's Report (Actual vs. Budget Summary) (in USD)**

	Month Ending 02/28/2015	07/01/2014 Through 02/28/2015	
	Actual	Budget	Variance
District Revenue			
Membership Revenue	2,979.00	1,311.00	1,668.00
Conference Revenue	0.00	0.00	0.00
Fundraising Revenue	0.00	0.00	0.00
TLI Revenue	215.00	0.00	215.00
Total District Revenue	3,194.00	1,311.00	1,883.00
District Expenses			
Conference Expenses	0.00	0.00	0.00
Fundraising Expenses	0.00	0.00	0.00
TLI Expenses	4,260.34	1,000.00	3,260.34
Marketing Expense	318.81	340.00	(21.19)
Communications & PR Expenses	423.09	625.00	(201.91)
Education & Training Expense	0.00	100.00	(100.00)
Speech Contest Expenses	0.00	0.00	0.00
Administration Expenses	716.38	830.00	(113.62)
Travel Expense	563.74	400.00	163.74
Total District Expenses	6,262.36	3,295.00	2,967.36
Total Net Income	(3,068.36)	(1,984.00)	(1,104.36)
	41,416.50	39,548.00	1,868.50
	24,010.00	29,300.00	(5,290.00)
	3,471.00	3,432.00	39.00
	8,023.00	8,068.00	(45.00)
	76,920.50	80,348.00	(3,427.50)
	27,577.18	32,296.00	(4,718.82)
	10,336.66	7,254.00	3,082.66
	19,100.26	17,150.00	1,950.26
	9,127.27	11,445.00	(2,317.73)
	3,830.89	5,460.00	(1,629.11)
	1,186.56	2,055.00	(868.44)
	2,429.67	2,800.00	(370.33)
	8,272.16	9,498.00	(1,223.84)
	5,946.27	8,460.00	(2,513.73)
	87,816.92	96,416.00	(8,599.08)
	(10,896.42)	(16,068.00)	5,171.58

**District 3
Receipts Register (02/01/2015 - 02/28/2015)**

Receipt Date	Customer	Payment Method	Transaction Number	Transaction Date	Currency	Txn Amount	Amount (USD)	Amount Applied (USD)	Deposited On	Bank Account
02/18/2015	C-00000123--TLI Revenue	Cash		02/18/2015	USD	100.00	100.00	100.00	02/18/2015	6622 Checking
02/18/2015	C-00000123--TLI Revenue	Cash		02/18/2015	USD	38.00	38.00	38.00	02/18/2015	6622 Checking
02/18/2015	C-00000123--TLI Revenue	Cash		02/18/2015	USD	7.00	7.00	7.00	02/18/2015	6622 Checking
02/02/2015	C-00000123--TLI Revenue	Cash		02/02/2015	USD	84.00	84.00	84.00	02/02/2015	6622 Checking
Total							229.00	229.00		

District 3 Bills Register (02/01/2015 - 02/28/2015)

Date	Vendor	Bill#/Adj#	Due Date	Description	Curr	Trans. Amount	Base Amount(USD)	Amount Paid (USD)
02/17/2015	V-00000002--To		02/17/2015		USD	137.26	137.26	137.26
02/24/2015	V-00000002--To		02/24/2015		USD	318.81	318.81	318.81
02/02/2015	V-00000305--Ba		02/02/2015		USD	127.43	127.43	127.43
02/05/2015	V-00000305--Ba		02/05/2015		USD	14.00	14.00	14.00
02/02/2015	V-00000306--Ma		02/02/2015		USD	42.50	42.50	42.50
02/05/2015	V-00000307--Ca		02/05/2015		USD	34.45	34.45	34.45
02/03/2015	V-00000308--Au		02/03/2015		USD	10.00	10.00	10.00
02/09/2015	V-00000311--Ho		02/09/2015		USD	119.40	119.40	119.40
02/26/2015	V-00000312--Ea		02/26/2015		USD	69.95	69.95	69.95
02/15/2015	V-00000335--Je		02/15/2015		USD	58.32	58.32	58.32
02/26/2015	V-00001587--Ce		02/26/2015		USD	25.11	25.11	25.11
02/20/2015	V-00001588--Ce		02/20/2015		USD	29.22	29.22	29.22
02/01/2015	V-00007561--Ho		02/01/2015		USD	1,906.46	1,906.46	1,906.46
02/15/2015	V-00011007--Hi		02/15/2015		USD	2,328.00	2,328.00	2,328.00
02/15/2015	V-00012181--Je		02/15/2015		USD	63.12	63.12	63.12
02/21/2015	V-00016316--Ja		02/21/2015		USD	526.50	526.50	526.50
02/21/2015	V-00018217--Ti		02/21/2015		USD	200.00	200.00	200.00
02/15/2015	V-00018240--De		02/15/2015		USD	285.83	285.83	285.83
		Total					6,296.36	6,296.36

District 3
Reconciliation Report
 As Of 02/28/2015
 Account: Cash - Bank of America (6622)

Statement Ending Balance	21,780.01
Deposits in Transit	0.00
Outstanding Checks and Charges	(838.47)
Adjusted Bank Balance	20,941.54
Book Balance	20,941.54
Adjustments*	0.00
Adjusted Book Balance	20,941.54

Total Checks and Charges Cleared 7,329.30 Total Deposits Cleared 229.00

Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
TLI Revenue		02/02/2015		84.00	
TLI Revenue		02/18/2015		7.00	
TLI Revenue		02/18/2015		100.00	
TLI Revenue		02/18/2015		38.00	
Total Deposits				229.00	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
AZ State Schools for the Deaf and Blind		03/29/2014	6958		250.00
Linda Tapley	6977	05/04/2014			43.32
Rosalind henderson		01/11/2015	7070	202.20	
Hallie Adams		01/12/2015	7071	100.00	
Trish Blackwelder		01/24/2015	7075	88.51	
Connie Weiss		01/24/2015	7076		18.65
Golf Academy of America		01/24/2015	7077	100.00	
Jayme Hobe		01/24/2015	7079	107.02	
Cynthia Kerford IPDG		01/24/2015	7081	232.78	
RC Type, Print & Direct Mail		01/29/2015	7082	185.00	
DoubleTree Resort ParadiseValley - Scottsdale		01/30/2015	71083	1,000.00	
Holiday Inn & Suites		02/01/2015	7084	1,906.46	
Bank Card Merchant Fees		02/02/2015		127.43	
Mailchimp.Com		02/02/2015		42.50	
Authnet Gateway Fee		02/03/2015		10.00	
Bank Card Merchant Fees	TLI Refund	02/05/2015		14.00	
Capital Merchant Gateway Fee		02/05/2015		34.45	
Hostgator.Com		02/09/2015		119.40	
Jennifer Sarracino		02/15/2015	7085	63.12	
Jeannie Enders		02/15/2015	7086	58.32	
Desert Dragons Promotional Products LLC		02/15/2015	7087	285.83	
Hilton Phoenix Airport		02/15/2015	7088	2,328.00	
Century Link 520749		02/20/2015		29.22	
Jan Byrd		02/21/2015	7089		526.50
Tim Eberlein		02/21/2015	7090	200.00	
Century Link 602254		02/26/2015		25.11	
Earnwarecor		02/26/2015		69.95	
Total Checks and Charges				7,329.30	838.47

District 3 Reconciliation Report

As Of 02/28/2015
Account: District Reserve Receivable

Statement Ending Balance	39,650.25
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	39,650.25
Book Balance	39,650.25
Adjustments*	0.00
Adjusted Book Balance	39,650.25

Total Checks and Charges Cleared	456.07	Total Deposits Cleared	2,979.00
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
General Ledger Entry	February 2015 Membership Revenue	02/28/2015		2,979.00	
Total Deposits				2,979.00	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Toastmasters International - WHQ		02/17/2015	9004058885	137.26	
Toastmasters International - WHQ		02/24/2015	9004058885A	318.81	
Total Checks and Charges				456.07	0.00

**District 3
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 02/28/2015	07/01/2014 Through 02/28/2015	
	Actual	Budget	Variance
District Revenue			
Membership Revenue			
6005-000000 - Membership Revenue	2,979.00	1,311.00	1,668.00
Conference Revenue	2,979.00	1,311.00	1,668.00
Registration & Tickets			
Registration - Spouse/Guest			
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Spouse/Guest	0.00	0.00	0.00
Registration - Meal Events			
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Meal Events	0.00	0.00	0.00
Registration - Training			
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Training	0.00	0.00	0.00
Registration - No Item			
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - No Item	0.00	0.00	0.00
Total Registration & Tickets	0.00	0.00	0.00
Non Registration			
6020-000000 - Miscellaneous Income	0.00	0.00	0.00
6035-000000 - Raffle Revenue	0.00	0.00	0.00
6040-000000 - Auction Revenue	0.00	0.00	0.00
6050-000000 - Refunds - Registration & Tickets	0.00	0.00	0.00
Total Non Registration	0.00	0.00	0.00
Total Non Registration	0.00	0.00	0.00
Total Conference Revenue	0.00	0.00	0.00
Fundraising Revenue			
Registration & Tickets			
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration & Tickets	0.00	0.00	0.00
Non Registration			
Other			
6020-000000 - Miscellaneous Income	0.00	0.00	0.00
6050-000000 - Refunds - Registration & Tickets	0.00	0.00	0.00
Total Other	0.00	0.00	0.00
Total Non Registration	0.00	0.00	0.00
Total Fundraising Revenue	0.00	0.00	0.00
TLI Revenue			
Registration & Tickets			
Registration - Member			
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Member	0.00	0.00	0.00
Registration - Training			
6025-000000 - Registration & Ticket Revenue	0.00	0.00	0.00
Total Registration - Training	0.00	0.00	0.00
Registration - No Item			
6025-000000 - Registration & Ticket Revenue	129.00	0.00	129.00
Total Registration - No Item	129.00	0.00	129.00
Total Registration & Tickets	129.00	0.00	129.00
Non Registration			
6020-000000 - Miscellaneous Income	100.00	0.00	100.00
6050-000000 - Refunds - Registration & Tickets	0.00	0.00	0.00
6055-000000 - Refunds - Other	(14.00)	0.00	(14.00)
Total Non Registration	86.00	0.00	86.00
Total Non Registration	86.00	0.00	86.00
Total TLI Revenue	215.00	0.00	215.00
Total District Revenue	3,194.00	1,311.00	1,883.00
District Expenses			
Membership Revenue			
6005-000000 - Membership Revenue	41,416.50	39,548.00	1,868.50
Conference Revenue	41,416.50	39,548.00	1,868.50
Registration & Tickets			
Registration - Spouse/Guest			
6025-000000 - Registration & Ticket Revenue	4,396.00	27,600.00	(23,204.00)
Total Registration - Spouse/Guest	4,396.00	27,600.00	(23,204.00)
Registration - Meal Events			
6025-000000 - Registration & Ticket Revenue	7,750.00	0.00	7,750.00
Total Registration - Meal Events	7,750.00	0.00	7,750.00
Registration - Training			
6025-000000 - Registration & Ticket Revenue	540.00	0.00	540.00
Total Registration - Training	540.00	0.00	540.00
Registration - No Item			
6025-000000 - Registration & Ticket Revenue	8,337.00	0.00	8,337.00
Total Registration - No Item	8,337.00	0.00	8,337.00
Total Registration & Tickets	21,023.00	27,600.00	(6,577.00)
Non Registration			
6020-000000 - Miscellaneous Income	525.00	0.00	525.00
6035-000000 - Raffle Revenue	2,836.00	1,500.00	1,336.00
6040-000000 - Auction Revenue	316.00	200.00	116.00
6050-000000 - Refunds - Registration & Tickets	(690.00)	0.00	(690.00)
Total Non Registration	2,987.00	1,700.00	1,287.00
Total Non Registration	2,987.00	1,700.00	1,287.00
Total Conference Revenue	24,010.00	29,300.00	(5,290.00)
Fundraising Revenue			
Registration & Tickets			
6025-000000 - Registration & Ticket Revenue	2,496.00	3,432.00	(936.00)
Total Registration & Tickets	2,496.00	3,432.00	(936.00)
Non Registration			
Other			
6020-000000 - Miscellaneous Income	984.00	0.00	984.00
6050-000000 - Refunds - Registration & Tickets	(9.00)	0.00	(9.00)
Total Other	975.00	0.00	975.00
Total Non Registration	975.00	0.00	975.00
Total Fundraising Revenue	3,471.00	3,432.00	39.00
TLI Revenue			
Registration & Tickets			
Registration - Member			
6025-000000 - Registration & Ticket Revenue	7.00	8,068.00	(8,061.00)
Total Registration - Member	7.00	8,068.00	(8,061.00)
Registration - Training			
6025-000000 - Registration & Ticket Revenue	5,663.00	0.00	5,663.00
Total Registration - Training	5,663.00	0.00	5,663.00
Registration - No Item			
6025-000000 - Registration & Ticket Revenue	1,865.00	0.00	1,865.00
Total Registration - No Item	1,865.00	0.00	1,865.00
Total Registration & Tickets	7,535.00	8,068.00	(533.00)
Non Registration			
6020-000000 - Miscellaneous Income	530.00	0.00	530.00
6050-000000 - Refunds - Registration & Tickets	(28.00)	0.00	(28.00)
6055-000000 - Refunds - Other	(14.00)	0.00	(14.00)
Total Non Registration	488.00	0.00	488.00
Total Non Registration	488.00	0.00	488.00
Total TLI Revenue	8,023.00	8,068.00	(45.00)
Total District Revenue	76,920.50	80,348.00	(3,427.50)

**District 3
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

Month Ending 02/28/2015	07/01/2014 Through 02/28/2015		Variance
	Actual	Budget	
	0.00	0.00	0.00
Conference Expenses			
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	140.84	0.00	140.84
7012-000000 - Supplies & Stationery Expense	188.88	600.00	(411.12)
7014-000000 - Room Rental Event Expense	8,996.00	0.00	8,996.00
7016-000000 - Meal Event Expense	15,299.70	27,696.00	(12,396.30)
7018-000000 - Decorations Expense	0.00	300.00	(300.00)
7020-000000 - Printing Expense	605.76	1,500.00	(893.24)
7022-000000 - Audio Visual Expense	1,000.00	700.00	300.00
7030-000000 - Photocopying Expense	0.00	250.00	(250.00)
7080-000000 - Gifts & Thank You	0.00	450.00	(450.00)
7086-000000 - Miscellaneous Expenses	1,345.00	800.00	545.00
Total Conference Expenses	27,577.78	32,296.00	(4,718.22)
Fundraising Expenses			
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	3,157.75	0.00	3,157.75
7014-000000 - Room Rental Event Expense	100.00	7,104.00	(7,004.00)
7018-000000 - Decorations Expense	74.76	0.00	74.76
7078-000000 - Food Expense	7,004.15	0.00	7,004.15
7086-000000 - Miscellaneous Expenses	0.00	150.00	(150.00)
Total Fundraising Expenses	10,336.66	7,254.00	3,082.66
T.I. Expenses			
7012-000000 - Supplies & Stationery Expense	463.76	500.00	(36.24)
7014-000000 - Room Rental Event Expense	9,147.17	5,821.00	3,326.17
7016-000000 - Meal Event Expense	2,451.43	7,509.00	(5,057.57)
7020-000000 - Printing Expense	3,316.05	1,300.00	2,016.05
7022-000000 - Audio Visual Expense	320.00	0.00	320.00
7030-000000 - Photocopying Expense	88.51	200.00	(111.49)
7078-000000 - Food Expense	2,053.43	0.00	2,053.43
7086-000000 - Miscellaneous Expenses	587.45	1,820.00	(1,232.55)
7090-000000 - Equipment Rental	692.46	0.00	692.46
Total T.I. Expenses	19,100.26	17,150.00	1,950.26
Marketing Expense			
Building New Clubs			
7008-000000 - Promotional Materials	0.00	525.00	(525.00)
7020-000000 - Printing Expense	0.00	300.00	(300.00)
7082-000000 - Incentives	2,622.46	4,250.00	(1,627.54)
Total Building New Clubs	2,622.46	5,075.00	(2,452.54)
Membership Growth			
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	25.00	600.00	(575.00)
7020-000000 - Printing Expense	0.00	350.00	(350.00)
7044-000000 - Postage & Shipping Expense	0.00	30.00	(30.00)
7082-000000 - Incentives	2,257.12	2,735.00	(477.88)
7086-000000 - Miscellaneous Expenses	0.00	305.00	(305.00)
Total Membership Growth	2,282.12	4,020.00	(1,737.88)
Club Coaches			
7004-000000 - Badges & Pins	0.00	190.00	(190.00)
7020-000000 - Printing Expense	0.00	150.00	(150.00)
7044-000000 - Postage & Shipping Expense	49.00	60.00	(11.00)
7082-000000 - Incentives	0.00	1,000.00	(1,000.00)
Total Club Coaches	49.00	1,400.00	(1,351.00)
Rebuilding			
7020-000000 - Printing Expense	312.74	0.00	312.74
7082-000000 - Incentives	0.00	100.00	(100.00)
Total Rebuilding	312.74	100.00	212.74

**District 3
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 02/28/2015		07/01/2014 Through 02/28/2015	
	Actual	Budget	Actual	Budget
				Variance
7004-000000 - Badges & Pins	0.00	0.00	2,652.34	2,652.34
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	366.04	366.04
Total Recognition Other	0.00	0.00	3,018.38	3,018.38
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	842.57	(7.43)
Total Other	0.00	0.00	842.57	(7.43)
Total Marketing Expense	318.81	340.00	9,127.27	(2,317.73)
Communications & PR Expenses				
7008-000000 - Promotional Materials	285.83	0.00	285.83	285.83
7014-000000 - Room Rental Event Expense	0.00	0.00	575.00	0.00
7024-000000 - Newsletter Expense	0.00	0.00	2,802.80	(397.20)
7086-000000 - Miscellaneous Expenses	137.26	625.00	167.26	(1,517.74)
Total Communications & PR Expenses	423.09	625.00	3,830.89	(1,629.11)
Education & Training Expense				
Distinguished Clubs				
7008-000000 - Promotional Materials	0.00	100.00	0.00	(100.00)
7082-000000 - Incentives	0.00	0.00	639.00	(1.00)
Total Distinguished Clubs	0.00	100.00	639.00	(201.00)
Training Club Officers				
7014-000000 - Room Rental Event Expense	0.00	0.00	0.00	(500.00)
7078-000000 - Food Expense	0.00	0.00	0.00	(400.00)
Total Training Club Officers	0.00	0.00	0.00	(900.00)
Training Division & Area Governors				
7014-000000 - Room Rental Event Expense	0.00	0.00	250.00	250.00
7078-000000 - Food Expense	0.00	0.00	182.56	(132.44)
Total Training Division & Area Governors	0.00	0.00	432.56	117.56
7014-000000 - Room Rental Event Expense	0.00	0.00	125.00	125.00
Total Other	0.00	0.00	125.00	125.00
Total Education & Training Expense	0.00	100.00	1,196.56	(858.44)
Speech Contest Expenses				
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	2,429.67	(70.33)
7086-000000 - Miscellaneous Expenses	0.00	0.00	0.00	(300.00)
Total Speech Contest Expenses	0.00	0.00	2,429.67	(370.33)
Administration Expenses				
6020-000000 - Miscellaneous Income	0.00	0.00	(19.00)	(19.00)
7004-000000 - Badges & Pins	0.00	0.00	694.85	(281.15)
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	289.40	289.40
7014-000000 - Room Rental Event Expense	200.00	0.00	400.00	400.00
7020-000000 - Printing Expense	37.97	0.00	1,117.77	692.77
7026-000000 - Website Expense	231.85	250.00	1,199.40	(731.60)
7032-000000 - Telephone Expense	54.33	55.00	434.64	(6.36)
7044-000000 - Postage & Shipping Expense	20.35	50.00	88.50	(61.50)
7070-000000 - Bank Charges & Credit Card Fee Expense	171.88	375.00	2,433.82	(941.19)
7078-000000 - Food Expense	0.00	0.00	232.78	232.78
7086-000000 - Miscellaneous Expenses	0.00	100.00	92.00	(708.00)
7088-000000 - Storage Expenses	0.00	0.00	1,309.00	(191.00)
Total Administration Expenses	716.38	830.00	8,272.16	(1,223.64)
Travel Expense				
District Governor				
7056-000000 - Convention Registration Fees Expense	0.00	0.00	510.00	0.00
7058-000000 - Lodging Expense	0.00	0.00	1,620.94	(629.06)
Total District Governor	0.00	0.00	2,130.94	(629.06)
LG&T				
7058-000000 - Lodging Expense	0.00	0.00	0.00	(400.00)

