

**INSTRUCTIONS:**

1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the district governor and lieutenant governors within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
  - \* September Report: **October 31**
  - \* December (Audit) Report: **February 15**
  - \* March Report: **April 30**
  - \* June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
  - \* Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**
  - \* Or fax to (949) 589-3456

**NOTE:** This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

In Base Currency	USD
Monthly Net Income/(Loss)	(5,309.21)
Year to Date Net Income/(Loss)	(1,324.00)
Total Available Funds	48,336.97

1. We, the undersigned, certify that all district financial records have been made available to the audit committee for inspection and that any unpaid bills or other outstanding obligations for the 2014-2015 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the 2014-2015 term.

Dated this 6 day of December

Hollie V. Adams  
District governor (for the year audited)

Jessica L. Erb  
District Treasurer (for the year audited)

**Complete only for the Mid-year Report and Year-end Report:**

2. We, the undersigned members of the Audit Committee, have examined the records of District 3 for the 2014-2015 term in accordance with the Audit Committee Guidelines\* and believe that this report properly reflects the operation for that term.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\* Audit Committee Guidelines are available at the District Finance Corner: [www.toastmasters.org/AuditGuide](http://www.toastmasters.org/AuditGuide)

**NOTE:** Audit committee members cannot be members of the district executive committee (e.g., district governor, lieutenant governors, immediate past district governor, secretary, treasurer, public relations officer, division governors, area governors).

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Membership Revenue**

For the first time in many months Membership Revenue was below budgeted amount by \$1,063. However year to date we are only \$21 below budget. The Membership Team is working hard to increase membership while retaining existing members.

**Conference Net Income/(Loss)**

Although the Treasurers report does not show conference income and expenses those details can be viewed in the receipts and expense reports. These amounts will appear in the month of the conference event as is the accounting procedures required by Toastmasters International. Conference revenue for October was \$5,952.

**Fundraising Net Income/(Loss)**

There was no activity this month.

**TLI Net Income/(Loss)**

The Toastmasters Learning Institute Committee is deep in planning for the upcoming winter season. There were no expenses this month although we had budgeted for \$200. This is only a timing issue.

**District Store Net Income/(Loss)**

N/A

**Other Revenue**

N/A

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Marketing**

Expenses for Marketing was over budget for the month by \$1,129. This was only a due to the timing of payments. Year to date the District is under budget \$1,462.

**Communications and Public Relations**

The major communication expense that the District pays is for the Roadrunner. District Leaders have decide to print 2 quarterly Roadrunners and send 2 quarters via electronic media. We are over budget for the month by \$300 but are under budget for the year by \$757.

**Education and Training**

The \$0.40 entry for education and training expense is for a previous bank error that was corrected this month. We are under budget for the year by \$433.

**Speech contests**

Division contests are going on this month. We are under budget both for the month and year to date by \$1,922.

**Administration**

The major expense this month was for our storage unit which we pay annually. We are under budget for the year \$1,085.

**Travel**

Travel expense is over budget this month but only due to timing of the payment of convention reimbursement. Year to date we are under budget \$1,049.

**Other Expenses**

There were no other expenses in June.

**District 3**  
**Available Funds (in USD)**  
Month Ending 10/31/2014

<b>Available Funds</b>	
Cash & District Reserve	
Cash	
Cash - Bank of America (6622)	17,317.88
Total Cash	<u>17,317.88</u>
District Reserve	50,535.09
Total Cash & District Reserve	<u>67,852.97</u>
Minimum District Reserve Required at Year End	<u>(19,516.00)</u>
<b>Total Available Funds</b>	<b><u>48,336.97</u></b>

**District 3**  
**Balance Sheet (in USD)**  
07/01/2014 Through 10/31/2014

Actual

<b>Assets</b>	
Current Assets	
Cash and Cash Equivalents	67,852.97
Prepaid Expenses	9,804.81
<b>Total Current Assets</b>	<b>77,657.78</b>
<b>Total Assets</b>	<b>\$ 77,657.78</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	500.00
Accrued Liabilities	59.62
Deferred Revenue	13,709.00
<b>Total Current Liabilities</b>	<b>14,268.62</b>
<b>Total Liabilities</b>	<b>14,268.62</b>
Stockholders Equity	
Net Assets	66,708.59
Net Income (Loss)	(3,319.43)
<b>Total Stockholders Equity</b>	<b>63,389.16</b>
<b>Total Liabilities and Equity</b>	<b>\$ 77,657.78</b>

**District 3  
Treasurer's Report (Actual vs. Budget Summary) (in USD)**

	Month Ending 10/31/2014		07/01/2014 Through 10/31/2014	
	Actual	Budget	Actual	Budget
<b>District Revenue</b>				
Membership Revenue	5,838.00	6,901.00	33,789.00	33,810.00
Fundraising Revenue	0.00	0.00	3,471.00	3,432.00
TLI Revenue	0.00	0.00	2,374.00	2,388.00
<b>Total District Revenue</b>	<b>5,838.00</b>	<b>6,901.00</b>	<b>39,634.00</b>	<b>39,630.00</b>
<b>District Expenses</b>				
Conference Expenses	0.00	0.00	500.00	0.00
Fundraising Expenses	0.00	0.00	10,336.66	7,254.00
TLI Expenses	3,599.27	2,470.00	10,433.55	8,075.00
Marketing Expenses	2,802.60	300.00	6,978.50	8,440.00
Communications & PR Expenses	(0.40)	100.00	3,377.80	4,135.00
Education & Training Expenses	578.32	2,500.00	1,071.56	1,505.00
Speech Contest Expenses	1,830.34	2,285.00	578.32	2,500.00
Administration Expenses	2,336.88	400.00	4,665.83	5,751.00
Travel Expense	11,147.21	8,225.00	5,011.21	6,060.00
<b>Total District Expenses</b>	<b>5,309.21</b>	<b>13,344.00</b>	<b>42,553.43</b>	<b>43,720.00</b>
<b>Total Net Income</b>			<b>13,319.43</b>	<b>(4,090.00)</b>
			<b>770.57</b>	<b>(21.00)</b>
			<b>39.00</b>	<b>39.00</b>
			<b>(14.00)</b>	<b>(14.00)</b>
			<b>4.00</b>	<b>4.00</b>

**District 3**  
**Sales Register (10/01/2014 - 10/31/2014)**

Date	Customer	Inv#/Adj#	Due Date	Description	Trans. Amount	Base Amount(USD)	Amount Paid (USD)
10/14/2014	C-00000123--TL	INV-00029857	10/14/2014	USD	7.00	7.00	7.00
10/01/2014	C-00000484--Fa	INV-00029850	10/01/2014	USD	90.00	90.00	90.00
10/02/2014	C-00000484--Fa	INV-00029851	10/02/2014	USD	165.00	165.00	165.00
10/06/2014	C-00000484--Fa	INV-00029852	10/06/2014	USD	210.00	210.00	210.00
10/06/2014	C-00000484--Fa	INV-00029853	10/06/2014	USD	165.00	165.00	165.00
10/09/2014	C-00000484--Fa	INV-00029854	10/09/2014	USD	15.00	15.00	15.00
10/10/2014	C-00000484--Fa	INV-00029855	10/10/2014	USD	200.00	200.00	200.00
10/14/2014	C-00000484--Fa	INV-00029856	10/14/2014	USD	200.00	200.00	200.00
10/14/2014	C-00000484--Fa	INV-00029858	10/14/2014	USD	95.00	95.00	95.00
10/14/2014	C-00000484--Fa	INV-00029859	10/14/2014	USD	55.00	55.00	55.00
10/15/2014	C-00000484--Fa	INV-00029860	10/15/2014	USD	235.00	235.00	235.00
10/16/2014	C-00000484--Fa	INV-00029861	10/16/2014	USD	135.00	135.00	135.00
10/17/2014	C-00000484--Fa	INV-00029862	10/17/2014	USD	705.00	705.00	705.00
10/20/2014	C-00000484--Fa	INV-00029863	10/20/2014	USD	385.00	385.00	385.00
10/20/2014	C-00000484--Fa	INV-00029864	10/20/2014	USD	96.00	96.00	96.00
10/21/2014	C-00000484--Fa	INV-00029865	10/21/2014	USD	70.00	70.00	70.00
10/22/2014	C-00000484--Fa	INV-00029866	10/22/2014	USD	15.00	15.00	15.00
10/23/2014	C-00000484--Fa	INV-00029867	10/23/2014	USD	120.00	120.00	120.00
10/24/2014	C-00000484--Fa	INV-00029868	10/24/2014	USD	165.00	165.00	165.00
10/27/2014	C-00000484--Fa	INV-00029869	10/27/2014	USD	330.00	330.00	330.00
10/28/2014	C-00000484--Fa	INV-00029870	10/28/2014	USD	846.00	846.00	846.00
10/29/2014	C-00000484--Fa	INV-00029871	10/29/2014	USD	195.00	195.00	195.00
10/30/2014	C-00000484--Fa	INV-00029872	10/30/2014	USD	495.00	495.00	495.00
10/31/2014	C-00000484--Fa	INV-00029873	10/31/2014	USD	965.00	965.00	965.00
		<b>Total</b>				<b>5,959.00</b>	<b>5,959.00</b>

### District 3 Check Register

Date	Vendor	Check No	Txn Curr	Txn Base Amount Curr	Amount	Cleared
<b>Bank: 6622 Checking - Bank of America</b>		<b>Account No:</b> [REDACTED]				
10/31/2014	V-00000306--Mailchimp.Com		USD	42.50 USD	42.50	10/31/2014
10/28/2014	V-00001587--Century Link 602254		USD	25.11 USD	25.11	10/31/2014
10/27/2014	V-00000312--Eamwarecor		USD	69.95 USD	69.95	10/31/2014
10/21/2014	V-00001588--Century Link 520749		USD	29.22 USD	29.22	10/31/2014
10/18/2014	V-00000334--RC Type, Print & Direct Mail	7033	USD	2,802.80 USD	2,802.80	10/31/2014
10/09/2014	V-00000307--Capital Merchant Gateway Fee		USD	20.95 USD	20.95	10/31/2014
10/06/2014	V-00000335--Jeannie Enders	7032	USD	59.85 USD	59.85	10/31/2014
10/06/2014	V-00006039--Hallie Adams	7031	USD	2,130.94 USD	2,130.94	10/31/2014
10/06/2014	V-00005662--Connie Weiss	7030	USD	52.97 USD	52.97	10/31/2014
10/06/2014	V-00015600--Joan McCarrell	7029	USD	180.18 USD	180.18	10/31/2014
10/06/2014	V-00015601--Kevin Taylor	7028	USD	25.76 USD	25.76	10/31/2014
10/06/2014	V-00000334--RC Type, Print & Direct Mail	7027	USD	147.00 USD	147.00	10/31/2014
10/06/2014	V-00000319--Tri City Storage Solutions	7026	USD	1,309.00 USD	1,309.00	10/31/2014
10/06/2014	V-00000324--Amazing Awards	7025	USD	578.32 USD	578.32	10/31/2014
10/02/2014	V-00000308--Authnet Gateway Fee		USD	10.00 USD	10.00	10/31/2014
10/02/2014	V-00000305--Bank Card Merchant Fees		USD	74.26 USD	74.26	10/31/2014
10/01/2014	V-00000306--Mailchimp.Com		USD	42.50 USD	42.50	10/31/2014
<b>Bank: District Reserve 03 - TI World Headquarters</b>		<b>Account No:</b>				
10/27/2014	V-00000002--Toastmasters International - WHQ	9003945550	USD	2,572.66 USD	2,572.66	10/31/2014
10/27/2014	V-00000002--Toastmasters International - WHQ	9003945401	USD	1,026.61 USD	1,026.61	10/31/2014
10/16/2014	V-00000002--Toastmasters International - WHQ	9003928713	USD	130.84 USD	130.84	10/31/2014



**District 3**  
**Reconciliation Report**  
 As Of 10/31/2014  
 Account: Cash - Bank of America (6622)

Statement Ending Balance	17,611.20
Deposits in Transit	0.00
Outstanding Checks and Charges	(293.32)
Adjusted Bank Balance	17,317.88
Book Balance	17,317.88
Adjustments*	0.00
Adjusted Book Balance	17,317.88

Total Checks and Charges Cleared	7,806.33	Total Deposits Cleared	15,959.40
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**Deposits**

Name	Memo	Date	Doc No	Cleared	In Transit
Fall Conference		10/01/2014		90.00	
Fall Conference		10/02/2014		165.00	
Fall Conference		10/06/2014		210.00	
Fall Conference		10/06/2014		165.00	
Fall Conference		10/09/2014		15.00	
Fall Conference		10/10/2014		200.00	
Fall Conference		10/14/2014		55.00	
Fall Conference		10/14/2014		95.00	
Fall Conference		10/14/2014		200.00	
TLI Revenue		10/14/2014		7.00	
Fall Conference		10/15/2014		235.00	
	From bank account ' District Reserve 03' to bank account ' 6622 Checking'	10/15/2014		10,000.00	
Fall Conference		10/16/2014		135.00	
Fall Conference		10/17/2014		705.00	
Fall Conference		10/20/2014		385.00	
Fall Conference		10/20/2014		96.00	
Fall Conference		10/21/2014		70.00	
Fall Conference		10/22/2014		15.00	
Fall Conference		10/23/2014		120.00	
Fall Conference		10/24/2014		165.00	
Fall Conference		10/27/2014		330.00	
Fall Conference		10/28/2014		846.00	
Fall Conference		10/29/2014		195.00	
Fall Conference		10/30/2014		495.00	
Fall Conference		10/31/2014		965.00	
General Ledger Entry	D03 Oct Bank Error JE	10/31/2014		0.40	
<b>Total Deposits</b>				<b>15,959.40</b>	<b>0.00</b>

**Checks and Charges**

Name	Memo	Date	Check No	Cleared	Outstanding
AZ State Schools for the Deaf and Blind		03/29/2014	6958		250.00
Linda Tapley	6977	05/04/2014			43.32
Connie Weiss		08/28/2014	7015	74.76	
Nancy Goins		09/20/2014	7020	130.26	
Mailchimp.Com		10/01/2014		42.50	
Authnet Gateway Fee		10/02/2014		10.00	
Bank Card Merchant Fees		10/02/2014		74.26	
Amazing Awards		10/06/2014	7025	578.32	
Tri City Storage Solutions		10/06/2014	7026	1,309.00	
RC Type, Print & Direct Mail		10/06/2014	7027	147.00	
Kevin Taylor		10/06/2014	7028	25.76	
Joan McCarrell		10/06/2014	7029	180.18	
Connie Weiss		10/06/2014	7030	52.97	

# District 3 Reconciliation Report

As Of 10/31/2014

Account: Cash - Bank of America (6622)

Hallie Adams	10/06/2014	7031	2,130.94	
Jeannie Enders	10/06/2014	7032	59.85	
Capital Merchant Gate- way Fee	10/09/2014		20.95	
RC Type, Print & Direct Mail	10/18/2014	7033	2,802.80	
Century Link 520749	10/21/2014		29.22	
Earnwarecor	10/27/2014		69.95	
Century Link 602254	10/28/2014		25.11	
Mailchimp.Com	10/31/2014		42.50	
<b>Total Checks and Charges</b>			<b>7,806.33</b>	<b>293.32</b>

**District 3**  
**Reconciliation Report**  
 As Of 10/31/2014  
 Account: District Reserve Receivable

Statement Ending Balance	50,535.09
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	50,535.09
Book Balance	50,535.09
Adjustments*	0.00
Adjusted Book Balance	50,535.09

Total Checks and Charges Cleared	13,730.11	Total Deposits Cleared	5,838.00
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**Deposits**

Name	Memo	Date	Doc No	Cleared	In Transit
General Ledger Entry	October 2014 Membership Revenue	10/31/2014		5,838.00	
<b>Total Deposits</b>				5,838.00	0.00

**Checks and Charges**

Name	Memo	Date	Check No	Cleared	Outstanding
	From bank account ' District Reserve 03' to bank account ' 6622 Checking'	10/15/2014		10,000.00	
Toastmasters International - WHQ		10/16/2014	9003928713	130.84	
Toastmasters International - WHQ		10/27/2014	9003945401	1,026.61	
Toastmasters International - WHQ		10/27/2014	9003945550	2,572.66	
<b>Total Checks and Charges</b>				13,730.11	0.00

**District 3  
Trial Balance**

Account Number	Account Name	Opening Balance(USD) on 10/01/2014	Debit(USD)	Credit(USD)	Adj Debit(USD)	Adj Credit(USD)	Closing Balance(USD) on 10/31/2014
1005-003001	Cash - Bank of America (6622)	8,959.79	15,959.40	7,601.31	0.00	0.00	17,317.88
2001-003000	District Reserve Receivable	58,427.20	5,838.00	13,730.11	0.00	0.00	50,535.09
3210-000000	Prepaid Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	130.84	0.00	0.00	0.00	130.84
3214-000000	Prepaid Room Rental Event Expense	9,621.00	0.00	0.00	0.00	0.00	9,621.00
3220-000000	Prepaid Printing Expense	0.00	52.97	0.00	0.00	0.00	52.97
4010-000000	Accounts Payable	(500.00)	11,331.42	11,331.42	0.00	0.00	(500.00)
4115-000000	Accrued Liabilities - Old Outstanding Checks	(59.62)	0.00	0.00	0.00	0.00	(59.62)
4225-000000	Deferred Revenue - Registration & Tickets	(7,750.00)	0.00	5,959.00	0.00	0.00	(13,709.00)
5010-000000	Net Assets	(68,698.37)	0.00	0.00	0.00	0.00	(68,698.37)
6005-000000	Membership Revenue	0.00	0.00	5,838.00	0.00	0.00	(5,838.00)
7004-000000	Badges & Pins	0.00	2,572.66	0.00	0.00	0.00	2,572.66
7010-000000	Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	709.16	130.84	0.00	0.00	578.32
7020-000000	Printing Expense	0.00	235.77	52.97	0.00	0.00	182.80
7024-000000	Newsletter Expense	0.00	2,802.80	0.00	0.00	0.00	2,802.80
7026-000000	Website Expense	0.00	154.95	0.00	0.00	0.00	154.95
7032-000000	Telephone Expense	0.00	54.33	0.00	0.00	0.00	54.33
7044-000000	Postage & Shipping Expense	0.00	24.05	0.00	0.00	0.00	24.05
7056-000000	Convention Registration Fees Expense	0.00	510.00	0.00	0.00	0.00	510.00
7058-000000	Lodging Expense	0.00	1,620.94	0.00	0.00	0.00	1,620.94
7062-000000	Transportation - Mileage Expense	0.00	205.94	0.00	0.00	0.00	205.94
7070-000000	Bank Charges & Credit Card Fee Expense	0.00	105.21	0.00	0.00	0.00	105.21
7078-000000	Food Expense	0.00	0.00	0.40	0.00	0.00	(0.40)
7082-000000	Incentives	0.00	1,026.61	0.00	0.00	0.00	1,026.61
7088-000000	Storage Expenses	0.00	1,309.00	0.00	0.00	0.00	1,309.00
<b>Totals:</b>		<b>0.00</b>	<b>44,644.05</b>	<b>44,644.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

Month Ending 10/31/2014			07/01/2014 Through 10/31/2014		
Actual	Budget	Variance	Actual	Budget	Variance
<b>District Revenue</b>					
Membership Revenue					
5,898.00	6,901.00	(1,063.00)	33,799.00	33,810.00	(21.00)
5,838.00	6,901.00	(1,063.00)	33,769.00	33,810.00	(21.00)
Total Membership Revenue					
0.00	0.00	0.00	2,496.00	3,432.00	(936.00)
Fundraising Revenue					
0.00	0.00	0.00	2,496.00	3,432.00	(936.00)
Registration & Tickets					
0.00	0.00	0.00	984.00	0.00	984.00
0.00	0.00	0.00	(9.00)	0.00	(9.00)
0.00	0.00	0.00	975.00	0.00	975.00
0.00	0.00	0.00	875.00	0.00	875.00
0.00	0.00	0.00	3,471.00	3,432.00	39.00
Total Fundraising Revenue					
0.00	0.00	0.00	0.00	2,398.00	(2,398.00)
Registration - Member					
0.00	0.00	0.00	0.00	2,398.00	(2,398.00)
Registration - Training					
0.00	0.00	0.00	2,058.00	0.00	2,058.00
Total Registration - Training					
0.00	0.00	0.00	2,058.00	0.00	2,058.00
Total Registration & Tickets					
0.00	0.00	0.00	2,058.00	2,398.00	(330.00)
Non-Registration					
0.00	0.00	0.00	330.00	0.00	330.00
0.00	0.00	0.00	(14.00)	0.00	(14.00)
0.00	0.00	0.00	316.00	0.00	316.00
0.00	0.00	0.00	2,374.00	2,398.00	(14.00)
5,838.00	6,901.00	(1,063.00)	35,524.00	35,630.00	(4.00)
Total District Revenue					
0.00	0.00	0.00	500.00	0.00	500.00
0.00	0.00	0.00	500.00	0.00	500.00
Total Conference Expenses					
0.00	0.00	0.00	500.00	0.00	500.00
Fundraising Expenses					
0.00	0.00	0.00	3,157.75	0.00	3,157.75
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)					
0.00	0.00	0.00	100.00	7,104.00	(7,004.00)
0.00	0.00	0.00	74.76	0.00	74.76
0.00	0.00	0.00	7,004.15	0.00	7,004.15
0.00	0.00	0.00	0.00	150.00	(150.00)
0.00	0.00	0.00	10,356.65	7,254.00	3,082.65
Total Fundraising Expenses					
0.00	0.00	0.00	249.57	0.00	249.57
0.00	200.00	(200.00)	5,290.71	3,301.00	1,989.71
0.00	0.00	0.00	2,451.43	3,454.00	(1,002.57)
0.00	0.00	0.00	1,639.38	0.00	1,639.38
0.00	0.00	0.00	1,10.00	1,320.00	(1,210.00)
0.00	0.00	0.00	692.46	0.00	692.46
0.00	200.00	(200.00)	10,433.55	8,075.00	2,358.55
Total TLI Expenses					
Marketing Expense					
Building New Clubs					
0.00	0.00	0.00	0.00	475.00	(475.00)
0.00	0.00	0.00	0.00	100.00	(100.00)
0.00	300.00	(300.00)	1,463.41	3,050.00	(1,586.59)
0.00	300.00	(300.00)	1,463.41	3,625.00	(2,161.59)
0.00	600.00	(600.00)	25.00	600.00	(575.00)
Total Building New Clubs					
Membership Growth					
0.00	600.00	(600.00)	25.00	600.00	(575.00)
7010-000000 - Awards Expense (Trophies, Plaques,					

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 10/31/2014			07/01/2014 Through 10/31/2014		
	Actual	Budget	Variance	Actual	Budget	Variance
Ribbons & Certificates)						
7020-000000 - Printing Expense	0.00	0.00	0.00	0.00	250.00	(250.00)
7044-000000 - Postage & Shipping Expense	0.00	30.00	(30.00)	0.00	30.00	(30.00)
7082-000000 - Incentives	1,026.61	1,500.00	(473.39)	2,257.12	2,735.00	(477.88)
7086-000000 - Miscellaneous Expenses	0.00	40.00	(40.00)	0.00	145.00	(145.00)
Total Membership Growth	1,026.61	2,170.00	(1,143.39)	2,257.12	3,760.00	(1,477.88)
Club Coaches						
7020-000000 - Printing Expense	0.00	0.00	0.00	0.00	75.00	(75.00)
7044-000000 - Postage & Shipping Expense	0.00	0.00	0.00	0.00	30.00	(30.00)
Total Club Coaches	0.00	0.00	0.00	0.00	105.00	(105.00)
Rebuilding						
7020-000000 - Printing Expense	0.00	0.00	0.00	102.74	0.00	102.74
7082-000000 - Incentives	0.00	0.00	0.00	0.00	100.00	(100.00)
Total Rebuilding	0.00	0.00	0.00	102.74	100.00	2.74
Recognition						
7004-000000 - Badges & Pins	2,572.65	0.00	2,572.65	2,287.66	0.00	2,287.66
Total Recognition	2,572.65	0.00	2,572.65	2,287.66	0.00	2,287.66
Other						
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	0.00	842.57	850.00	(7.43)
Total Other	0.00	0.00	0.00	842.57	850.00	(7.43)
Total Marketing Expense	3,559.27	2,470.00	1,129.27	6,978.50	8,440.00	(1,461.50)
Communications & PR Expenses						
7014-000000 - Room Rental Event Expense	0.00	0.00	0.00	575.00	575.00	0.00
7024-000000 - Newsletter Expense	2,802.80	0.00	2,802.80	2,802.80	3,200.00	(397.20)
7086-000000 - Miscellaneous Expenses	0.00	300.00	(300.00)	0.00	360.00	(360.00)
Total Communications & PR Expenses	2,802.80	300.00	2,502.80	3,377.80	4,135.00	(757.20)
Education & Training Expense						
Distinguished Clubs						
7008-000000 - Promotional Materials	0.00	100.00	(100.00)	0.00	100.00	(100.00)
7082-000000 - Incentives	0.00	0.00	0.00	639.00	640.00	(1.00)
Total Distinguished Clubs	0.00	100.00	(100.00)	639.00	740.00	(101.00)
Training Club Officers						
7014-000000 - Room Rental Event Expense	0.00	0.00	0.00	0.00	250.00	(250.00)
7078-000000 - Food Expense	0.00	0.00	0.00	0.00	200.00	(200.00)
Total Training Club Officers	0.00	0.00	0.00	0.00	450.00	(450.00)
Training Division & Area Governors						
7014-000000 - Room Rental Event Expense	0.00	0.00	0.00	250.00	0.00	250.00
7078-000000 - Food Expense	(6.40)	0.00	(6.40)	182.56	315.00	(132.44)
Total Training Division & Area Governors	(6.40)	0.00	(6.40)	432.56	315.00	117.56
Total Education & Training Expense	(6.40)	100.00	(106.40)	1,071.56	1,305.00	(233.44)
Speech Contest Expenses						
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	578.32	2,500.00	(1,921.68)	578.32	2,500.00	(1,921.68)
Total Speech Contest Expenses	578.32	2,500.00	(1,921.68)	578.32	2,500.00	(1,921.68)
Administration Expenses						
7004-000000 - Badges & Pins	0.00	0.00	0.00	694.85	976.00	(281.15)
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	0.00	0.00	289.40	0.00	289.40
7020-000000 - Printing Expense	182.80	0.00	182.80	310.80	225.00	85.80
7026-000000 - Website Expense	154.95	250.00	(95.05)	671.70	930.00	(258.30)
7032-000000 - Telephone Expense	54.33	55.00	(0.67)	217.32	220.00	(2.68)
7044-000000 - Postage & Shipping Expense	24.05	0.00	24.05	24.05	100.00	(75.95)
7070-000000 - Bank Charges & Credit Card Fee Expense	105.21	350.00	(244.79)	1,148.71	1,400.00	(251.29)
7086-000000 - Miscellaneous Expenses	0.00	100.00	(100.00)	0.00	400.00	(400.00)
7088-000000 - Storage Expenses	1,309.00	1,500.00	(191.00)	1,309.00	1,500.00	(191.00)
Total Administration Expenses	1,830.34	2,255.00	(424.66)	4,885.83	5,751.00	(865.17)
Travel Expense						
District Governor						

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 10/31/2014	Budget	Variance		07/01/2014 Through 10/31/2014	Budget	Variance
Actual	510.00	0.00	510.00		Actual	510.00	0.00
	1,620.94	0.00	1,620.94	7056-000000 - Convention Registration Fees Expense		510.00	0.00
	2,130.94	0.00	2,130.94	7058-000000 - Lodging Expense		1,850.00	(229.06)
				Total District Governor		2,380.00	(229.06)
				LGM			
	0.00	0.00	0.00	7056-000000 - Convention Registration Fees Expense		510.00	0.00
	0.00	0.00	0.00	7058-000000 - Lodging Expense		1,900.00	(101.45)
	0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense		150.00	(166.56)
	0.00	0.00	0.00	Total LGM		2,560.00	(266.07)
				Division Governor			
	0.00	200.00	(200.00)	7062-000000 - Transportation - Mileage Expense		400.00	(400.00)
				Total Division Governor		400.00	(400.00)
				Area Governor			
	205.94	200.00	5.94	7062-000000 - Transportation - Mileage Expense		700.00	(186.20)
				Total Area Governor		700.00	(186.20)
				Keynote Speaker			
	0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense		40.00	(40.00)
				Total Keynote Speaker		40.00	(40.00)
				Other Member			
	0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense		0.00	74.48
				Total Other Member		0.00	74.48
	2,336.88	0.00	2,336.88	Total Travel Expense		6,080.00	(1,048.79)
	11,147.21	8,225.00	2,922.21	Total District Expenses		43,720.00	(766.57)
	<b>(5,309.21)</b>	<b>(1,324.00)</b>	<b>(3,985.21)</b>	<b>Total Net Income</b>		<b>(4,090.00)</b>	<b>770.57</b>