



**TOASTMASTERS INTERNATIONAL**  
**Certification for**  
**November**  
**2014-2015**

DISTRICT 3

**INSTRUCTIONS:**

1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the district governor and lieutenant governors within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
  - \* September Report: **October 31**
  - \* December (Audit) Report: **February 15**
  - \* March Report: **April 30**
  - \* June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
  - \* Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**
  - \* Or fax to (949) 858-1207

**NOTE:** This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

In Base Currency	USD
Monthly Net Income/(Loss)	(4,259.77)
Year to Date Net Income/(Loss)	(7,579.20)
Total Available Funds	44,919.86

1. We, the undersigned, certify that all district financial records have been made available to the audit committee (Mid-year and Year-end) for inspection and that any unpaid bills or other outstanding obligations for the 2014-2015 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the 2014-2015 term.

Dated this 16 day of December, 2014

Hollie V. Adams  
 District governor

[Signature]  
 District treasurer

**Complete only for the Mid-year Report and Year-end Report:**

2. We, the undersigned members of the Audit Committee, have examined the records of District 3 for the 2014-2015 term in accordance with the Audit Committee Guidelines\* and believe that this report properly reflects the operation for that term.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
 Chairman

\_\_\_\_\_  
 Member

\_\_\_\_\_  
 Member

\* Audit Committee Guidelines are available at the District Finance Corner: [www.toastmasters.org/AuditGuide](http://www.toastmasters.org/AuditGuide)

**NOTE:** Audit committee members cannot be members of the district executive committee (e.g., district governor, lieutenant governors, immediate past district governor, secretary, treasurer, public relations officer, division governors, area governors).

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Membership Revenue**

Membership Revenue is below budget for the month of November by a total of \$185. Year to date we are under budget \$206.50. The District Leaders are working diligently to increase membership and retain existing members.

**Conference Net Income/(Loss)**

Unfortunately we have not finalized the Fall Conference income and expenses. The remaining expenses should be accounted for in December. For the month of November we were under expected revenue by \$7,055. We are also under budget in conference expenses for the month of November by \$5,904. A more complete report can be expected in December.

**Fundraising Net Income/(Loss)**

No fundraising events took place this month.

**TLI Net Income/(Loss)**

There were two events for TLI this month on the 23rd. TLI training for new clubs and TLI Facilitator interviews and training. The TLI team is working hard with the winter sessions beginning in December. TLI revenue is down from budgeted year to date amount by \$714. However expenses are just slightly over budget by \$612.

**District Store Net Income/(Loss)**

N/A

**Other Revenue**

There was no unexpected revenue this month.

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Marketing**

Marketing efforts are always concentrated on building new clubs. Demo meetings are continuing. Marketing is below budget year to date by \$1,179.

**Communications and Public Relations**

The main focus for the Communication and Public Relations Team is getting the word out about District 3 Toastmasters. The team had a booth at the CPCU Insurance event. Several of our members attended and several contacts requesting information will be followed up by the team. Year to date the PRO team is under budget by \$1,057.

**Education and Training**

The education and training team is busy focusing on additional training venues for upcoming training events. The team is running underbudget year to date by \$308.

**Speech contests**

The District held the final two contests at the Fall Conference held in Tuscon.

**Administration**

The District is consistent with it's administration expenses and currently we are under budget year to date by \$1,406.

**Travel**

Travel expense consisted of Area and Division Governor mileage reimbursements.

**Other Expenses**

There were no other expenses in June.

**District 3**  
**Balance Sheet (in USD)**  
07/01/2014 Through 11/30/2014

	Actual
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalents	64,435.86
Prepaid Expenses	1,651.15
Total Current Assets	66,087.01
<b>Total Assets</b>	<b>\$ 66,087.01</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	500.00
Accrued Liabilities	59.62
Deferred Revenue	6,398.00
Total Current Liabilities	6,957.62
Total Liabilities	6,957.62
Stockholders Equity	
Net Assets	66,708.59
Net Income (Loss)	(7,579.20)
Total Stockholders Equity	59,129.39
<b>Total Liabilities and Equity</b>	<b>\$ 66,087.01</b>

**District 3**  
**Available Funds (in USD)**  
Month Ending 11/30/2014

<b>Available Funds</b>	
Cash & District Reserve	
Cash	
Cash - Bank of America (6622)	12,326.84
Total Cash	<u>12,326.84</u>
District Reserve	52,109.02
Total Cash & District Reserve	<u>64,435.86</u>
Minimum District Reserve Required at Year End	<u>(19,516.00)</u>
<b>Total Available Funds</b>	<u><b>44,919.86</b></u>

### District 3 Treasurer's Report (Actual vs. Budget Summary) (in USD)

	Month Ending		
	Actual	Budget	Variance
	11/30/2014		
District Revenue			
Membership Revenue	2,041.50	2,227.00	(185.50)
Conference Revenue	22,245.00	29,300.00	(7,055.00)
Fundraising Revenue	0.00	0.00	0.00
TU Revenue	0.00	700.00	(700.00)
<b>Total District Revenue</b>	<b>24,286.50</b>	<b>32,227.00</b>	<b>(7,940.50)</b>
District Expenses			
Conference Expenses	26,392.18	32,296.00	(5,903.82)
Fundraising Expenses	0.00	0.00	0.00
TU Expenses	52.97	1,800.00	(1,747.03)
Marketing Expenses	747.96	465.00	282.96
Communications & PR Expenses	0.00	300.00	(300.00)
Education & Training Expenses	125.00	0.00	125.00
Speech Contest Expenses	0.00	300.00	(300.00)
Administration Expenses	1,083.96	1,405.00	(321.04)
Travel Expense	144.20	300.00	(155.80)
<b>Total District Expenses</b>	<b>28,546.27</b>	<b>36,866.00</b>	<b>(8,319.73)</b>
<b>Total Net Income</b>	<b>(4,259.77)</b>	<b>(4,639.00)</b>	<b>379.23</b>

  

	07/01/2014 Through		
	Actual	Budget	Variance
	11/30/2014		
District Revenue			
Membership Revenue	35,830.50	36,037.00	(206.50)
Conference Revenue	22,245.00	29,300.00	(7,055.00)
Fundraising Revenue	3,471.00	3,432.00	39.00
TU Revenue	2,374.00	3,088.00	(714.00)
<b>Total District Revenue</b>	<b>63,920.50</b>	<b>71,857.00</b>	<b>(7,936.50)</b>
District Expenses			
Conference Expenses	26,892.18	32,296.00	(5,403.82)
Fundraising Expenses	10,336.66	7,254.00	3,082.66
TU Expenses	10,486.52	9,875.00	611.52
Marketing Expenses	7,726.46	8,905.00	(1,178.54)
Communications & PR Expenses	3,377.80	4,435.00	(1,057.20)
Education & Training Expenses	1,196.56	1,505.00	(308.44)
Speech Contest Expenses	578.32	2,800.00	(2,221.68)
Administration Expenses	5,749.79	7,156.00	(1,406.21)
Travel Expense	5,155.41	6,360.00	(1,204.59)
<b>Total District Expenses</b>	<b>71,493.70</b>	<b>80,586.00</b>	<b>(9,092.30)</b>
<b>Total Net Income</b>	<b>(7,573.20)</b>	<b>(8,729.00)</b>	<b>1,149.80</b>

**District 3  
Receipts Register (11/01/2014 - 11/30/2014)**

Receipt Date	Customer	Payment Method	Transaction Number	Transaction Date	Currency	Txn Amount	Amount (USD)	Amount Applied (USD)	Deposited On	Bank Account
11/28/2014	C-00002218--Spring Conference	Cash		11/28/2014	USD	725.00	725.00	725.00	11/28/2014	6622 Checking
11/28/2014	C-00000123--TLI Revenue	Cash		11/28/2014	USD	98.00	98.00	98.00	11/28/2014	6622 Checking
11/28/2014	C-00000123--TLI Revenue	Cash		11/28/2014	USD	91.00	91.00	91.00	11/28/2014	6622 Checking
11/28/2014	C-00000123--TLI Revenue	Cash		11/28/2014	USD	28.00	28.00	28.00	11/28/2014	6622 Checking
11/26/2014	C-00000123--TLI Revenue	Cash		11/26/2014	USD	98.00	98.00	98.00	11/26/2014	6622 Checking
11/24/2014	C-00000123--TLI Revenue	Cash		11/24/2014	USD	49.00	49.00	49.00	11/24/2014	6622 Checking
11/24/2014	C-00000123--TLI Revenue	Cash		11/24/2014	USD	14.00	14.00	14.00	11/24/2014	6622 Checking
11/24/2014	C-00000123--TLI Revenue	Cash		11/24/2014	USD	7.00	7.00	7.00	11/24/2014	6622 Checking
11/21/2014	C-00000484--Fall Conference	Cash		11/21/2014	USD	145.00	145.00	145.00	11/21/2014	6622 Checking
11/21/2014	C-00002218--Spring Conference	Cash		11/21/2014	USD	1,740.00	1,740.00	1,740.00	11/21/2014	6622 Checking
11/21/2014	C-00000123--TLI Revenue	Cash		11/21/2014	USD	14.00	14.00	14.00	11/21/2014	6622 Checking
11/20/2014	C-00000123--TLI Revenue	Cash		11/20/2014	USD	238.00	238.00	238.00	11/20/2014	6622 Checking
11/19/2014	C-00000484--Fall Conference	Cash		11/19/2014	USD	509.00	509.00	509.00	11/19/2014	6622 Checking
11/19/2014	C-00000484--Fall Conference	Cash		11/19/2014	USD	280.00	280.00	280.00	11/19/2014	6622 Checking
11/19/2014	C-00000484--Fall Conference	Cash		11/19/2014	USD	142.00	142.00	142.00	11/19/2014	6622 Checking
11/19/2014	C-00000484--Fall Conference	Cash		11/19/2014	USD	125.00	125.00	125.00	11/19/2014	6622 Checking
11/19/2014	C-00000484--Fall Conference	Cash		11/19/2014	USD	30.00	30.00	30.00	11/19/2014	6622 Checking
11/19/2014	C-00000484--Fall Conference	Cash		11/19/2014	USD	50.00	50.00	50.00	11/19/2014	6622 Checking
11/19/2014	C-00002218--Spring Conference	Cash		11/19/2014	USD	2,610.00	2,610.00	2,610.00	11/19/2014	6622 Checking
11/19/2014	C-00000123--TLI Revenue	Cash		11/19/2014	USD	84.00	84.00	84.00	11/19/2014	6622 Checking
11/18/2014	C-00000484--Fall Conference	Cash		11/18/2014	USD	1,127.00	1,127.00	1,127.00	11/18/2014	6622 Checking
11/18/2014	C-00000484--Fall Conference	Cash		11/18/2014	USD	1,058.00	1,058.00	1,058.00	11/18/2014	6622 Checking
11/18/2014	C-00000484--Fall Conference	Cash		11/18/2014	USD	370.00	370.00	370.00	11/18/2014	6622 Checking
11/18/2014	C-00000484--Fall Conference	Cash		11/18/2014	USD	286.00	286.00	286.00	11/18/2014	6622 Checking
11/18/2014	C-00000484--Fall Conference	Cash		11/18/2014	USD	125.00	125.00	125.00	11/18/2014	6622 Checking
11/18/2014	C-00000484--Fall Conference	Cash		11/18/2014	USD	125.00	125.00	125.00	11/18/2014	6622 Checking
11/17/2014	C-00000123--TLI Revenue	Cash		11/17/2014	USD	119.00	119.00	119.00	11/17/2014	6622 Checking
11/17/2014	C-00000123--TLI Revenue	Cash		11/17/2014	USD	49.00	49.00	49.00	11/17/2014	6622 Checking
11/17/2014	C-00000123--TLI Revenue	Cash		11/17/2014	USD	21.00	21.00	21.00	11/17/2014	6622 Checking
11/14/2014	C-00000123--TLI Revenue	Cash		11/14/2014	USD	112.00	112.00	112.00	11/14/2014	6622 Checking
11/13/2014	C-00000123--TLI Revenue	Cash		11/13/2014	USD	28.00	28.00	28.00	11/13/2014	6622 Checking
11/12/2014	C-00000484--Fall Conference	Cash		11/12/2014	USD	355.00	355.00	355.00	11/12/2014	6622 Checking
11/12/2014	C-00000484--Fall Conference	Cash		11/12/2014	USD	335.00	335.00	335.00	11/12/2014	6622 Checking
11/12/2014	C-00000484--Fall Conference	Cash		11/12/2014	USD	100.00	100.00	100.00	11/12/2014	6622 Checking
11/12/2014	C-	Cash		11/12/2014	USD	19.00	19.00	19.00	11/12/2014	6622 Check-

**District 3  
Receipts Register (11/01/2014 - 11/30/2014)**

Receipt Date	Customer	Payment Method	Transaction Number	Transaction Date	Currency	Txn Amount	Amount (USD)	Amount Applied (USD)	Deposited On	Bank Account
14	00002409--Miscellaneous Income			014						ing
11/12/2014	C-00000123--TLJ Revenue	Cash		11/12/2014	USD	77.00	77.00	77.00	11/12/2014	6622 Checking
11/10/2014	C-00000123--TLJ Revenue	Cash		11/10/2014	USD	42.00	42.00	42.00	11/10/2014	6622 Checking
11/10/2014	C-00000123--TLJ Revenue	Cash		11/10/2014	USD	7.00	7.00	7.00	11/10/2014	6622 Checking
11/10/2014	C-00000123--TLJ Revenue	Cash		11/10/2014	USD	14.00	14.00	14.00	11/10/2014	6622 Checking
11/07/2014	C-00000123--TLJ Revenue	Cash		11/07/2014	USD	14.00	14.00	14.00	11/07/2014	6622 Checking
11/06/2014	C-00000123--TLJ Revenue	Cash		11/06/2014	USD	91.00	91.00	91.00	11/06/2014	6622 Checking
11/05/2014	C-00000484--Fall Conference	Cash		11/05/2014	USD	265.00	265.00	265.00	11/05/2014	6622 Checking
11/04/2014	C-00000484--Fall Conference	Cash		11/04/2014	USD	295.00	295.00	295.00	11/04/2014	6622 Checking
11/04/2014	C-00000123--TLJ Revenue	Cash		11/04/2014	USD	21.00	21.00	21.00	11/04/2014	6622 Checking
11/03/2014	C-00000484--Fall Conference	Cash		11/03/2014	USD	1,735.00	1,735.00	1,735.00	11/03/2014	6622 Checking
11/03/2014	C-00000484--Fall Conference	Cash		11/03/2014	USD	866.00	866.00	866.00	11/03/2014	6622 Checking
11/03/2014	C-00000484--Fall Conference	Cash		11/03/2014	USD	765.00	765.00	765.00	11/03/2014	6622 Checking
		<b>Total</b>					<b>15,498.00</b>	<b>15,498.00</b>		



### District 3 Check Register

Date	Vendor	Check No	Txn Curr	Txn Base Amount	Curr	Amount Cleared
<b>Bank: 6622 Checking - Bank of America</b>		<b>Account No: <del>000000000000</del></b>				
11/26/2014	V-00000312--Eamwarecor		USD	69.95	USD	69.95 11/30/2014
11/26/2014	V-00001587--Century Link 602254		USD	25.11	USD	25.11 11/30/2014
11/21/2014	V-00017240--Yves Johnson	7054	USD	90.00	USD	90.00 In Transit
11/21/2014	V-00004592--Diane Travers Shipman	7053	USD	145.00	USD	145.00 In Transit
11/21/2014	V-00017239--Don Griffith	7052	USD	165.00	USD	165.00 In Transit
11/21/2014	V-00017238--Diana Douglas	7051	USD	145.00	USD	145.00 In Transit
11/21/2014	V-00004402--Golf Academy of America	7050	USD	250.00	USD	250.00 11/30/2014
11/21/2014	V-00000334--RC Type, Print & Direct Mail	7049	USD	794.00	USD	794.00 In Transit
11/21/2014	V-00014349--Jeff Gores	7048	USD	500.00	USD	500.00 In Transit
11/21/2014	V-00015274--Doubletree Hilton	7047	USD	15,299.70	USD	15,299.70 In Transit
11/20/2014	V-00001588--Century Link 520749		USD	29.22	USD	29.22 11/30/2014
11/15/2014	V-00001890--Jeff Morud	7046	USD	200.00	USD	200.00 11/30/2014
11/15/2014	V-00002310--Carol Polcyn	7045	USD	26.95	USD	26.95 11/30/2014
11/15/2014	V-00017226--Terry Sprouse	7044	USD	42.16	USD	42.16 11/30/2014
11/15/2014	V-00012469--Shelly Gabriel	7043	USD	66.38	USD	66.38 11/30/2014
11/15/2014	V-00015600--Joan McCarrell	7042	USD	144.20	USD	144.20 11/30/2014
11/15/2014	V-00004808--Joe Paulsen	7041	USD	143.50	USD	143.50 11/30/2014
11/15/2014	V-00017225--Shirley Schlinker	7040	USD	188.88	USD	188.88 11/30/2014
11/15/2014	V-00017224--Terry Lee	7039	USD	156.70	USD	156.70 11/30/2014
11/15/2014	V-00017223--Henry Knoepfle	7038	USD	156.70	USD	156.70 In Transit
11/15/2014	V-00017222--Dan Grimm	7037	USD	470.10	USD	470.10 11/30/2014
11/14/2014	V-00000335--Jeannie Enders	7036	USD	375.00	USD	375.00 11/30/2014
11/14/2014	V-00003263--Trish Blackwelder	7035	USD	530.70	USD	530.70 11/30/2014
11/14/2014	V-00001890--Jeff Morud	7034	USD	80.11	USD	80.11 11/30/2014
11/05/2014	V-00000307--Capital Merchant Gateway Fee		USD	17.25	USD	17.25 11/30/2014
11/04/2014	V-00000308--Authnet Gateway Fee		USD	10.00	USD	10.00 11/30/2014
11/03/2014	V-00000305--Bank Card Merchant Fees		USD	367.43	USD	367.43 11/30/2014
<b>Bank: District Reserve 03 - TI World Headquarters</b>		<b>Account No:</b>				
11/20/2014	V-00000002--Toastmasters International - WHQ	9003979315	USD	364.68	USD	364.68 11/30/2014
11/17/2014	V-00000002--Toastmasters International - WHQ	9003945401A	USD	102.89	USD	102.89 11/30/2014

# District 3 Reconciliation Report

As Of 11/30/2014

Account: Cash - Bank of America (6622)

Statement Ending Balance	29,915.56
Deposits in Transit	0.00
Outstanding Checks and Charges	(17,588.72)
Adjusted Bank Balance	12,326.84
Book Balance	12,326.84
Adjustments*	0.00
Adjusted Book Balance	12,326.84

Total Checks and Charges Cleared	3,193.64	Total Deposits Cleared	15,498.00
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## Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
Fall Conference		11/03/2014		765.00	
Fall Conference		11/03/2014		1,735.00	
Fall Conference		11/03/2014		866.00	
Fall Conference		11/04/2014		295.00	
TLI Revenue		11/04/2014		21.00	
Fall Conference		11/05/2014		265.00	
TLI Revenue		11/06/2014		91.00	
TLI Revenue		11/07/2014		14.00	
TLI Revenue		11/10/2014		14.00	
TLI Revenue		11/10/2014		42.00	
TLI Revenue		11/10/2014		7.00	
Fall Conference		11/12/2014		335.00	
Fall Conference		11/12/2014		100.00	
TLI Revenue		11/12/2014		77.00	
Miscellaneous Income		11/12/2014		19.00	
Fall Conference		11/12/2014		355.00	
TLI Revenue		11/13/2014		28.00	
TLI Revenue		11/14/2014		112.00	
TLI Revenue		11/17/2014		119.00	
TLI Revenue		11/17/2014		49.00	
TLI Revenue		11/17/2014		21.00	
Fall Conference		11/18/2014		286.00	
Fall Conference		11/18/2014		125.00	
Fall Conference		11/18/2014		1,058.00	
Fall Conference		11/18/2014		370.00	
Fall Conference		11/18/2014		1,127.00	
Fall Conference		11/18/2014		125.00	
Fall Conference		11/19/2014		509.00	
Fall Conference		11/19/2014		30.00	
Fall Conference		11/19/2014		50.00	
TLI Revenue		11/19/2014		84.00	
Spring Conference		11/19/2014		2,610.00	
Fall Conference		11/19/2014		280.00	
Fall Conference		11/19/2014		142.00	
Fall Conference		11/19/2014		125.00	
TLI Revenue		11/20/2014		238.00	
TLI Revenue		11/21/2014		14.00	
Fall Conference		11/21/2014		145.00	
Spring Conference		11/21/2014		1,740.00	
TLI Revenue		11/24/2014		49.00	
TLI Revenue		11/24/2014		14.00	
TLI Revenue		11/24/2014		7.00	
TLI Revenue		11/26/2014		98.00	
TLI Revenue		11/28/2014		91.00	
TLI Revenue		11/28/2014		28.00	
Spring Conference		11/28/2014		725.00	
TLI Revenue		11/28/2014		98.00	
<b>Total Deposits</b>				<b>15,498.00</b>	<b>0.00</b>

## Checks and Charges

# District 3 Reconciliation Report

As Of 11/30/2014

Account: Cash - Bank of America (6622)

Name	Memo	Date	Check No	Cleared	Outstanding
AZ State Schools for the Deaf and Blind		03/29/2014	6958		250.00
Linda Tapley	6977	05/04/2014			
Bank Card Merchant Fees		11/03/2014		367.43	43.32
Authnet Gateway Fee		11/04/2014		10.00	
Capital Merchant Gateway Fee		11/05/2014		17.25	
Jeff Morud		11/14/2014	7034	80.11	
Trish Blackweider		11/14/2014	7035	530.70	
Jeannie Enders		11/14/2014	7036	375.00	
Dan Grimm		11/15/2014	7037	470.10	
Henry Knoepfle		11/15/2014	7038		156.70
Terry Lee		11/15/2014	7039	156.70	
Shirley Schlinker		11/15/2014	7040	188.88	
Joe Paulsen		11/15/2014	7041	143.50	
Joan McCarrell		11/15/2014	7042	144.20	
Shelly Gabriel		11/15/2014	7043	66.38	
Terry Sprouse		11/15/2014	7044	42.16	
Carol Polcyn		11/15/2014	7045	26.95	
Jeff Morud		11/15/2014	7046	200.00	
Century Link 520749		11/20/2014		29.22	
Doubletree Hilton		11/21/2014	7047		15,299.70
Jeff Gores		11/21/2014	7048		500.00
RC Type, Print & Direct Mail		11/21/2014	7049		794.00
Golf Academy of America		11/21/2014	7050	250.00	
Diana Douglas		11/21/2014	7051		145.00
Don Griffith		11/21/2014	7052		165.00
Diane Travers Shipman		11/21/2014	7053		145.00
Yves Johnson		11/21/2014	7054		90.00
Earnwarecor		11/26/2014		69.95	
Century Link 602254		11/26/2014		25.11	
<b>Total Checks and Charges</b>				<b>3,193.64</b>	<b>17,588.72</b>

**District 3**  
**Reconciliation Report**  
 As Of 11/30/2014  
 Account: District Reserve Receivable

Statement Ending Balance	52,109.02
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	52,109.02
Book Balance	52,109.02
Adjustments*	0.00
Adjusted Book Balance	52,109.02

Total Checks and Charges Cleared	467.57	Total Deposits Cleared	2,041.50
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**Deposits**

Name	Memo	Date	Doc No	Cleared	In Transit
General Ledger Entry	November 2014 Membership Revenue	11/30/2014		2,041.50	
<b>Total Deposits</b>				2,041.50	0.00

**Checks and Charges**

Name	Memo	Date	Check No	Cleared	Outstanding
Toastmasters International - WHQ		11/17/2014	9003945401A	102.89	
Toastmasters International - WHQ		11/20/2014	9003979315	364.68	
<b>Total Checks and Charges</b>				467.57	0.00

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

	Month Ending 11/30/2014	07/01/2014 Through 11/30/2014
	Actual	Budget
	Variance	Variance
<b>District Revenue</b>		
Membership Revenue		
6005-000000 - Membership Revenue	2,041.50	2,227.00
Total Membership Revenue	2,041.50	2,227.00
Conference Revenue		
Registration & Tickets		
Registration - Spouse/Guest		
6025-000000 - Registration & Ticket Revenue	3,026.00	27,600.00
Total Registration - Spouse/Guest	3,026.00	27,600.00
Registration - Meal Events		
6025-000000 - Registration & Ticket Revenue	7,750.00	0.00
Total Registration - Meal Events	7,750.00	0.00
Registration - No Item		
6025-000000 - Registration & Ticket Revenue	8,337.00	0.00
Total Registration - No Item	8,337.00	0.00
Total Registration & Tickets	19,113.00	27,600.00
Non Registration		
6020-000000 - Miscellaneous Income	525.00	0.00
6035-000000 - Raffle Revenue	2,836.00	1,500.00
6040-000000 - Auction Revenue	316.00	200.00
6050-000000 - Refunds - Registration & Tickets	(645.00)	0.00
Total Non Registration	3,132.00	1,700.00
Total Conference Revenue	3,132.00	1,700.00
Fundraising Revenue		
Registration & Tickets		
6025-000000 - Registration & Ticket Revenue	22,245.00	29,300.00
Total Registration & Tickets	22,245.00	29,300.00
Non Registration		
6020-000000 - Miscellaneous Income	984.00	0.00
6050-000000 - Refunds - Registration & Tickets	(9.00)	0.00
Total Other	975.00	0.00
Total Non Registration	975.00	0.00
Total Fundraising Revenue	3,471.00	3,432.00
TII Revenue		
Registration & Tickets		
Registration - Member		
6025-000000 - Registration & Ticket Revenue	0.00	3,088.00
Total Registration - Member	0.00	3,088.00
Registration - Training		
6025-000000 - Registration & Ticket Revenue	2,058.00	0.00
Total Registration - Training	2,058.00	0.00
Total Registration & Tickets	2,058.00	3,088.00
Non Registration		
6020-000000 - Miscellaneous Income	330.00	0.00
6050-000000 - Refunds - Registration & Tickets	(14.00)	0.00
Total Non Registration	316.00	0.00
Total Non Registration	316.00	0.00
Total TII Revenue	2,374.00	3,088.00
Total District Revenue	63,920.50	71,857.00
	(7,936.50)	(7,936.50)
<b>District Expenses</b>		
Conference Expenses		
7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	130.84	0.00
7012-000000 - Supplies & Stallionery Expense	188.88	600.00
7014-000000 - Room Rental Event Expense	8,996.00	0.00
7016-000000 - Meal Event Expense	15,299.70	27,696.00
7018-000000 - Decorations Expense	0.00	300.00
	(300.00)	(300.00)
	(411.12)	(411.12)
	8,996.00	8,996.00
	27,696.00	(12,396.30)
	300.00	(300.00)
	130.84	130.84

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

Month Ending 11/30/2014		07/01/2014 Through 11/30/2014			
Actual	Budget	Variance	Actual	Budget	Variance
9.72	1,500.00	(1,490.28)	9.72	1,500.00	(1,490.28)
500.00	700.00	(200.00)	1,000.00	700.00	300.00
0.00	250.00	(250.00)	0.00	250.00	(250.00)
0.00	450.00	(450.00)	0.00	450.00	(450.00)
1,267.04	800.00	467.04	1,267.04	800.00	467.04
26,392.18	32,296.00	(5,903.82)	26,392.18	32,296.00	(5,903.82)
0.00	0.00	0.00	3,157.75	0.00	3,157.75
0.00	0.00	0.00	100.00	7,104.00	(7,004.00)
0.00	0.00	0.00	74.76	0.00	74.76
0.00	0.00	0.00	7,004.15	0.00	7,004.15
0.00	0.00	0.00	0.00	150.00	(150.00)
0.00	0.00	0.00	10,336.66	7,254.00	3,082.66
0.00	500.00	(500.00)	249.57	500.00	(250.43)
0.00	0.00	0.00	5,290.71	3,301.00	1,989.71
0.00	0.00	0.00	2,451.43	3,454.00	(1,002.57)
52.97	1,300.00	(1,247.03)	1,692.35	1,300.00	392.35
0.00	0.00	0.00	1,101.00	1,320.00	(219.00)
0.00	0.00	0.00	692.46	0.00	692.46
52.97	1,800.00	(1,747.03)	10,486.52	9,875.00	611.52
0.00	25.00	(25.00)	0.00	500.00	(500.00)
0.00	100.00	(100.00)	0.00	200.00	(200.00)
102.89	300.00	(197.11)	1,566.30	3,350.00	(1,783.70)
0.00	425.00	(425.00)	1,566.30	4,050.00	(2,483.70)
0.00	0.00	0.00	25.00	600.00	(575.00)
0.00	0.00	0.00	0.00	250.00	(250.00)
0.00	0.00	0.00	0.00	30.00	(30.00)
0.00	0.00	0.00	2,257.12	2,735.00	(477.88)
0.00	40.00	(40.00)	0.00	185.00	(185.00)
0.00	40.00	(40.00)	2,282.12	3,800.00	(1,517.88)
0.00	0.00	0.00	0.00	75.00	(75.00)
0.00	0.00	0.00	0.00	30.00	(30.00)
0.00	0.00	0.00	0.00	105.00	(105.00)
210.00	0.00	210.00	312.74	0.00	312.74
0.00	0.00	0.00	0.00	100.00	(100.00)
210.00	0.00	210.00	312.74	100.00	212.74
364.68	0.00	364.68	2,852.34	0.00	2,852.34
70.39	0.00	70.39	70.39	0.00	70.39
435.07	0.00	435.07	2,722.73	0.00	2,722.73
0.00	0.00	0.00	842.57	850.00	(7.43)
0.00	0.00	0.00	842.57	850.00	(7.43)
747.96	485.00	262.96	842.57	850.00	(7.43)
0.00	0.00	0.00	7,726.46	8,995.00	(1,178.54)
0.00	0.00	0.00	575.00	575.00	0.00
0.00	0.00	0.00	2,802.80	3,200.00	(397.20)
0.00	300.00	(300.00)	0.00	650.00	(650.00)

**District 3  
Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

Month Ending			07/01/2014 Through		
11/30/2014			11/30/2014		
Actual	Budget	Variance	Actual	Budget	Variance
0.00	300.00	(300.00)	3,377.80	4,435.00	(1,057.20)
Total Communications & PR Expenses					
Education & Training Expenses					
Disenfranchised Clubs					
0.00	0.00	0.00	0.00	100.00	(100.00)
0.00	0.00	0.00	639.00	640.00	(1.00)
0.00	0.00	0.00	639.00	740.00	(101.00)
Total Distinguished Clubs					
Training Club Officers					
0.00	0.00	0.00	0.00	250.00	(250.00)
0.00	0.00	0.00	0.00	200.00	(200.00)
0.00	0.00	0.00	0.00	450.00	(450.00)
Total Training Club Officers					
Training Division & Area Governors					
0.00	0.00	0.00	250.00	0.00	250.00
0.00	0.00	0.00	182.56	315.00	(132.44)
0.00	0.00	0.00	432.56	315.00	117.56
Total Training Division & Area Governors					
Other					
125.00	0.00	125.00	125.00	0.00	125.00
125.00	0.00	125.00	125.00	0.00	125.00
125.00	0.00	125.00	1,196.56	1,505.00	(308.44)
Total Education & Training Expense					
Speech Contest Expenses					
0.00	0.00	0.00	578.32	2,500.00	(1,921.68)
Awards Expense (Trophies, Plaques, Ribbons & Certificates)					
0.00	300.00	(300.00)	0.00	300.00	(300.00)
0.00	300.00	(300.00)	578.32	2,800.00	(2,221.68)
Total Speech Contest Expenses					
Administration Expenses					
(19.00)	0.00	(19.00)	(19.00)	0.00	(19.00)
0.00	0.00	0.00	694.85	976.00	(281.15)
0.00	0.00	0.00	289.40	0.00	289.40
Total Administration Expenses					
584.00	100.00	484.00	894.80	325.00	569.80
69.95	250.00	(180.05)	741.65	1,180.00	(438.35)
54.33	55.00	(0.67)	271.65	276.00	(4.35)
0.00	0.00	0.00	24.05	100.00	(75.95)
394.68	900.00	(505.32)	1,543.39	2,300.00	(756.61)
0.00	100.00	(100.00)	0.00	500.00	(500.00)
0.00	0.00	0.00	1,309.00	1,500.00	(191.00)
1,083.96	1,405.00	(321.04)	5,749.79	7,156.00	(1,406.21)
Total Administration Expenses					
Travel Expense					
District Governor					
0.00	0.00	0.00	510.00	510.00	0.00
0.00	0.00	0.00	1,620.94	1,850.00	(229.06)
0.00	0.00	0.00	2,130.94	2,360.00	(229.06)
Total District Governor					
LGM					
0.00	0.00	0.00	510.00	510.00	0.00
0.00	0.00	0.00	1,798.55	1,900.00	(101.45)
0.00	0.00	0.00	(16.56)	150.00	(166.56)
0.00	0.00	0.00	2,291.95	2,560.00	(268.05)
Total LGM					
Division Governor					
0.00	0.00	0.00	0.00	400.00	(400.00)
0.00	0.00	0.00	0.00	400.00	(400.00)
Total Division Governor					
Area Governor					
144.20	300.00	(155.80)	658.00	1,000.00	(342.00)
144.20	300.00	(155.80)	658.00	1,000.00	(342.00)
Total Area Governor					
Keynote Speaker					
0.00	0.00	0.00	0.00	40.00	(40.00)
0.00	0.00	0.00	0.00	40.00	(40.00)
Total Keynote Speaker					
Other Member					
0.00	0.00	0.00	74.48	0.00	74.48
0.00	0.00	0.00	74.48	0.00	74.48
144.20	300.00	(155.80)	5,155.41	6,360.00	(1,204.59)
Total Travel Expense					

**District 3**  
**Treasurer's Report (Actual vs. Budget GL Detail) (in USD)**

Month Ending		11/30/2014	
Actual	Budget	Variance	
28,546.27	36,866.00	(8,319.73)	Total District Expenses
(4,259.77)	(4,639.00)	379.23	Total Net Income

07/01/2014 Through		11/30/2014	
Actual	Budget	Variance	
71,499.70	80,586.00	(9,086.30)	
(7,579.20)	(8,729.00)	1,149.80	